

WORKSHOP AGENDA

Board of Mayor and Aldermen

November 4, 2024 @ 6:30 PM

For the November 7, 2024 Regular Meeting @ 7:00 PM

- Call meeting to order.
- Determine quorum.
- Prayer by Alderman Haas.
- Pledge of Allegiance by Alderman Waldron.

ORDER OF BUSINESS

1. Approve Minutes: September 26, 2024 Workshop and October 3, 2024 Regular Meeting.
2. Public Comment Period.
3. Department Reports:
 - A. Police Department
 - B. Fire Department
 - C. Parks & Recreation Department
 - D. Library
 - E. Finance Department
 - F. Water Treatment Plant

CONSENT AGENDA (All items under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda will not be discussed.)

4. Consent Agenda Items:
 - A. Approve or Reject City Bids and Purchases:
 1. State Contract Purchase - Fuel for Tanks at the Public Works - Community Development Services Facility.
 2. Sourcewell Contract Purchase - Janitorial Supplies.
 - B. Approve Grant Contract with the State of Tennessee Department of Safety and Homeland Security for the Police Traffic Services Highway Safety Project.
 - C. Approve Facility Use Agreement with Julianne Holbrook for a Zumba Program at the Multi-Purpose Building.
 - D. Approve Facility Use Agreement with Jacqueline Dixon for a Jazzercise Program at the Multi-Purpose Building.
 - E. Approve Facility Use Agreement with Aliah Billingsley for a Dance and Majorette Program at the Multi-Purpose Building.

- F. Approve an Engineering Services Agreement with Griggs & Maloney for the Water System Asset Management Plan.
- G. Approve Change Order #5 with Baron Construction, LLC for the Public Works and Community Development Services Facility.
- H. Approve Change Order #2 with Isinguard Construction Group, Inc. for the 2019 Interceptor Improvements Project.
- I. Approve Change Order #3 to the Contract with Mofield Brothers Construction Co., LLC for the Upper Chaney Woods Interceptor Sewer (Segments 4 and 3) Project.

NEW BUSINESS

- 5. First Reading - **Ordinance #2024-16** - An Ordinance to Amend the Fiscal Year 2024-2025 Equitable Sharing Fund Budget.
- 6. **Resolution #2024-28** - A Resolution of the City of La Vergne Board of Mayor and Aldermen to Declare Property Owned by the City to be Surplus to the City's Needs and Directing Disposal of the Same.
- 7. Appoint or Remove Board / Committee Members:
 - A. Beautification and Arts Advisory Committee. (One term is vacant.)
 - B. Historical Preservation Advisory Committee. (One term is vacant.)
 - C. **FYI** - La Vergne Housing Authority. (One term expires 11/30/2024)
- 8. Discussion - City Administrator Performance Evaluation. (Workshop Only)

MAYOR / ALDERMEN COMMENTS

ADJOURN

MINUTES OF THE REGULAR WORKSHOP OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF LA VERGNE, TENNESSEE HELD ON SEPTEMBER 26, 2024, AT LA VERGNE CITY HALL, LA VERGNE, TENNESSEE.

CALL TO ORDER

The September 26, 2024 regular workshop of the Board of Mayor and Aldermen of the City of La Vergne, Tennessee was called to order at 6:30 p.m. at La Vergne City Hall by Mayor Jason Cole.

BOARD MEMBERS PRESENT

Members present: Mayor Jason Cole, Vice-Mayor Steve Noe, Alderman Carol Haas, Alderman Kara Hobbs, and Alderman Dennis Waldron.

Mayor Cole stated that Pastor Randy Berg would lead the prayer and that Boy Scout Troop 340 would lead the Pledge of Allegiance at the Regular Meeting on October 3, 2024.

ORDER OF BUSINESS

1. Approve Minutes: August 29, 2024 Workshop and September 3, 2024 Regular Meeting.

No action was taken.

2. Public Comment Period.

No one spoke.

3. Department Reports:
A. Police Department.
B. Fire Department.
C. Parks & Recreation Department.
D. Library.
E. Finance Department.
F. Water Treatment Plant.

Department reports will be given at the October 3, 2024 regular meeting. No action was taken.

CONSENT AGENDA

4. **Consent Agenda Items:**
- A. **Approve Application for a Roadblock to be Conducted by the Shriners from 9:00 a.m. until 2:00 p.m. on Saturday, October 26, 2024, with a Rain Date of Saturday, November 2, 2024, at the Intersection of Murfreesboro Road and Stones River Road.**
 - B. **Approve Agreement with Verified First, LLC to Conduct Employment Background Checks.**
 - C. **Approve the Renewal of the Employee Benefits Package for 2025.**
 - D. **Approve Contract Amendment with Kimley-Horn for the Extension of Dobson Knob Trail to the Proposed Blair Road Extension.**
 - E. **Approve Amendment #1 to the 2024 League Facility User Agreement with Universal Sports League / La Vergne Baseball Softball Association.**
 - F. **Approve Change Order #4 with Baron Construction, LLC, for the Public Works and Community Development Services Facility.**
 - G. **Approve Modification #2 to the Professional Services Agreement with TTL, Inc. for Structural Inspection and Testing Services for the City of La Vergne Public Works and Community Development Services Facility.**
 - H. **Approve Change Order #1 with W&O Construction Company, Inc. for the Water System SCADA Upgrades Project.**
 - I. **Approve Amendment #1 to the Grant Contract #75903 with the State of**
 - J. **Tennessee, Department of Environment and Conservation for the Brookside Park.**
 - K. **Approve Utility Line Easement for Nashville Electric Service to Allow the**
 - L. **Removal of the Power Pole from the Roundabout on Stones River Road.**

Mayor Cole explained each item.

Human Resource Director Andrew Patton explained the renewal of the benefit package for 2025.

Alderwoman Hobbs requested item D be moved to New Business. A discussion ensued. Assistant City Administrator Kyle Brown made comments about the construction of the development on Blair Road and the road extension.

City Engineer Gary Lide approached the podium to explain the construction timeline for Arbor Ridge to the Board. Mr. Brown stated the \$300,000 fee has been paid by Arbor Ridge. A discussion ensued.

Ms. Jaimi Ensey, a representative of Griggs and Maloney, approached the podium to explain item H. regarding the water system SCADA upgrades.

Parks and Recreation Supervisor Andrew Stophel approached the podium and explained the grant contract with TDEC for the Brookside Park.

No action was taken.

NEW BUSINESS

5. **Resolution #2024-26 - A Resolution of the City of La Vergne Board of Mayor and Aldermen to Declare Property Owned by the City to be Surplus to the City's Needs and Directing Disposal of the Same.**

Mayor Cole explained the resolution.

No action was taken.

6. **Resolution #2024-27 - A Resolution to Approve a Land Acquisition Policy for Additional Real Property Interests Needed for the Blair Road West Project.**

Mayor Cole explained the resolution.

No action was taken.

7. **Motion to Authorize the Mayor to Execute a Settlement Agreement Regarding the Cochran Lawsuit. (An Executive Session will be held on Thursday, October 3, 2024 at 6:00 p.m.)**

Mayor Cole explained the Motion.

No action was taken.

8. **Appoint or Remove Board / Committee Members:**
- A. **Beautification and Arts Advisory Committee. (One term is vacant)** Mayor Cole spoke about the committee and vacancy.
 - B. **La Vergne Industrial Development Board. (One term is vacant.)** Mayor Cole spoke about the board and vacancy.
 - C. **Parks & Recreation Advisory Committee. (One term is vacant)** Mayor Cole spoke about the vacancy.

No action was taken.

9. **Discussion – Traffic Calming Program.**

A discussion ensued about the different needs for the city to calm traffic. Mayor Cole spoke about his concerns. Deputy Chief Nick Matthews made comments about the emergency response times. Mr. Brown explained the issues with staffing to provide a study. A discussion ensued.

MAYOR / ALDERMEN COMMENTS

Mayor Cole reminded everyone about National Night Out. He also spoke about Coffee with a Cop on Wednesday, at the Shell Station on Waldron Road. He asked everyone to be safe during the upcoming storms.

ADJOURNMENT

There being no further business, Mayor Cole declared the workshop adjourned at 7:13 p.m.

Mayor

City Recorder

Approved: _____

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF LA VERGNE, TENNESSEE HELD ON OCTOBER 3, 2024, AT LA VERGNE CITY HALL, LA VERGNE, TENNESSEE.

CALL TO ORDER

The October 3, 2024 regular meeting of the Board of Mayor and Aldermen of the City of La Vergne, Tennessee was called to order at 7:00 p.m. at La Vergne City Hall by Mayor Jason Cole.

BOARD MEMBERS PRESENT

Members present: Mayor Jason Cole, Vice-Mayor Steve Noe, Alderman Carol Haas, Alderman Kara Hobbs, and Alderman Dennis Waldron.

A prayer was led by Pastor Randy Berg and the Pledge of Allegiance was led by Boy Scout Troop 340.

ORDER OF BUSINESS

1. Approve Minutes: August 29, 2024 Workshop and September 3, 2024 Regular Meeting.

A motion, made by Alderman Haas, seconded by Vice-Mayor Noe, to approve the minutes of the August 29, 2024 Workshop and the September 3, 2024 Regular Meeting, was adopted with all voting AYE, except Alderman Waldron, who voted NO.

2. Public Comment Period.

Mr. Curt Kubly, 101 Rock Bluff Court, approached the podium and spoke about his subdivision and South Waldron Road.

3. Department Reports:

A. Police Department. Lt. David Durham gave the report for the Police Department.

B. Fire Department. Deputy Chief Nick Matthews gave the report for the Fire Department.

C. Parks & Recreation Department. Mr. David McGowan gave the report for the Parks & Recreation Department.

D. Library. Ms. Donna Bebout gave the report for the Library.

- E. **Finance Department.** Ms. Danielle Brown gave the report for the Finance Department.
- F. **Water Treatment Plant.** Mr. Danny Campbell gave the report for the Water Treatment Plant.

CONSENT AGENDA

- 4. **Consent Agenda Items:**
 - A. **Approve Application for a Roadblock to be Conducted by the Shriners from 9:00 a.m. until 2:00 p.m. on Saturday, October 26, 2024, with a Rain Date of Saturday, November 2, 2024, at the Intersection of Murfreesboro Road and Stones River Road.**
 - B. **Approve Agreement with Verified First, LLC to Conduct Employment Background Checks.**
 - C. **Approve the Renewal of the Employee Benefits Package for 2025.**
 - D. **Approve Amendment #1 to the 2024 League Facility User Agreement with Universal Sports League / La Vergne Baseball Softball Association.**
 - E. **Approve Change Order #4 with Baron Construction, LLC, for the Public Works and Community Development Services Facility.**
 - F. **Approve Modification #2 to the Professional Services Agreement with TTL, Inc. for Structural Inspection and Testing Services for the City of La Vergne Public Works and Community Development Services Facility.**
 - G. **Approve Change Order #1 with W&O Construction Company, Inc. for the Water System SCADA Upgrades Project.**
 - H. **Approve Amendment #1 to the Grant Contract #75903 with the State of Tennessee, Department of Environment and Conservation for the Brookside Park.**
 - I. **Approve Utility Line Easement for Nashville Electric Service to Allow the Removal of the Power Pole from the Roundabout on Stones River Road.**

A motion was made by Alderman Haas, seconded by Vice Mayor Noe, to approve the consent agenda as recommended, was adopted with all voting AYE.

NEW BUSINESS

- 5. **Resolution #2024-26 - A Resolution of the City of La Vergne Board of Mayor and Aldermen to Declare Property Owned by the City to be Surplus to the City's Needs and Directing Disposal of the Same.**

A motion was made by Vice-Mayor Noe, seconded by Alderman Haas, to approve Resolution #2024-26, was adopted following a roll-call vote.

Alderman Waldron	AYE
Alderman Hobbs	AYE
Alderman Haas	AYE
Vice-Mayor Noe	AYE

6. **Resolution #2024-27 - A Resolution to Approve a Land Acquisition Policy for Additional Real Property Interests Needed for the Blair Road West Project.**

A motion was made by Vice-Mayor Noe, seconded by Alderman Haas, to approve Resolution #2024-27, was adopted following a roll-call vote.

Alderman Waldron	PASS
Alderman Hobbs	AYE
Alderman Haas	AYE
Vice-Mayor Noe	AYE

7. **Motion to Authorize the Mayor to Execute a Settlement Agreement Regarding the Cochran Lawsuit. (An Executive Session will be held on Thursday, October 3, 2024 at 6:00 p.m.)**

A motion was made by Alderman Haas, seconded by Alderman Hobbs, to authorize the Mayor to execute a settlement agreement regarding the Cochran lawsuit, was adopted following a roll-call vote.

Alderman Waldron	AYE
Alderman Hobbs	AYE
Alderman Haas	AYE
Vice-Mayor Noe	AYE

8. **Appoint or Remove Board / Committee Members:**

A. **Parks & Recreation Advisory Committee.** Mayor Cole appointed Mary Jane Skinner to the committee. The Board approved the appointment with all voting AYE.

9. **Motion to Approve a Contract Amendment with Kimley-Horn for the Extension of Dobson Knob Trail to the Proposed Blair Road Extension.**

A motion was made by Vice-Mayor Noe, seconded by Alderman Hobbs, to approve a contract amendment with Kimley-Horn for the extension of Dobson Knob Trail to the proposed Blair Road extension.

Alderman Hobbs read a letter from a concerned citizen. She made comments about the

item being on the consent agenda. She spoke about the proposed extension. She made comments about the developer of her neighborhood and the promised pool and grand entrance that was not built. A discussion ensued.

Vice-Mayor Noe made comments about the new developments and the proposed extension.

Mr. Brown made comments about the construction process and cost. A discussion ensued.

Alderman Hobbs made comments about the Industrial Development Board. Alderman Waldron made comments about the IDB process.

A discussion ensued. Mayor Cole spoke about the South Waldron Road project.

The motion was adopted following a roll-call vote.

Alderman Waldron	NO
Alderman Hobbs	NO
Alderman Haas	AYE
Vice-Mayor Noe	AYE
Mayor Cole	AYE

MAYOR / ALDERMEN COMMENTS

Alderman Waldron made comments about the Board votes. He spoke about TDS in his neighborhood and the outages they are repairing. He asked everyone to check on their pets and the elderly and to replace their smoke alarm batteries.

Alderman Hobbs spoke about her concerns with the developers.

Vice-Mayor Noe invited everyone to come to the Senior Center this Saturday from 7:00 a.m. – Noon, to dump their old electronics off with the Drive Way Group. He said the Senior center would accept cash donations.

Mayor Cole welcomed Phil Wilson, Rutherford County Commissioner. He thanked Pastor Randy Berg and the Boy Scouts for leading the prayer and the pledge. He thanked an old friend for coming. He made comments about the big things coming to La Vergne. He thanked everyone who came out for National Night Out and the Engineering and Planning departments. He wished Anne Smith and Elizabeth Gray well for their coming babies.

ADJOURNMENT

There being no further business, Mayor Cole declared the meeting adjourned at 7:57 p.m.

Mayor

City Recorder

Approved: _____



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.A.1. State Contract Purchase - Fuel for Tanks at the Public Works - Community Development Services Facility.

Department: Public Works

Presented By: Michael Dietz

Item Attachments: 1. State Contract - Fuel for PW-CDS Facility

Summary:

This is an item that will allow the city to purchase fuel for the new tanks that are located at the Public Works - Community Development Services facility.

Background Information:

Attached is the State of Tennessee Contract to purchase fuel that will be needed at the new Public Works - Community Development Services facility. Parman Energy Group is the vendor for our region. The minimum order under this contract is five hundred (500) gallons.

The fuel will be used for vehicles and equipment that are based at the Public Works - Community Development Services facility. A system will be used that will keep track of the fuel that is dispensed out of those tanks and the costs will be taken from the appropriate department accounts. The current fuel card system will still be utilized in case vehicles are traveling outside of this local area.

Financial Summary:

This is not a fixed-price contract. It is an indexed price contract. The annual usage is unknown. Fuel is a budgeted cost for all departments that have vehicles or equipment.

Staff Recommendation:

Staff recommends approval.

SWC# 208 – Gasoline and Diesel Fuel **Contact Information and Special Instructions**

Summary/Background Information: This statewide contract covers bulk gasoline and diesel fuels. There are two vendors under SWC 208, Rogers Petroleum, Inc. and Parman Energy Corporation. Contract information is detailed below. This is not a fixed-price contract; it is an indexed price contract similar to SWC 215 – Propane.

Minimum Order: The minimum order under this Contract is five hundred (500) gallons.

Contract Administrator Information

Adam Mamula
Central Procurement Office
(615) 741-4194
Adam.Mamula@tn.gov

Vendor Contact Information:

Company name	Rogers Petroleum, Inc.
Contract Number	69853
Name of contact person	Shawni Meehan
Position of contact	Sales Person
Phone number(s) of contact	(865) 407-7862
Mailing address of contact	P.O Box 1714 Morristown, TN 37816-1714
Email address of contact	SMeehan@rogerspetro.com

Company name	Parman Energy Group
Contract Number	69852
Name of contact person (2)	Tyler Morrone
Position of contact (2)	Customer Service Representative
Phone numbers of contact (2)	(615) 615 350 8266
Email address of contact (2)	tmorrone@parmanenergy.com

Orders can be sent to Orders@ParmanEnergy.com

Contract Period:

Total number of years if all options are exercised: 5
Contract term of 3 years with 2 options for renewal

Start Date:	May 01, 2021
Initial End Date:	April 30, 2024
Final End Date, if all renewals exercised:	April 30, 2026

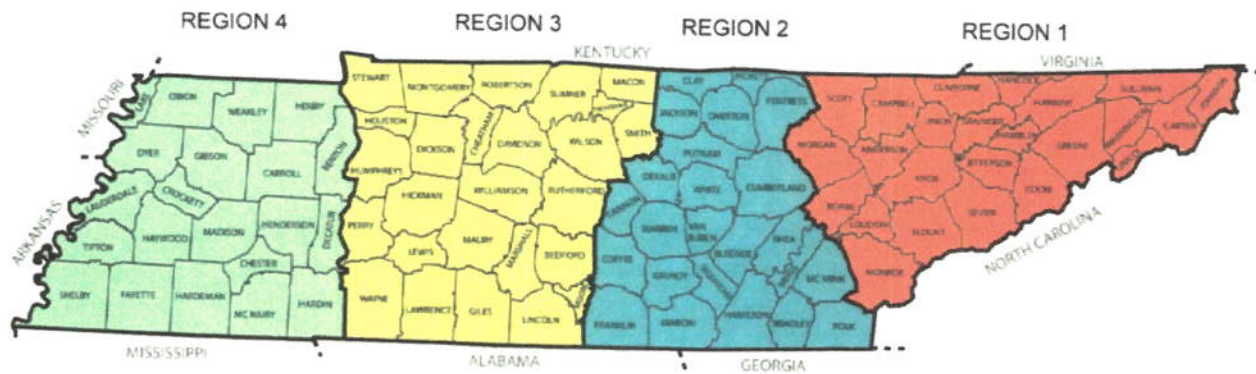
Delivery Time (Days):

All items must be delivered within approximately 3 days after receipt of a purchase order (ARO).

Region Award and Map:

Region	Awarded Supplier
Region 1	Rogers Petroleum Inc
Region 2	Rogers Petroleum Inc
Region 3	Parman Energy Group LLC
Region 4	Parman Energy Group LLC

**REGIONS OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**



Special Instructions:

SWC 208 was awarded by Region. Line items contain the following information:

- Region Number (See above region map)
- Price (Mark-up)
- Number of Gallons Purchased (0-4999 or 5000+)
- Fuel Type

EXAMPLE:

Line No.	Item ID	Description	Region	UOM	Mark-up
1	1000172530	Red Dye Diesel #2, 5000 Plus(+) Gallons	Region 1	GA	\$0.119
2	1000142417	Gasoline, E-10, Unleaded, 0-4999 Gallons	Region 2	GA	\$0.339

Central Procurement Office • Tennessee Tower, 3rd Floor
312 Rosa L. Parks Avenue, Nashville, TN 37243
Tel: 615-741-1035 • Fax: 615-741-0684 • tn.gov/generalservices/

Each region has line items that consist of the fuel type, gallon ranges, and pricing. The pricing for each line item consists of a “mark-up,” which is the delivery fee for the gasoline or diesel fuel product. This price is added to the price of fuel per gallon. Like other fuel pricing, the pricing of gasoline and diesel products is not fixed and fluctuates daily. Please contact the CPO Contract Administrator for Daily Fuel Price.

Pricing of Fuel is calculated by adding the Daily Posted Fuel Price by the contract mark-up price.

EXAMPLE

Daily Fuel Price + Contract Price (Mark-up) = Total Purchase Price

BIODIESEL EXAMPLE

(Biodiesel price x %) + (Ultra Low Diesel x %) + Markup

Example of 500 gallons of Biodiesel-20 (B-20) purchased:

$(500 \times \text{B-99 Daily Fuel Price} \times 0.20) + (500 \times \text{ULD Daily Fuel Price} \times 0.80) + (500 \times \text{Markup Price})$

Verifying the Fuel Product Price:

The Procedure for verifying the Daily Commodity Price is as follows:

1. Find the Daily Fuel Price
2. Select the day propane was delivered and record the price per gallon listed in the spreadsheet.
3. Next, go to the Edison contract (69852 or 69853) that lists the region the purchase was made.
4. Record the mark-up price (price on contract) and add it to the price per gallon of fuel on the day of delivery. This will yield the Total Purchase Price.
5. Multiply the Total Purchase Price by the number of gallons of gasoline and diesel fuel product received to derive the total payable amount.
6. Compare this price to the price on the invoice.

Permit Information:

Vendors will require certain permits for tax exemptions. For example, the TN Motor fuel Permit applies to fuel for use by state and local governments. This certificate exempts a governmental agency from: State Excise Tax, Tennessee Special Tax, and Tennessee Environmental Fee. Each governmental entity will have its own TN Motor fuel Permit as it is assigned by FEIN.

If anyone is specifically having trouble locating their permit Mike Ingram with the TN Department of Revenue should be able to help get a copy. His phone number is 615.532.6916 and his email is

mike.ingram@state.tn.us.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the “Agency Upgrade User Guide” link on the following page: <https://www.teamtn.gov/cpo/learning-development/cpo-job-aids.html>

Billing and Payment Instructions:

There are no special billing or payment instructions for this contract. Please follow your agency specific rules for billing and payments. The payments terms and be found at supplier.edison.tn.gov

Authorized Users are permitted to fill out Federal Exemption Forms, TN Sales Tax Government Certificate of Exemption Forms, and TN Governmental Agency Motor Fuel Permits at the request of SWC 208 vendors. Please see below for examples.

**CERTIFICATE FOR STATE USE OR NONPROFIT EDUCATIONAL
ORGANIZATION USE**

(To support vendor's claim for a credit or payment under section 6416(a)(4) of the Internal Revenue Code)

The undersigned ultimate purchaser ("Buyer") hereby certifies the following under penalties of perjury:

Buyer will use the **gasoline** or **aviation gasoline** to which this certificate relates (check one):

_____ For the exclusive use of a state or local government; or

_____ For the exclusive use of a nonprofit educational organization.

This certificate applies to the following (complete as applicable):

_____ This is a single purchase certificate:

1. _____ Invoice or delivery ticket number

2. _____ Number of gallons

_____ This is a certificate covering all purchases under a specified account or order number:

1. Effective Date: _____

2. Expiration Date: _____ (Period not to exceed 1 year after the effective date)

3. Buyer's account number: _____

- Buyer will provide a new certificate to the vendor if any information in this certificate changes.
- Buyer understands that by signing this certificate, Buyer gives up its right to claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.
- Buyer acknowledges that it has not and will not claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.
- Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer (Business Name)

Federal Employer Identification Number

Address of Buyer

Signature and date signed

CERTIFICATE OF STATE USE

(To support vendor's claim for credit or payment under section 6427 of the Internal Revenue Code)

The undersigned buyer ("Buyer") hereby certifies the following under penalties of perjury:

A. Buyer will use the **diesel fuel or kerosene** to which this certificate relates for the executive use of a state or local government, or the District of Columbia.

B. This certificate applies to the following (complete as applicable):

1. If this is a single purchase certificate, check here ☐ and enter:

a. Invoice or delivery ticket number _____

b. Number of gallons _____

2. If this certificate covering all purchases under a specified account or order number, check here ☐

a. Effective Date: _____

b. Expiration Date: _____
(Period not to exceed 1 year after the effective date)

c. Buyer account or order number: _____

- Buyer will provide a new certificate to the vendor if any information in this certificate changes.
- If Buyer uses the diesel fuel or kerosene to which this certificate relates for a purpose other than stated in the certificate, Buyer will be liable for any tax.
- Buyer acknowledges that it has not and will not claim any credit or payment for the diesel fuel or kerosene to which this certificate relates.
- Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer (Business Name)

Federal Employer Identification Number

Address of Buyer

Signature and date signed



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.A.2. Sourcewell Contract Purchase - Janitorial Supplies.

Department: Finance

Presented By: Danielle Brown

Item Attachments: 1. Sourcewell Contract Purchase - Janitorial Supplies

Summary:

This is an item to approve the use of the Sourcewell contract with Staples to purchase janitorial supplies for the City.

Background Information:

The city has been using a small local vendor for janitorial supplies for several years. We will get better pricing if we go with the Sourcewell contract that is currently awarded to Staples.

Financial Summary:

Janitorial supplies are a budgeted item for each building, so all purchases will have to be in accordance with budgeted amounts.

Staff Recommendation:

Staff recommends approval.

Sourcewell 

Awarded Contract

Let's work together

Presented by:

Sharon L'Hoste
Sr. Account Executive-SLED
State & Local Government and Education
Sharon.lhoste@staples.com
404-993-6131

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Who can use Sourcewell?

**State and local
governments
and agencies**



**Public utilities
and emergency
services**



**Transit
authorities**



**Public and
private K-12
schools, colleges
and universities**



**Tribal
governments
and native-owned
businesses**



**Non-profits, credit
unions, religious
organizations,
libraries, museums,
parks, zoos, etc.**



SOURCEWELL CONTRACT NUMBERS
STAPLES AWARDED CONTRACTS

 Office & School Supplies 012320-SCC	 Janitorial & Breakroom 012320-SCC & 101320-SCC	 Mailroom & Shipping Supplies 012320-SCC & 101320-SCC	 Technology 012320-SCC
			
 Furniture 012320-SCC & 121919-SCC	 Print Products & Services 012320-SCC	 Promotional Products 012320-SCC	 Managed Print Services 012320-SCC
			

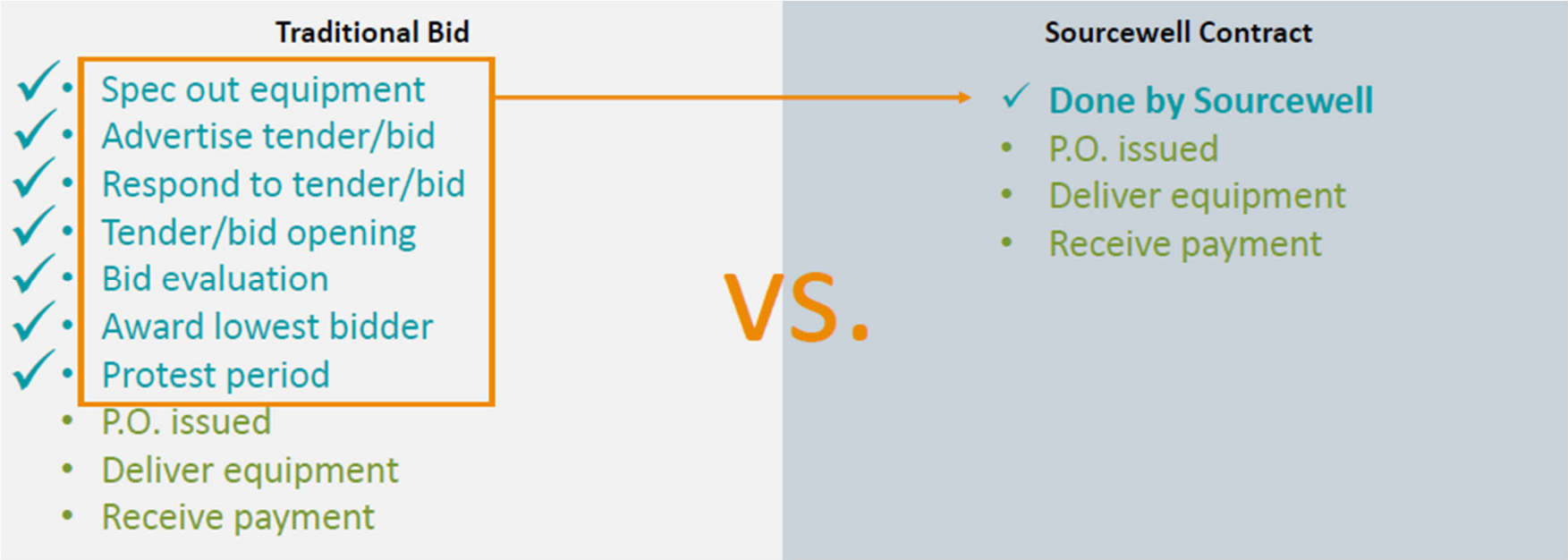
Customer Options

Most customers face two decisions

- What are they going to buy?
- How are they going to buy it?

Most customers have two choices

- Bid it themselves
- Buy off an established contract



Who is Sourcewell?

Sourcewell, formerly NJPA, is a national public service agency with national contract offerings available since 1995.

70,000+ members

include schools, state and local government, other municipal government agencies as well as non-profit organizations.

Hundreds of contracts

available from the most recognized and trusted manufacturers and suppliers.

A public agency

(with public employees), Sourcewell has legal public bidding authority therefore they are the lead agency in their contracts.

Award winner

Awarded the prestigious Achievement of Excellence in Procurement® from the National Procurement Institute in 2016, 2017, 2018, 2019, 2020, 2021 & 2022



Why use Staples Sourcewell contracts?

Publicly bid contracts that are easy to understand as well as simple to use, manage, and audit. Satisfy Bid/RFP and Compliance/Audit Requirements with one of the most robust contract solutions in the industry.

Leverage a proven single-source provider and reduce time and costs associated with numerous vendors & RFPs/Contracts, redundant deliveries, multiple invoices and more.

Benefit from Staples industry-leading service, knowledgeable sales teams and lowest total-delivered-cost model.

Save time and money with aggressive national contract pricing and access to thousands of business products across multiple product categories.

Support thousands of other agencies (your peers) and critical SLED associations/organizations by utilizing national cooperative contracts.



Sourcewell Primary Contract Benefits

- Up to 15% savings vs competitor contract offerings*
- Up to 30% savings vs online, retail, and other industry offerings*
- Stable and consistent national Core List Exclusive manufacturer discounts and price protections (not available without our cooperative contracts)
- Utilized by over 10,000 customers in the US (our largest national gov't contract)
- Market-sensitive non-core pricing to maximize contract compliance (minimize maverick spend)
- Guaranteed genuine products from an authorized national reseller
- Includes multiple categories for broad product inclusion (solutions for multiple categories as your needs evolve)
- Customer-specific pricing to maximize savings based on YOUR high use items (tailored to YOUR needs)

*Requires analysis of recent customer usage with current pricing



Staples awarded contracts

Sourcewell
Awarded Contract



Office Supply Catalog Solutions

Sourcewell Contract #012320-SCC

- ▶ Effective August 1, 2020
- ▶ Four-year contract plus optional one-year extension
- ▶ Expires April 6, 2025 (including one-year optional extension-executed in 2023)

Janitorial Supplies and Related Custodial Equipment

Sourcewell Contract #101320-SCC

- ▶ Effective February 1, 2021
- ▶ Four-year contract plus optional one-year extension
- ▶ Expires November 16, 2024 (excluding one-year optional extension)

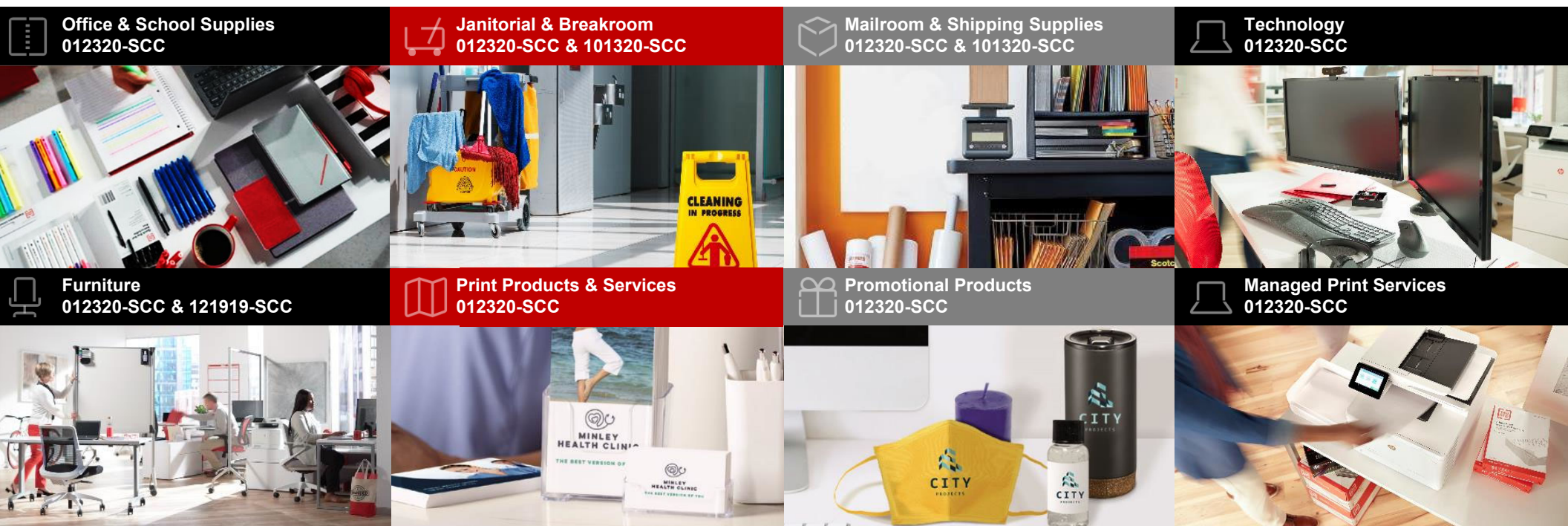
Furniture Solutions with Related Accessories and Services

Sourcewell Contract #121919-SCC

- ▶ Effective April 10, 2020
- ▶ Four-year Contract plus optional one-year extension
- ▶ Expires Feb 18, 2024 (excluding one-year optional extension)

PRODUCTS AND SERVICES

Solutions for every area of your workspace



#012320-SCC

Office supplies

Sourcewell
Awarded Contract

Pricing Highlights



Core List

- ▶ Net Priced: Office Supplies, Classroom, Technology, Furniture and more
- ▶ The prices for Core List Items, excluding Premium Products, may be updated bi-annually on **August 1st and February 1st** of each year during the term that this contract in effect.
- ▶ The prices for Premium Products may be updated quarterly of each year during the term that this contract in effect. Premium Products are defined as toner, ink, IT hardware, copy paper and furniture that Members purchase from Vendor.

Non-Core Items

- ▶ The prices for Non-Core Items shall appear on StaplesAdvantage.com and shall be adjusted to reflect changes in stock availability, market conditions, buying expense, and other factors that affect the overall cost of the Non-Core Items.

Sourced Goods

- ▶ Members may request certain goods that are non-stock or custom in nature.
- ▶ The prices for Sourced Goods shall be those prices that appear on the ordering platform at time of order, or as otherwise established between Vendor and the applicable participating Member at the time the order is placed. Sourced Goods may include additional delivery or handling charges that would be the responsibility of the ordering Member.

#101320-SCC

Janitorial supplies

Sourcewell
Awarded Contract

Pricing Highlights



Georgia-Pacific



Core List

- ▶ Net Priced: Janitorial, breakroom/cafeteria, cleaning supplies, equipment and more
- ▶ The prices for Core List Items, excluding Premium Products, may be updated biannually on **August 1st and February 1st** of each year during the term that this contract is in effect.

Non-Core Items

- ▶ The prices for Non-Core Items shall appear on StaplesAdvantage.com and shall be adjusted to reflect changes in stock availability, market conditions, buying expense, and other factors that affect the overall cost of the Non-Core Items.

Sourced Goods

- ▶ Participating Entities may request certain goods that are non-stock or custom in nature. The prices for Sourced Goods shall be those prices that appear on the ordering platform at time of order, or as otherwise established between Staples and the applicable participating Entity at the time the order is placed.

#121919-SCC

Program furniture

Sourcewell 
Awarded Contract

Key benefits



One contract award, as a national furniture dealer, fulfills your large & diverse furniture needs from multiple manufacturers

- ▶ 70+ nationally-recognized manufacturers represented under one awarded contract
- ▶ Aggressive tiered discount pricing for each manufacturer
- ▶ Clearly defined delivery, service, design and labor rates
- ▶ Expansive K-12 product offering
- ▶ GREENGUARD and LEED certified products
- ▶ Additional manufacturers and products available

Meet all your furniture product needs with the simplicity of **ONE national contract and ONE reputable furniture dealer** vs. having to engage with multiple dealers, contracts, and manufacturers!

#121919-SCC

Furniture manufacturers

Sourcewell 
Awarded Contract

MARVEL

Jonli-Craft®

NATIONAL

palmer

HAMILTON

SCHOLAR
CRAFT™

Plus many more...

Agati
Allermuir (Senator Group)
Allied Plastics
Allseating
Allsteel
Alumni
Amtab
Anova Furnishings / Upbeat Inc.
Anywhere Cart
Baltix
Biofit
Block House
Capitol (USA Capitol)
Carolina Healthcare (div. of OFS)
Custom Educational Furnishings (CEF)
Children's Factory
Community
Copernicus
Dauphin
Diversified Woodcrafts-Shain / Shop Bilt

Ecologic Furniture
Eko
Fellowes (incl: ESI Ergo & Trendway)
Fireking
Flagship Carpets
Fleetwood
Furniture Lab
Ghent
Global Factory In-stock
Global (OTG) Office To Go Seating
Global (OTG) Offices To Go Caseloads
Global Systems (Evolve / Compile)
Gunlocke
Hale Manufacturing
Haskell
Hi5
The Hon Company
Humanscale
IRN
Jonti-Craft

JSI Group Brand (JSI / Community / Klem)
La-Z Boy
Leisure Craft
Liat Furniture
Luxor
Marco Group
Marvel Group
Media Technologies
Montesa
Mooreco Inc
National Office Furniture
National Public Seating / OK Sound
Neutral Posture
Nightingale
Norvanivel
OFM
OFS
Palmer Hamilton
Palmeiri
Paragon

Prisoner Bench
PS Furniture
Regency
RFM Seating
Safco Product
Sandler Seating
Sandusky Lee
Scholarcraft
Sedia Systems
Smith System
Spec Furniture
Swiftspace
Tenjam
Tennsco
Waddell (div. of GMI)
Whitney Brothers
Wisconsin Bench (WB Inc)

*MFG listing subject to change per contract terms

ANNUAL REBATE – #121919-SCC

Furniture volume rebate

Rebate applies to manufacturer-direct furniture spend priced from contract 121919-SCC ONLY

Rebates ranging up to 5% annually based on annual furniture spend

▶ \$	0 - \$ 75,000	0%
▶ \$	75,000.01 - \$150,000	1%
▶ \$	150,000.01 - \$300,000	2%
▶ \$	300,000.01 - \$500,000	3%
▶ \$	500,000.01 - \$750,000	4%
▶ \$	750,000.01 or more	5%

Rebate is payable from dollar one and will be paid annually based on 7/1 – 6/30 schedule

Transactional furniture & Retail store purchases are excluded from the rebate

- ▶ Other exclusions may apply per Sourcewell contract terms
- ▶ Subject to change per Sourcewell contract terms



FIND OUT MORE

Websites & contact information

For contract documents and information regarding Sourcewell contracts

www.Sourcewell-mn.gov

To place orders through our Staples Advantage.com website

www.StaplesAdvantage.com

For more information regarding Staples-awarded contracts

www.StaplesAdvantage.com/Sourcewell

Contact your local Staples sales representative



NEXT STEPS

Why get started today?

Most cooperative contracts have a multi-year limited contract term of 3-5 years... participants who jump on early, benefit the most!

We look forward to servicing your procurement needs!

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ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.B. Approve Grant Contract with the State of Tennessee Department of Safety and Homeland Security for the Police Traffic Services Highway Safety Project.

Department: Police

Presented By: Christopher Moews

Item Attachments: 1. Grant Contract FY 24-25

Summary:

This is the annual grant contract with the State of Tennessee Department of Safety and Homeland Security.

Background Information:

The La Vergne Police Department has participated in this program for several years. This grant will give the city funding to conduct operations to reduce speeding, aggressive driving, driving under the influence and non-seat belt usage for children and passengers.

Financial Summary:

The city will be reimbursed up to \$25,000 to conduct these operations.

Staff Recommendation:

Staff recommends approval.

September 12, 2024

Re: Tennessee Highway Safety Office FFY 2025 Grant Award

Dear Highway Safety Partner,

We are excited to offer your agency an FFY 2025 grant award with the Tennessee Highway Safety Office (THSO). We look forward to working with you throughout the year and thank you for your shared commitment to highway safety.

With this partnership comes an important responsibility on the part of every grantee. Please be advised that funding has been approved for the receipt of the above referenced highway safety grant for the period of October 1, 2024 through September 30, 2025.

You may not incur costs until you have received a fully executed contract which must be signed by the TDOSHS Commissioner and no earlier than October 1, 2024. Incurred expenses and expended funds must be for the specific purposes stated in the grant language governing this award. In keeping with usual practice, your allowable expenditures will be reimbursed for actual costs incurred after that date.

The following items are important and expected of all grantees:

1. Monthly/quarterly claims and status reports must be kept current and filed promptly through the TN Grants management system, www.thsogrants.org. Failure to report promptly may result in the cancellation of your grant.
2. All documents, papers, accounting records, and other such records pertaining to costs incurred and to such materials must be made available to the THSO upon request at any time over the course of the grant period and for three years from the date of final audit disposition. Failure to follow these instructions may result in a requested reimbursement of grant monies to the THSO.
3. Grant records are subject to review and audit by the State of Tennessee, the National Highway Traffic Safety Administration, or any other authorized representative of the state or federal government at any time and without prior notification.
4. This agreement encompasses the time period specified in the contract. No continuation or extension of the project, express or implied, is provided for in the agreement.

5. Every grant **must** have an assigned project director with subject matter expertise in the area of monitoring grants and providing timely, appropriate feedback. Please do not hesitate to reach out to your assigned THSO program manager; our staff is here to assist you.
6. Prior to any news releases or press conferences relative to this grant, you **must** submit a working copy of draft language to your assigned THSO program manager who will review with the THSO Public Information Officer. Further, any release of written material for the purpose of the grant, which also includes social media posts, brochures, etc. also **must** have prior written approval of the THSO, whether by letter or email.
7. Law enforcement overtime may include a small portion (up to 20%) of personnel funds for community outreach events. Please contact your assigned program manager for more information, including the THSO Community Outreach Activity overtime form.

If you have any questions, please do not hesitate to contact your assigned THSO program manager. Working together, we will make Tennessee roads safer for everyone.

A handwritten signature in blue ink that reads "Buddy Lewis".

Buddy Lewis
Director



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date October 01, 2024	End Date September 30, 2025	Agency Tracking # Z25THS167	Edison ID 83664 (PT)		
Grantee Legal Entity Name LaVergne Police Department			Edison Vendor ID 1520		
Subrecipient or Recipient ☒ Subrecipient ☐ Recipient		Assistance Listing Number - 20.600 Grantee's fiscal year end - June 30			
Service Caption (one line only) Community Traffic Safety Enforcement and Education					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2025		\$25,000.00			\$25,000.00
TOTAL:		\$25,000.00			\$25,000.00
Grantee Selection Process Summary					
☒ Competitive Selection		Grants will be awarded based on the highest scores, data, and funding availability. Law enforcement grants will be awarded based on data provided by the Department of Safety and Homeland Security's Tennessee Integrated Traffic Analysis Network (TITAN) business unit. Data is imported into a funding allocation tool which places a dollar amount per county based on the data provided by TITAN.			
☐ Non-competitive Selection					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<i>CPO USE - GG</i>		
Speed Chart (optional)		Account Code (optional)			

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF SAFETY AND HOMELAND SECURITY
AND
LaVergne Police Department**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Safety and Homeland Security, hereinafter referred to as the "State" or the "Grantor State Agency" and LaVergne Police Department, hereinafter referred to as the "Grantee," is for the provision of implementing a highway safety grant, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 1520

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall undertake Police Traffic Services Highway Safety Project(s) as defined in the Tennessee Highway Safety Plan and may include the following: participation in law enforcement activities to reduce speeding, aggressive driving, driving under the influence, and non-seat belt usage for children and passengers, as well as, activities to promote high visibility highway safety campaigns; provide training to increase skills and knowledge including but not limited to: Standardized Field Sobriety Testing (SFST), Traffic Stops, Radar Training, Officer Spanish Communication; education and networking opportunities for law enforcement officials and other community stakeholders will be provided.
- A.3. General Grant Requirements. The Grantee shall prepare and submit to the State claims and status reports at a minimum of quarterly on the form specified by the State, for the quarters of the Federal Fiscal Year ending December 31, March 31, June 30, and September 30. All claims and status reports are due in the State office no later than the first (1st) of the second month following the end of the covered reporting period as shown below:

Monthly Claims and Status Reports	
Reporting Period	Due Date
October	December 1st
November	January 1st
December	February 1st
January	March 1st
February	April 1st
March	May 1st
April	June 1st
May	July 1st
June	August 1st
July	September 1st
August	October 1st
September	November 1st

Quarterly Claims and Status Reports	
Reporting Period	Due Date
October 1 through December 31	February 1st
January 1 through March 31	May 1st
April 1 through June 30	August 1st
July 1 through September 30	November 1st

The Grantee agrees:

- a. To prepare and submit to the State a final report for each grant, on the form specified by the State, thirty (30) days following the final quarter.
- b. That all manufactured products used in implementing the project which is funded under this Grant Contract are produced in the United States, in accordance with Section 165 of the Surface Transportation Act of 1982 (Pub.L. 97-424; 96 Stat. 2097), unless the Secretary of Transportation has determined under Section 165 that it is appropriate to waive this requirement.
- c. To comply with the Buy America requirement (23 U.S.C. § 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than twenty-five percent (25%). In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.
- d. To comply with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- e. To not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.
- f. That it is encouraged to adopt and enforce, in accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. Information and resources on traffic safety programs and policies for employers, including information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives, are available from the Network of Employers for Traffic Safety (NETS®, <https://trafficsafety.org/>), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. Information on statistics, campaigns, and program evaluations and references are available through NHTSA (www.nhtsa.gov).
- g. That, to receive funds under this Grant Contract, it has an acceptable financial management system pursuant to 49 CFR § 18.20.
- h. To identify, report, and use any Program Income generated from grant funds as defined in 23 CFR Part 1200.34.

- i. That, to receive funds under this Grant Contract, it has an acceptable procurement system pursuant to 49 CFR § 18.36.
- j. To assist the State in meeting the requirements of subrecipient monitoring and to permit the State and the U.S. Department of Transportation to inspect the Grantee's records as deemed necessary for grant monitoring purposes. The Grantee shall be aware that subrecipient monitoring is not the same as program monitoring and is conducted independently, although some Grantee activities may be monitored by both State program personnel and State subrecipient monitoring personnel. One aspect of the Grantee's assistance shall be that the Grantee have a written policy, and submit it to the State upon request, that clearly explains how the Grantee meets the U.S. Department of Labor's Fair Labor Standards Act's requirements for hours of work and overtime pay (see <https://www.dol.gov/agencies/whd/flsa>).
- k. That facilities and equipment acquired under this Grant Contract for use in the highway safety program shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of the Grantee, may cause the same to be used and kept in operation for highway safety purposes.
- l. That, when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing the project funded in whole or in part with federal funds, such documents clearly state: 1) the percentage of the total cost of the project which will be financed with federal funds, and 2) the dollar amount of federal funds for the project.
- m. All law enforcement grantees must submit campaign data into the State's Tennessee Highway Safety Office ("THSO") website within two (2) weeks following conclusion of a National Highway Transportation Safety Administration ("NHTSA") campaign.

A.4. Drug-Free Workplace. The Grantee further agrees:

- a. To notify each employee engaged in the performance of this Grant Contract and to notify each such employee that as a condition of employment, he or she will abide by the terms of the Drug-Free Workplace Statement and notify his or her employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Notification by Grantee to employee shall take place by delivering a copy of the Drug-Free Workplace Guidelines established by the Tennessee Department of Human Resources to each employee.
- b. That, upon notification from an employee of any criminal drug statute conviction, the Grantee shall notify the State within ten (10) days after receiving notice from an employee of any criminal drug statute conviction.
- c. To take the following two (2) actions, within thirty (30) days of receiving notice from an employee of any criminal drug statute conviction, as provided in the second preceding paragraph:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination: or
 - (2) Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- d. To make a good faith effort to continue to maintain a drug free workplace through implementation of the subject matter of the three (3) preceding paragraphs.

- A.5. Interacting with individuals under eighteen (18) years of age. This provision shall only apply if it is indicated that a purpose of any or all of the activities to be carried out under this Grant Contract is to benefit a set of individuals under eighteen (18) years of age ("Participating Minors"). If the purpose of any or all of the activities to be carried out under this Grant Contract is to benefit a set of Participating Minors, the Grantee, and any Subgrantee, shall make determinations of suitability for interacting with Participating Minors as set forth in federal guidelines. This determination of suitability must be made before individuals, regardless of employment status with the Grantee or Subgrantee, may interact with Participating Minors.
- A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
- a. This Grant Contract document with any attachments.
 - b. The Tennessee Highway Safety Office Grants Management Manual, including all federal certifications and assurance in Appendix A, located at <http://tntrafficsafety.org/grant-management-manual>.
 - c. The Grantee's application as marked "Grant Awarded" in TN Grants located at www.THSONGrants.org.
- A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment Two, is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on October 01, 2024 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Twenty Five Thousand Dollars and Zero Cents (\$25,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment One is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A. of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as

they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Safety and Homeland Security
Tennessee Highway Safety Office
Tennessee Tower, 25th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 - (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Tennessee Department of Safety and Homeland Security / Tennessee Highway Safety Office.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
 - (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this Section C.5.

- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior,

written approval of the State in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other

agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.

C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the

section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Clyde "Buddy" Lewis, Director
Tennessee Department of Safety and Homeland Security
Tennessee Highway Safety Office
Tennessee Tower, 25th Floor
312 Rosa L. Parks Avenue
Nashville, Tennessee 37243
Telephone #: (615) 741-2589

The Grantee:

James Horton, Criminal Intelligence Analyst

LaVergne Police Department
 5093 Murfreesboro Road
 LaVergne, Tennessee 37086
 Email Address: ehorton@lavergetn.gov
 Telephone #: (615) 793-7744
 FAX #: (615) 793-2393

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 through 67-6-608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.

- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

- c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. [This provision only applies if the Maximum Liability in Section C.1. is \$30,000.00 or more]

Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

- a. Reporting of Total Compensation of the Grantee's Executives.
 - (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:

- i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
- ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
- iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.
- d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant Contract. More information about obtaining a Unique Entity Identifier can be found at: <https://www.gsa.gov>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

IN WITNESS WHEREOF,

LaVergne Police Department:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF SAFETY AND HOMELAND SECURITY:

JEFF LONG, COMMISSIONER

DATE

ATTACHMENT TWO

Federal Award Identification Worksheet

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	LaVergne Police Department
Subrecipient's Unique Entity Identifier (SAM)	EW82P2BYABM7
Federal Award Identification Number (FAIN)	69A37524300004020TN0
Federal award date	10/01/2024
Subaward Period of Performance Start and End Date	10/01/2024 - 09/30/2025
Subaward Budget Period Start and End Date	10/01/2024 - 09/30/2025
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	20.600, State and Community Highway Safety
Grant contract's begin date	10/01/2024
Grant contract's end date	09/30/2025
Amount of federal funds obligated by this grant contract	\$25,000.00
Total amount of federal funds obligated to the subrecipient	\$25,000.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$7,730,180.47
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	State and Community Highway Safety
Name of federal awarding agency	National Highway Traffic Safety Administration (NHTSA)
Name and contact information for the federal awarding official	Atlanta Federal Center 61 Forsyth Street, SW Atlanta, GA 30303 Phone: (404) 562-3739 Fax: (404) 562-3763 E-mail: Region4@dot.gov
Name of pass-through entity	Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office
Name and contact information for the pass-through entity awarding official	Buddy Lewis, Director Tennessee Highway Safety Office Tennessee Tower, 25th Floor 312 Rosa L. Parks Avenue Nashville, TN 37243 Telephone #: (615) 741-2589
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.332 for information on type of indirect cost rate)	0%

GRANT BUDGET
Agency Name: LaVergne Police Department
Project Title: Community Traffic Safety Enforcement and Education
The grant budget line-item amounts below shall be applicable only to expense incurred during the following
Applicable Period: BEGIN: 10/01/2024 END: 09/30/2025

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1 & 2	Salaries, Benefits & Taxes	\$25,000.00	\$0.00	\$25,000.00
4, 15	Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences & Meetings	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$25,000.00	\$0.00	\$25,000.00

1. Each expense object line-item is defined by the U.S. OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted online at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

2. Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
	\$0.00
TOTAL	\$0.00

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
	\$0.00
TOTAL	\$0.00

GRANT BUDGET LINE-ITEM DETAIL:

CAPITAL PURCHASE	AMOUNT
	\$0.00
TOTAL	\$0.00

**Tennessee Department of Safety & Homeland Security
Tennessee Highway Safety Office**

SIGNATURE AUTHORITY CONSENT FORM

I _____ as the _____ of
Name of Person Granting Signature Authority (Printed) Title of Person Granting Authority

_____ hereby grant the person(s) identified below signatory authority
Name of Organization Receiving Grant

for the 2024-2025 grant awarded by the Tennessee Highway Safety Office. The following individual or individuals are entitled to sign all grant related documents on behalf of my organization.

Name and Title (Printed)

Signature

Name and Title (Printed)

Signature

Name and Title (Printed)

Signature

The above signatory authority granted to the above individual(s) may be revoked by me or by my organization at any time by written notice to the Tennessee Highway Safety Office.

Signature of Person Granting Authority

Date



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.C. Approve Facility Use Agreement with Julianne Holbrook for a Zumba Program at the Multi-Purpose Building.

Department: Parks & Recreation

Presented By: David McGowen

Item Attachments: 1. La Vergne P&R Facility Use Agreement - 2025 Zumba

Summary:

This item is to approve an annual use agreement for a Zumba program at the Multi-Purpose Building.

Background Information:

This is the annual Facility Use Agreement that will give Julianne Holbrook the ability to use the Multi-Purpose Building for the sole purpose of conducting a Zumba program. The scheduled time is Saturdays from 10:00 a.m. - 11:00 a.m.

Financial Summary:

The Agreement is based on an hourly fee of \$15.00.

Staff Recommendation:

Staff recommends approval.

La Vergne Parks and Recreation Facility Use Agreement

This Use Agreement entered into this ____ day of _____, 2024 by and between the City of La Vergne Parks and Recreation Department, hereafter referred to as “the Department”, and **Julianne Holbrook** hereafter referred to as “the User”. In consideration of the mutual promises and agreements continued herein, the Department and the User agree as follows:

I. Purpose

The Department agrees to allow the User the use of City of La Vergne controlled “Property” **Multi-Purpose Building** for the sole purpose of conducting a **Zumba** program.

II. Term

The term of this Use Agreement shall begin **01/01/2025** and end **12/31/2025**. The User shall have the right to use the Property during the term of the Use Agreement. The User may not schedule any activity for the Property for a date or time other than approved by the Director of the Department or the Director’s Designee. The Department shall establish and approve the schedule for the User’s use of the Property. The schedule shall be attached to this Agreement as Exhibit A.

Scheduled Times: **Saturdays from 10:00am – 11:00am**

III. Participant Fees

Participant fees shall be set by the Director of the Department or the Director’s Designee and the User. The Department shall receive a set fee or a percentage of participant fees from the User. The Director of the Department or the Director’s Designee and the User will negotiate a percentage and how often the User will pay the percentage. Once a percentage or set fee schedule has been established, all monies received by the Department will be deposited within the established guidelines of the City of La Vergne

Fee **\$15 per hour**
Pay Schedule **1st of Each Month**

IV. Department Obligations

- A. The Department will maintain the Property for use by the User.
- B. The Department will (if applicable) maintain existing restroom facilities.
- C. The Department will (if applicable) make repairs to the roof, interior walls, doors, water fountains, plumbing systems, and electrical systems.
- D. The Department will be responsible for providing trash receptacles.
- E. The Department will maintain the parking areas.

- F. The Department will pay for utility services (water, electricity, etc.) at the Property.
- G. The Department will determine issues regarding the safety of the Property for the User's program. If a safety issue is apparent, the Department will focus on the issues in order for the User to conduct the program. If the safety issue cannot be dealt with before the User's program, the Department will notify the User of the safety issue and suggest an alternative site to hold the User's program until the issue is no longer a threat to program participants. If there is no alternative site for the User, the program will be cancelled until the issue is no longer a threat to program participants.
- H. The Department will determine if security is needed. If so, the User will pay the fee (see Section III – Participant Fees).
- I. The Department will provide the User a list of dates the building will not be available for use in a timely manner. ie.. city events, voting, etc..

V. User Obligations

- A. The User will inform the Department who is in charge of the program prior to the starting date of this agreement.
- B. The User will submit liability waiver forms completed by program participants.
- C. The User will submit a class roster of each participant's name, address, phone number and emergency contact.
- D. The User will make reasonable efforts to maintain the Property while under their use. This includes keeping a trash-free facility inside and out.
- E. The User will be responsible for any damage that may occur to the Property, in and out, during the term (specified dates and times of the program) of this Use Agreement.
- F. The User will be certified in the area of their program or have equivalent experience.
- G. The User will be certified in CPR (Cardio Pulmonary Resuscitation) and/or First Aid. Certification will be attached as Exhibit B.
- H. The User will inform the Department of any safety hazards within 24 hours of discovering the safety hazard by calling the Department or submitting a written report of the hazard at the Department's office.

VI. User Representations

- A. The User will not discriminate against any person including, but not limited to, sex, race, religion, natural origin or disability.
- B. The User will maintain a liability insurance coverage policy with minimum of \$1,000,000. This policy must list the City of La Vergne as additional insured. A copy of this policy shall be attached as Exhibit C.
- C. The User accepts the Property as suitable for the User's program and the purpose of the Use Agreement.

VII. Policies

- A. All programs must be in accordance with the Parks and Recreation Mission.
- B. The User shall post no signs or disperse advertisements of any kind without prior written approval of the Director of the Department. Also, upon request the Department will provide advertising on Public Access Television.
- C. No vendors shall be allowed to sell any product or service on the Property without prior written approval of the Director of the Department.
- D. The User will not alter or modify any existing building or structure without prior written approval of the Director of the Department and approval of all appropriate city agencies.
- E. The Director shall have the authority to remove any organization or individual not abiding by this Agreement or for conduct deemed inappropriate to the citizens of La Vergne. Thirty (30) days cancellation notice, from the User, is required. The Parks and Recreation Department can cancel without notice.
- F. This Use Agreement can only be amended by a written amendment executed by the Department and the User.
- G. The User is responsible for keys that have been signed out to them. If keys need to be replaced the Department will charge the User \$20.00 per key.

In witness whereof, the Department and the User have executed this Use Agreement on the day and date written above.

By: _____ Date _____
Jason Cole, Mayor

Attest: _____ Date _____
 Bruce Richardson
 City Administrator/City Recorder

By: _____ Date _____
Julianne Holbrook



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.D. Approve Facility Use Agreement with Jacqueline Dixon for a Jazzercise Program at the Multi-Purpose Building.

Department: Parks & Recreation

Presented By: David McGowen

Item Attachments: 1. La Vergne P&R Facility Use Agreement - 2025 Jazzercise

Summary:

This item is to approve an annual use agreement for a Jazzercise Program at the Multi-Purpose Building.

Background Information:

This is an annual Facility Use Agreement that will give Jacqueline Dixon the ability to use the Multi-Purpose Building for the sole purpose of conducting a Jazzercise program. The scheduled times are Mondays from 5:30 p.m. - 6:30 p.m., Wednesdays from 5:30 p.m. - 6:30 p.m. and Saturdays from 8:30 a.m. - 9:30 a.m.

Financial Summary:

The Agreement is based on an hourly fee of \$15.00.

Staff Recommendation:

Staff recommends approval.

La Vergne Parks and Recreation Facility Use Agreement

This Use Agreement entered into this ____ day of _____, 2024 by and between the City of La Vergne Parks and Recreation Department, hereafter referred to as “the Department”, and **Jacqueline Dixon** hereafter referred to as “the User”. In consideration of the mutual promises and agreements continued herein, the Department and the User agree as follows:

I. Purpose

The Department agrees to allow the User the use of City of La Vergne controlled “Property” **Multi-Purpose Building** for the sole purpose of conducting a **Jazzercise** program.

II. Term

The term of this Use Agreement shall begin **01/01/2025** and end **12/31/2025**. The User shall have the right to use the Property during the term of the Use Agreement. The User may not schedule any activity for the Property for a date or time other than approved by the Director of the Department or the Director’s Designee. The Department shall establish and approve the schedule for the User’s use of the Property. The schedule shall be attached to this Agreement as Exhibit A.

Scheduled Times: **Mondays from 5:30pm – 6:30pm**
Wednesdays from 5:30pm – 6:30pm
Saturdays from 8:30am – 9:30am

III. Participant Fees

Participant fees shall be set by the Director of the Department or the Director’s Designee and the User. The Department shall receive a set fee or a percentage of participant fees from the User. The Director of the Department or the Director’s Designee and the User will negotiate a percentage and how often the User will pay the percentage. Once a percentage or set fee schedule has been established, all monies received by the Department will be deposited within the established guidelines of the City of La Vergne

Fee **\$15 per hour**
Pay Schedule **1st of Each Month**

IV. Department Obligations

- A. The Department will maintain the Property for use by the User.
- B. The Department will (if applicable) maintain existing restroom facilities.
- C. The Department will (if applicable) make repairs to the roof, interior walls, doors, water fountains, plumbing systems, and electrical systems.

- D. The Department will be responsible for providing trash receptacles.
- E. The Department will maintain the parking areas.
- F. The Department will pay for utility services (water, electricity, etc.) at the Property.
- G. The Department will determine issues regarding the safety of the Property for the User's program. If a safety issue is apparent, the Department will focus on the issues in order for the User to conduct the program. If the safety issue cannot be dealt with before the User's program, the Department will notify the User of the safety issue and suggest an alternative site to hold the User's program until the issue is no longer a threat to program participants. If there is no alternative site for the User, the program will be cancelled until the issue is no longer a threat to program participants.
- H. The Department will determine if security is needed. If so, the User will pay the fee (see Section III – Participant Fees).
- I. The Department will provide the User a list of dates the building will not be available for use in a timely manner. ie.. city events, voting, etc..

V. User Obligations

- A. The User will inform the Department who is in charge of the program prior to the starting date of this agreement.
- B. The User will submit liability waiver forms completed by program participants.
- C. The User will submit a class roster of each participant's name, address, phone number and emergency contact.
- D. The User will make reasonable efforts to maintain the Property while under their use. This includes keeping a trash-free facility inside and out.
- E. The User will be responsible for any damage that may occur to the Property, in and out, during the term (specified dates and times of the program) of this Use Agreement.
- F. The User will be certified in the area of their program or have equivalent experience.
- G. The User will be certified in CPR (Cardio Pulmonary Resuscitation) and/or First Aid. Certification will be attached as Exhibit B.
- H. The User will inform the Department of any safety hazards within 24 hours of discovering the safety hazard by calling the Department or submitting a written report of the hazard at the Department's office.

VI. User Representations

- A. The User will not discriminate against any person including, but not limited to, sex, race, religion, natural origin or disability.
- B. The User will maintain a liability insurance coverage policy with a minimum of \$1,000,000. This policy must list the City of La Vergne as additional insured. A copy of this policy shall be attached as Exhibit C.



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.E. Approve Facility Use Agreement with Aliah Billingsley for a Dance and Majorette Program at the Multi-Purpose Building.

Department: Parks & Recreation

Presented By: David McGowen

Item Attachments: 1. La Vergne P&R Facility Use Agreement - 2025 Aliah Billingsley

Summary:

This item is to approve an annual use agreement for a Dance and Majorette Program at the Multi-Purpose Building.

Background Information:

This is the annual Facility Use Agreement that will give Aliah Billingsley the ability to use the Multi-Purpose Building for the sole purpose of conducting a Dance and Majorette program. The scheduled times are Tuesdays from 5:45 p.m. - 7:45 p.m. and Thursdays from 5:45 p.m. - 7:45 p.m.

Financial Summary:

The agreement is based on an hourly fee of \$15.00.

Staff Recommendation:

Staff recommends approval.

La Vergne Parks and Recreation Facility Use Agreement

This Use Agreement entered into this ____ day of _____, 2024 by and between the City of La Vergne Parks and Recreation Department, hereafter referred to as “the Department”, and Aliah Billingsley hereafter referred to as “the User”. In consideration of the mutual promises and agreements continued herein, the Department and the User agree as follows:

I. Purpose

The Department agrees to allow the User the use of City of La Vergne controlled “Property” **Multi-Purpose Building** for the sole purpose of conducting a **dance and majorette** program.

II. Term

The term of this Use Agreement shall begin **01/01/2025** and end **12/31/2025**. The User shall have the right to use the Property during the term of the Use Agreement. The User may not schedule any activity for the Property for a date or time other than approved by the Director of the Department or the Director’s Designee. The Department shall establish and approve the schedule for the User’s use of the Property. The schedule shall be attached to this Agreement as Exhibit A.

Scheduled Times: **Tuesdays from 5:45pm – 7:45 pm**
Thursdays from 5:45pm – 7:45 pm

III. Participant Fees

Participant fees shall be set by the Director of the Department or the Director’s Designee and the User. The Department shall receive a set fee or a percentage of participant fees from the User. The Director of the Department or the Director’s Designee and the User will negotiate a percentage and how often the User will pay the percentage. Once a percentage or set fee schedule has been established, all monies received by the Department will be deposited within the established guidelines of the City of La Vergne

Fee **\$15 per hour**
Pay Schedule **1st of Each Month**

IV. Department Obligations

- A. The Department will maintain the Property for use by the User.
- B. The Department will (if applicable) maintain existing restroom facilities.
- C. The Department will (if applicable) make repairs to the roof, interior walls, doors, water fountains, plumbing systems, and electrical systems.
- D. The Department will be responsible for providing trash receptacles.

- E. The Department will maintain the parking areas.
- F. The Department will pay for utility services (water, electricity, etc.) at the Property.
- G. The Department will determine issues regarding the safety of the Property for the User's program. If a safety issue is apparent, the Department will focus on the issues in order for the User to conduct the program. If the safety issue cannot be dealt with before the User's program, the Department will notify the User of the safety issue and suggest an alternative site to hold the User's program until the issue is no longer a threat to program participants. If there is no alternative site for the User, the program will be canceled until the issue is no longer a threat to program participants.
- H. The Department will determine if security is needed. If so, the User will pay the fee (see Section III – Participant Fees).
- I. The Department will provide the User a list of dates the building will not be available for use in a timely manner. ie.. city events, voting, etc..

V. User Obligations

- A. The User will inform the Department who is in charge of the program prior to the starting date of this agreement.
- B. The User will submit liability waiver forms completed by program participants.
- C. The User will submit a class roster of each participant's name, address, phone number and emergency contact.
- D. The User will make reasonable efforts to maintain the Property while under their use. This includes keeping a trash-free facility inside and out.
- E. The User will be responsible for any damage that may occur to the Property, in and out, during the term (specified dates and times of the program) of this Use Agreement.
- F. The User will be certified in the area of their program or have equivalent experience.
- G. The User will be certified in CPR (Cardio Pulmonary Resuscitation) and/or First Aid. Certification will be attached as Exhibit B.
- H. The User will inform the Department of any safety hazards within 24 hours of discovering the safety hazard by calling the Department or submitting a written report of the hazard at the Department's office.

VI. User Representations

- A. The User will not discriminate against any person including, but not limited to, sex, race, religion, natural origin or disability.
- B. The User will maintain a liability insurance coverage policy with a minimum of \$1,000,000. This policy must list the City of La Vergne as additional insured. A copy of this policy shall be attached as Exhibit C.



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.F. Approve an Engineering Services Agreement with Griggs & Maloney for the Water System Asset Management Plan.

Department: Engineering

Presented By: Kyle Brown

Item Attachments: 1. Proposal - Asset Management Plan - G&M

Summary:

This is a proposal from Griggs & Maloney to provide engineering services to the city to develop an Asset Management Plan for the La Vergne Water System.

Background Information:

Attached is a proposal from Griggs & Maloney to develop an Asset Management Plan for the La Vergne Water System. This is a requirement from the TDEC State Water Infrastructure Grant and it must be completed by September 2026.

Financial Summary:

The cost of this proposal is a not to exceed cost of \$328,000, which can be paid from the grant funds.

Staff Recommendation:

Staff recommends approval.



P.O. Box 2968
Murfreesboro, TN 37133-2968
(615) 895-8221
Fax: (615) 895-0632

October 28, 2024

Mr. Kyle Brown, P.E.
Assistant City Administrator
City of La Vergne
5093 Murfreesboro Road
La Vergne, TN 37086

**RE: WATER SYSTEM ASSET MANAGEMENT PLAN
PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES AGREEMENT
G&M FILE # 442-128**

Dear Mr. Brown,

Griggs and Maloney, Inc. (G&M) appreciates the opportunity to offer this Proposal to provide professional engineering services to the City of La Vergne for developing an Asset Management Plan for the La Vergne Water System (LWS). The City of La Vergne was awarded non-competitive American Recovery Plan (ARP) grant funding, which is being utilized for the City's Water System SCADA Upgrades project. As part of this grant funding, the TDEC State Water Infrastructure Grant (SWIG) program requires the infrastructure system receiving the grant funding, which in this case is the La Vergne Water System, to complete and satisfactorily submit an Asset Management Plan, no later than September 2026, in order to receive the final 20-percent of the grant contract amount. This requirement is a result of the Water Resources Reform and Development Act and Clean Water Act, which mandates that recipients of loans for projects involving the repair, replacement, or expansion of publicly owned treatment works must develop and implement a Fiscal Sustainability Plan. A Fiscal Sustainability Plan in the state of Tennessee is an Asset Management Plan (AMP) that is developed to be a "living document" that is regularly reviewed, revised, expanded and is implemented as an integral part of the on-going operation and management of the system. The AMP will include the following items:

- 1) the development of an inventory of critical assets that are part of the Water System and condition assessment of each, where TDEC requires at least 75% of the Water System is accessible for the City's employees via a Digital Map of the Water System, such as GIS;
- 2) an evaluation of the Level of Service of the assets, water system, and customer expectations;
- 3) determination of the criticality score of the assets that are critical to operations, based on evaluations of the "Likelihood of Failure" and "Consequences of Failure" analyses;
- 4) the development of a Capital Improvement Plan to minimize life cycle costs and prioritize needs of repairing, rehabilitating, and replacing the City's Water System capital assets;
- 5) the development of Long-Term Funding Planning procedures with specific regards to Rate Evaluations; and
- 6) addressing the additional TDEC Infrastructure Scorecard Requirements, such as a Meter Testing and Changeout Program, IT Infrastructure in regard to the Water System, and a Work Order System.

G&M will provide the City of La Vergne with an Asset Management Plan of the LWS to satisfy the requirements of the "Tennessee Asset Management Plan Guide" for the initial submittal and certification to TDEC to meet the ARP Non-Competitive Grant requirement. The AMP will consist of a written comprehensive plan following the components format of the TN AMP guide document, along with the companion Tennessee Asset Management Drinking Water Inventory Workbook in Excel format.

G&M will provide the resources to gather the inventory data through onsite, field reconnaissance and by working with City Staff and Water Treatment Plant Staff to input data that may already be partially or fully inventoried. Existing data from the City's water meter database, GIS data, Record Drawings of past Water System projects, utility data from Final Plats of subdivision developments, and the City's Lead Service Line Inventory (LSLI) are several examples of resources

that may be used to compile the required AMP data. All data gathered will be inputted into the TN Companion Drinking Water Inventory spreadsheets. This form is extensive and prompts input for all available inventory data, including but not limited to, unique asset ID, asset category (pipe, facility, station, valve, meter, etc.), depth of burial, material type, asset size, facility attributes, serial numbers, model numbers, installation date, last maintenance date and type, and photographs of each critical asset. The TN AMP Guide document defines a critical asset as meeting at least one of the following criteria: having a cost of \$5,000 or greater, having a useful life of 1 year or greater, is the lowest level where work orders can be generated, and/or is critical to the delivery of utility service, employee safety, or regulatory compliance.

Upon completion of the TN Drinking Water Inventory Companion Worksheet, the written comprehensive plan will be completed summarizing the data collected, current conditions, priority list of Capital Improvements, and addressing the other requirements of the AMP and TN Scorecard. G&M will provide one (1) electronic PDF format of the written comprehensive plan and one (1) electronic Excel format of the TN Companion Drinking Water Inventory Spreadsheet to the City of La Vergne.

G&M appreciates the opportunity to assist the City of La Vergne with developing an AMP that can be updated and expanded upon in the future, as needed. Based on our experience and understanding of the current TDEC requirements for the AMP, we anticipate it will take approximately twelve (12) calendar months to complete this endeavor. G&M proposes to provide these services on a time and expense basis with a not-to-exceed budget of \$328,000. G&M proposes to provide these services under the conditions of the "Agreement for Engineering Services" between the City of La Vergne and Griggs and Maloney, Inc. dated July 5, 2005. We will bill monthly, and payment will be due within 30 days of the invoice date.

We appreciate the opportunity to work with the City of La Vergne on this endeavor. If you have any questions regarding this proposal, please do not hesitate to contact me by telephone at (615) 895-8221 or by email at jensey@griggsandmaloney.com. If this proposal is acceptable to the City, please have the appropriate person sign this Proposal and return to me to authorize G&M to proceed.

Sincerely,
GRIGGS & MALONEY, INC.


Jaimi Ensey, P.E.
Senior Engineer

GRIGGS & MALONEY, INC.


William H. Owen, III, P.E.
Principal & Vice-President

ACCEPTED BY CITY OF LA VERGNE

By (Name Printed)

By (Signature)

Title

Date

Copy: Mr. Bruce Richardson, City of La Vergne
Ms. Juliet Williams, City of La Vergne
Mr. Michael Dietz, City of La Vergne

Mr. Scott Tatalovich, City of La Vergne
Mr. Ryan Maloney, Griggs & Maloney, Inc.



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.G. Approve Change Order #5 with Baron Construction, LLC for the Public Works and Community Development Services Facility.

Department: Engineering

Presented By: Gary Lide

Item Attachments: 1. Change Order #5 - Baron Construction - PW-CDS Facility

Summary:

This is a change order for the construction of the Public Works and Community Development Services Facility.

Background Information:

There are several items in this change order for the construction of this project which are represented by Contractor Requests for Change (RFCs) 44, 47, and 48. They are outlined in the following pages.

Financial Summary:

The total cost of these changes will cost \$12,951.84. This is still within the overall project budget as shown in the following table:

Item	Budget	Remaining
Baron Contract	\$27,603,347.12	\$9,573,982.70
Baron Potential Mod Outstanding	\$12,951.84	\$12,951.84
Lambe + Associates	\$161,115.50	\$39,315.00
TTL, Inc. (Structural)	\$160,000.00	\$25,333.18
Furniture	\$400,000.00	\$25,600.16

Low Voltage	\$225,375.28	\$112,687.64
Contingency	\$2,807,210.26	2,807,210.26
Total	\$31,370,000.00	\$15,143,189.43
	Percent Spent	59.84%
	Percent Remaining	40.16%

Schedule Summary:

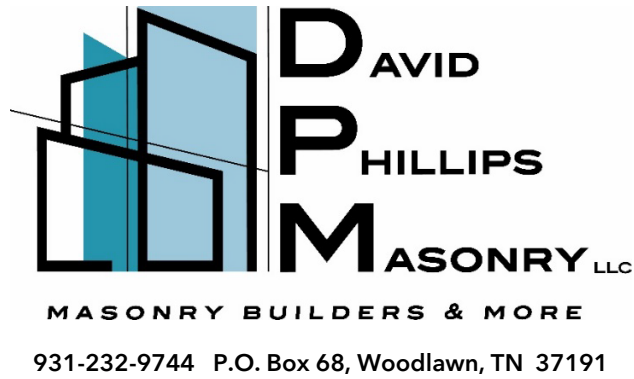
The contract completion date for this contract remains at December 28, 2024.

Staff Recommendation:

Staff recommends approval.

Change Order Summary

RFC#	Description	Amount
RFC 44	Condenser Farm Layout Revisions	-\$3,520.22
RFC 47	Move NES Pedestal	\$4,685.20
RFC 48	Ice Machines and Forklift Charger	\$11,786.86
	TOTAL	\$12,951.84



July 26, 2024

LAVERNE PUBLIC WORKS AND COMM DEVELOPMENT

LAVERNE TN.

AC PAD SITE WALLS DEDUCT: \$5,814.00

Includes:

1. Standard CMU, U/S brick, labor, accessories.
2. Deduct according to detail CSD-15.

Sincerely,

David Phillips

Owner

Estimating 931.206.9643(Jeff)

Sidewalk near HVAC units (CSD - 15)

PCO

Project Name: City of LaVergne Public works & Community Dev Services

Owner : Baron Construction LLC
Roy Bruce
652 Old Ezell Rd
Nashville, TN 37217

PCO # 60
Printed On: 08/12/2024
Created On: 08/12/2024
Job Number # 23-020
Architect # :

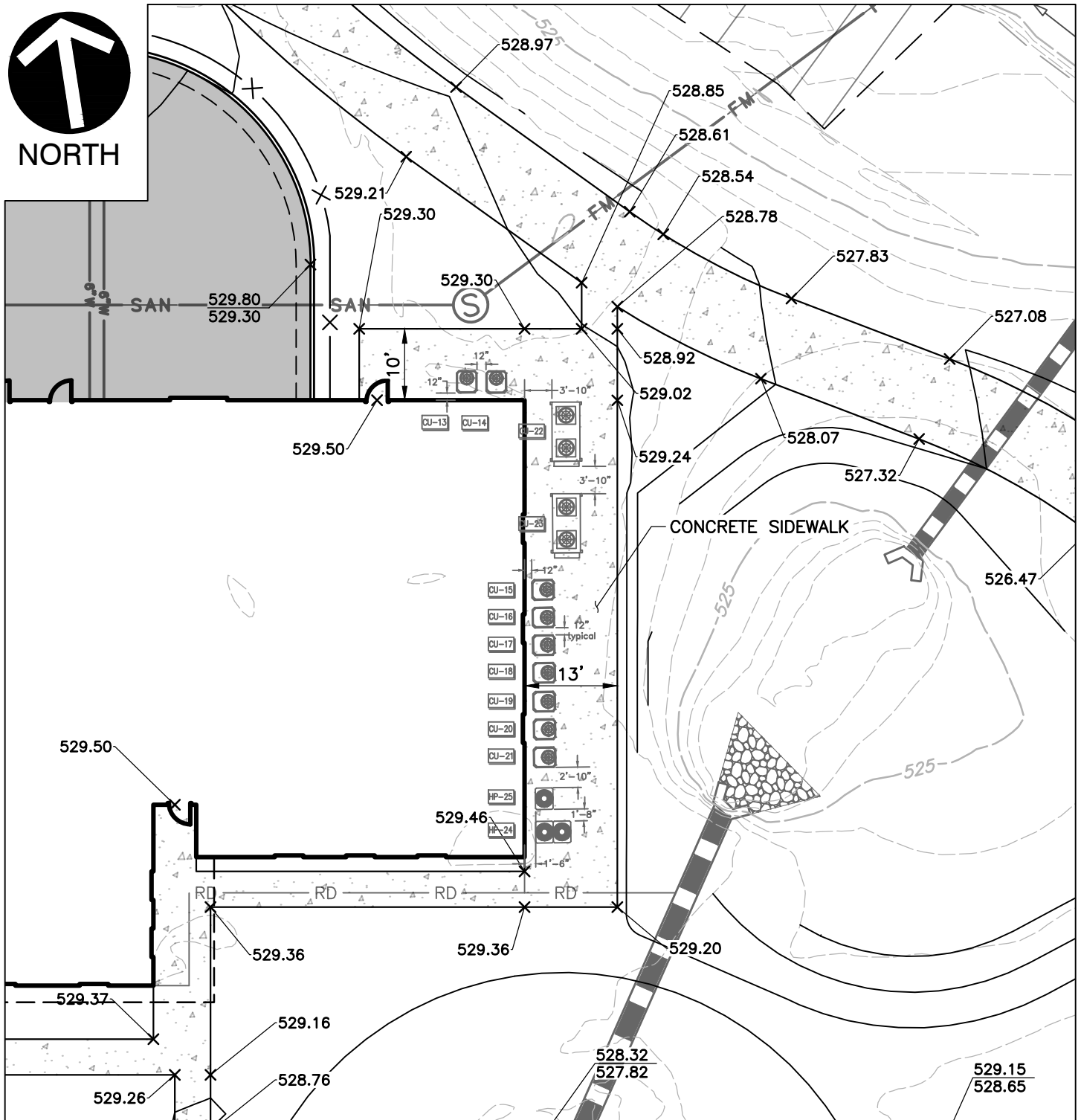
Architect:

Description	Bid Amount	Status	Change Date
1 Concrete material cost	\$812.73	Pending	
2 Labor cost	\$1,481.05	Pending	
Total:	\$2,293.78		

Please find above pricing as you requested. If this is acceptable, please confirm so we may proceed with a change order.

Thank You,

Kevin Peterson
Project Manager



Civil & Environmental Consultants, Inc.

117 Seaboard Lane · Suite E-100 · Franklin, TN 37067

615-333-7797 · 800-763-2326

www.cecinc.com

CITY OF LA VERGNE
PUBLIC WORKS AND COMMUNITY
DEVELOPMENT SERVICES FACILITY
LA VERGNE, RUTHERFORD COUNTY, TN
CIVIL SUPPLEMENTARY DRAWING NO. 15
UPDATED SIDEWALK NEAR HVAC UNITS

DRAWN BY:	JMK	CHECKED BY:	JMK	APPROVED BY:	RGM	FIGURE NO.:
DATE:	JULY 2024	DWG SCALE:	AS SHOWN	PROJECT NO:	315-277	CSD-15

Roy Bruce

From: tlambe@comcast.net
Sent: Thursday, July 25, 2024 2:56 PM
To: Roy Bruce
Cc: 'Gary Lide'; 'Kyle Brown'; 'Juliet J. Williams'; Annie Flanagin; com-inbound-city-of-la-vergne-public-works--community-developm@procoretech.com
Subject: RE: La Vergne PW/CSD - Response to RFI-70

Roy,

I think CSD-15 covers it all – it has dimensions, unit identification numbers, placement, and maintenance clearances. Regarding my earlier comment on the routing of condensate lines, I forgot that none of this equipment in this location creates condensate. All of that takes place at the air handling units inside the building... and condensate is collected at hub drains within all the mechanical rooms... or nearby the indoor equipment.

Thanks!
Tim

From: Roy Bruce <rbruce@baronconstructionllc.com>
Sent: Thursday, July 25, 2024 7:25 AM
To: tlambe@comcast.net
Cc: 'Gary Lide' <glide@lavergneth.gov>; 'Kyle Brown' <kbrown@lavergneth.gov>; 'Juliet J. Williams' <jjwilliams@lavergneth.gov>; Annie Flanagin <aflanagin@baronconstructionllc.com>; com-inbound-city-of-la-vergne-public-works--community-developm@procoretech.com
Subject: RE: La Vergne PW/CSD - Response to RFI-70

Tim,

I am working on the cost add/deduct of this at the moment. I just wanted to double check if there will be a revision to the mechanical plan coming our way as well reflecting these changes?

Thank you,
Roy

Roy Bruce
Project Manager
Baron Construction, LLC
652 Old Ezell Road
Nashville, TN 37217
Mobile: 629.214.5690
Office: 615.690.7770 ext. 1008
Fax: 615.690.7775
rbruce@baronconstructionllc.com
www.baronconstructionllc.com



From: tlambe@comcast.net <tlambe@comcast.net>

Sent: Wednesday, July 17, 2024 11:12 AM

To: Roy Bruce <rbruce@baronconstructionllc.com>

Cc: 'Gary Lide' <glide@laveragnetn.gov>; 'Kyle Brown' <kbrown@laveragnetn.gov>; 'Juliet J. Williams' <jjwilliams@laveragnetn.gov>

Subject: La Vergne PW/CSD - Response to RFI-70

Roy,

Please find attached CSD-15 which addresses RFI-70 (*condenser farm layout revisions on the east end of 'B' wing*). Per the City's request, we have removed the masonry screen walls and reworked the grades for a smoother transition to the pond. We do need to discuss condensation line routing to prevent water accumulation on the concrete walk – I suppose we could 'gang' some units and route them under slab to daylight where feasible.

Please review the revision and let me know if there are any questions and/or cost implications (*add or credit*).

Thanks!

Tim



Timothy A. Lambe, AIA/NCARB
Lambe + Associates, LLC

tlambe@comcast.net

615.973.4290 direct



State Lic. #20026
Expires: 5/31/2024.
Classification: E, CE
Limit: UNLIMITED
Metro Lic. #415
Murfreesboro Lic.#0165

DATE: October 17, 2024
ATTN: Baron Construction
RE: La Vergne Public Works
1500 E Nir Shreibman Blvd.
La Vergne, TN

Dear Roy Bruce,

We appreciate the opportunity to provide the following quotation for the above referenced project. Our proposal is based upon the updated E101 drawing dated 9/19/23 provided by Baron Construction.

Print Changes-Forklift Charger & Added Plugs Total Sum: \$9,669.00

ITEMS INVOLVED:

1	1P 120V 15A GFCI Breaker
1	1P 120V 20A GFCI Breaker
1	3P 240V 60A Breaker
1	GFH86108 60A GFI module
2	outlets
1	4#6, 1" c for forklift charger
1	5#12, 3/4" c for 2** cir - ice machines

PROJECT MANAGER'S SPECIFICATIONS:

- All light fixtures located in a drop ceiling are to have a minimum of (2) wire per fixture installed by the ceiling contractor.
- Allowance lighting fixtures must be approved. We gave an allowance for site work provided.
- Parking to be provided by GC.
- Separate spec book for electrical was not provided on this project. We use specs provided on drawings.
- CAD drawings to be provided by GC at no cost.
- Allowances were given for unspecified fixtures. MUST BE APPROVED
- No OT or after hours work.
- Fire alarm, data, and cameras to be in full conduit system.
- All sectional pads are provided and installed by others

- The above total sum has been calculated and the time schedule agreed upon based upon the current prices and availability of materials and labor, considering anticipated impacts from the COVID-19 pandemic, and any governmental action, disruptions in the supply of labor or materials or other impacts related thereto and that A&S Electric has taken or will take all reasonable measures to protect against excessive price increases and delays, such as early purchasing of materials where appropriate and feasible. A&S Electric shall not be responsible for any additional cost associated with changes in the aforementioned conditions, as they are out of our control. A&S Electric shall advise the contractor when conditions change and impacts our contract price.

EXCLUSIONS:

1. EXCLUDE: The repair of existing code deficiencies (if any) is not included in the above total sum quotation.
2. EXCLUDE: Main Switchboard, Generator/ Transformer / electrical equipment pads.
3. EXCLUDE: Any Utility Charges.
4. EXCLUDE: Parking (to be provided by GC)
5. EXCLUDE: Concrete Encasement
6. EXCLUDE: Painting of any kind
7. EXCLUDE: Gravel (included for primary & secondary power only)
8. EXCLUDE: Rock Excavation
9. EXCLUDE: Furnishing big ass fans and controls
10. EXCLUDE: Work from C section to road SE corner shown on E101. (no information provided)
11. EXCLUDE: J hooks, phone/data/tv/camera parts, wiring, and/or terminations.
12. EXCLUDE: All Pads on site shown on site print.
13. EXCLUDE: F/A PIV Connection, Conduit, and/or Termination.
14. EXCLUDE: Fuel Tank Work
15. EXCLUDE: Wage work
16. EXCLUDE: Seismic
17. EXCLUDE: Background check
18. EXCLUDE: X-Ray of Floors
19. EXCLUDE: Pole bases.
20. EXCLUDE: Hauling off of spoils.
21. EXCLUDE: Backfill of any kind. (gravel backfill in primary included in above total sum)
22. EXCLUDE: Cutting of concrete / asphalt.
23. EXCLUDE: Forming / furnishing of concrete.
24. EXCLUDE: Patching of any kind. (concrete / asphalt/ walls / ceilings / roof / etc.)
25. EXCLUDE: Furnishing/Installation of any low voltage cabling. (unless add alt is taken)
26. EXCLUDE: Any type of bonds.
27. EXCLUDE: Dumpster Fees.
28. EXCLUDE: Engineered stamped drawings / BIM
29. EXCLUDE: Surveying.

TERMS AND CONDITIONS:

Our quotation is valid for thirty (30) days from date of receipt.

Upon acceptance of our quotation, the following terms and conditions will apply:

- Amounts billed will be due within thirty (30) days of invoice.
- Project will be billed on a percentage-of-completion basis.
- All work is to be completed during A & S Electric's normal working hours which are Monday through Friday, 7:00a.m. to 3:30p.m. unless agreed upon in writing.
- The handling or disposal of contaminated or hazardous material is not included in the above quotation.
- Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and buyer shall not be entitled to any damages resulting thereof.

Thank you for considering A & S Electric Inc., for your electrical requirements. Please contact our office if you have any questions or comments concerning the above proposal.

Sincerely,

A & S Electric, Inc.

WE PROPOSE to furnish labor and material --- complete in accordance with above specifications, and subject to conditions found on both sides of this agreement, for the sum of:
Payment to be made as follows: _____

ACCEPTED. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Respectfully Submitted,

Payment will be made as outlined above.

Date of Acceptance _____

By _____

By _____

Project Manager

A & S ELECTRIC, INC.

By:  _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Shaun Smith

Roy Bruce

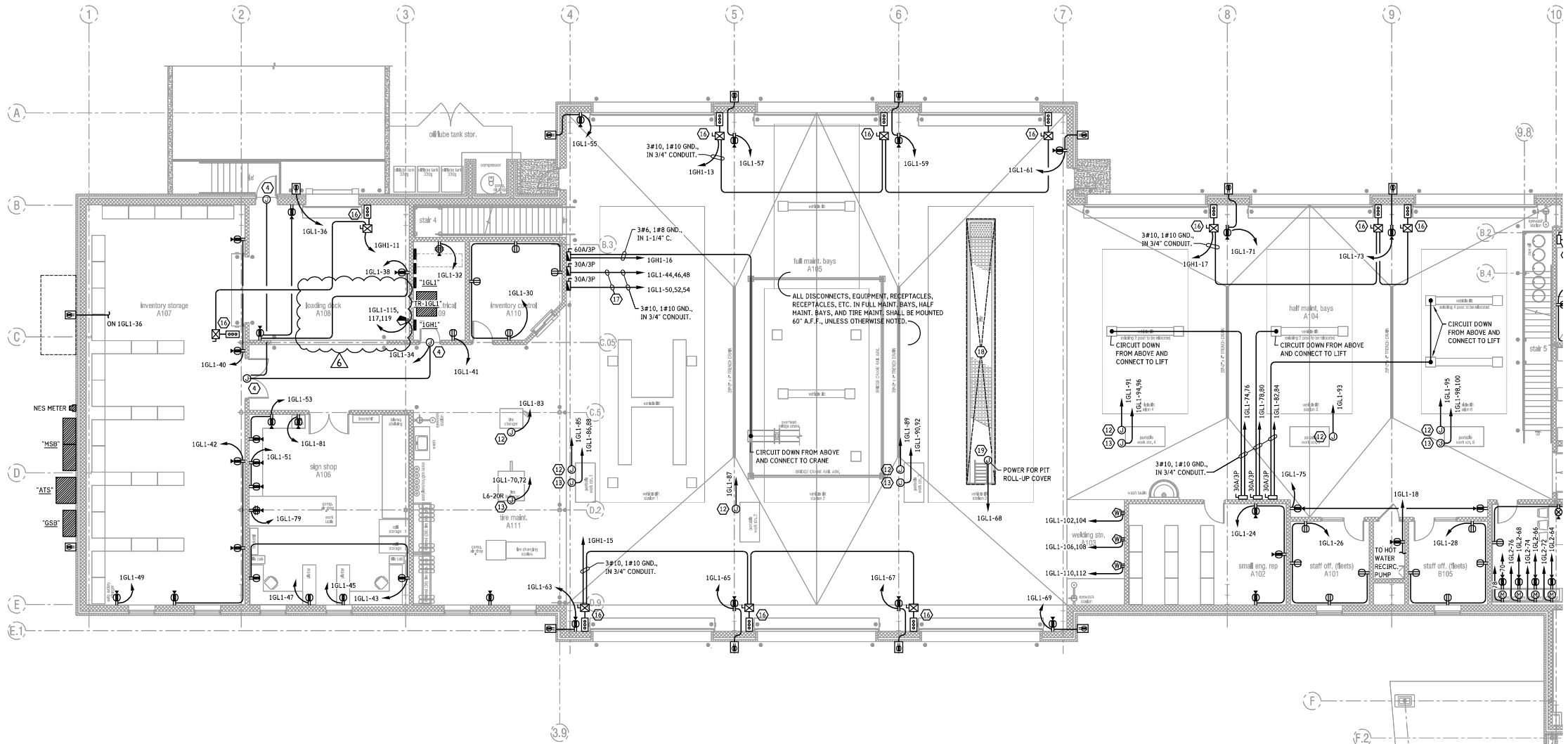
From: Hornbuckle Plumbing <info@HORNBUCKLEPLBG.COM>
Sent: Wednesday, October 23, 2024 11:13 AM
To: Roy Bruce
Subject: RE: RFC Request for Ice Machine Connections and Forklift Charger Connections (1 of 2)

Roy,

Pricing to add for ice machine connections:

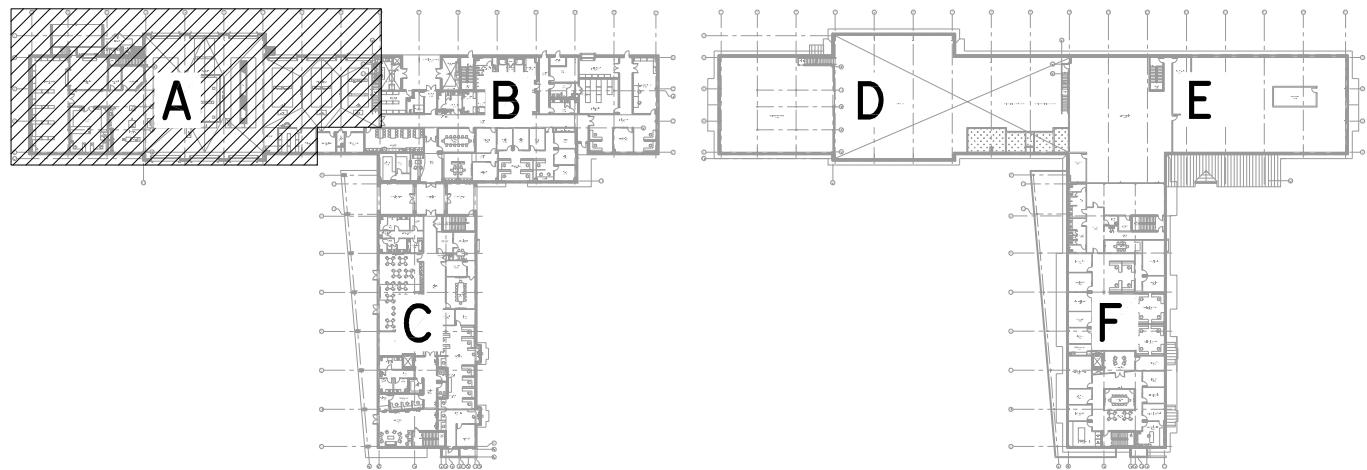
Materials	\$140
Labor	\$750
15%	\$133
Total	\$1,023

Ernie



FIRST FLOOR PARTIAL FLOOR PLAN AREA 'A' - POWER

SCALE: 1/8" = 1'-0"



KEY PLAN

NO SCALE

GENERAL ELECTRICAL POWER NOTES (ALL POWER SHEETS):

- COORDINATE ALL RECEPTACLE LOCATIONS WITH ARCHITECTURAL PLANS, ELEVATIONS, CASEWORK, AND EQUIPMENT LOCATIONS PRIOR TO ROUGH-IN.
- COORDINATE EXACT ELECTRICAL REQUIREMENTS, LOCATIONS, AND QUANTITIES OF ALL OWNER-FURNISHED EQUIPMENT, PRIOR TO ROUGH-IN.
- ELECTRICAL REQUIREMENTS INCLUDE: VOLTAGE, PHASE, FREQUENCY, FULL LOAD AMPS (FLA), MINIMUM CIRCUIT AMPS (MCA), MAXIMUM OVERCURRENT PROTECTION (MOP), STARTERS, CONTROLS, ETC.
- ALL NEMA 5-15R AND 5-20R RECEPTACLES SHALL BE TAMPER-RESISTANT, UNLESS OTHERWISE NOTED.
- COORDINATE TO IDENTIFY ALL RATED WALLS, PRIOR TO ROUGH-IN. WHERE CONDUITS/FEEDERS PENETRATE RATED WALLS, PROVIDE APPROPRIATE FIRESTOP AROUND OPENINGS AND BETWEEN JOINTS. REFER TO FIRESTOP DETAILS.
- FOR OUTLET BOXES IN A FIRE-RATED PARTITION, REFER TO DETAIL ON SHEET E001.
- ALL WIRE SHALL BE TYPE THHN/THWN-2 (COPPER), UNLESS OTHERWISE NOTED.
- MINIMUM WIRE AND CONDUIT SIZE SHALL BE #12 AWG. IN 3/4" CONDUIT, UNLESS OTHERWISE INDICATED.
- WHERE INDICATED, RECEPTACLE CIRCUIT DESIGNATIONS SHALL BE AS FOLLOWS: "X"-#"
G.1. "X" INDICATES THE PANEL.
G.2. "#" INDICATES THE CIRCUIT NUMBER.
- WHERE THE LENGTH OF A 120-V CIRCUIT MEETS OR EXCEEDS THE INDICATED DISTANCE, PROVIDE THE CORRESPONDING WIRE SIZE FOR THE ENTIRETY OF THAT CIRCUIT (INCLUDING ALL BRANCHES OF CIRCUIT):
70' OR GREATER, PROVIDE #10 CONDUCTORS.
110' OR GREATER, PROVIDE #8 CONDUCTORS.
170' OR GREATER, PROVIDE #6 CONDUCTORS.
- WHERE THE LENGTH OF A 277-V CIRCUIT MEETS OR EXCEEDS 240 FT, PROVIDE #10 CONDUCTORS FOR ALL WIRING OF THAT CIRCUIT (INCLUDING ALL BRANCHES OF CIRCUIT).
- LABEL ALL DISCONNECTS, EQUIPMENT, RECEPTACLES, AND SWITCHES, INDICATING PANEL AND CIRCUIT # (FOR EXAMPLE: "A-1").
- TAKE NEC TABLE 310.15(B)(1)(c) INTO ACCOUNT WHERE 4 OR MORE CURRENT-CARRYING CONDUCTORS OCCUPY THE SAME RACEWAY.
- ALL COVERPLATES IN OFFICE AND PUBLIC-ACCESSIBLE AREAS SHALL BE NYLON. ALL OTHER COVERPLATES SHALL BE STAINLESS STEEL. COORDINATE COVERPLATE AND WIRING DEVICE COLORS / FINISHES WITH ARCHITECT, PRIOR TO ORDER. PROVIDE STAINLESS STEEL COVERPLATES FOR ALL BACK-OF-HOUSE AREAS.

KEYED ELECTRICAL POWER NOTES (ALL POWER SHEETS):

- CONFIRM ELECTRICAL ROOM LAYOUT WITH ACTUAL EQUIPMENT DIMENSIONS, PRIOR TO ROUGH-IN. IF ACTUAL ELECTRICAL ROOM LAYOUT DIFFERS FROM THE DESIGN DOCUMENTS, PROVIDE DIMENSIONED ELECTRICAL ROOM LAYOUT SHOWING PANELBOARD, SWITCHBOARD, TRANSFORMER, AND EQUIPMENT LOCATIONS WITH DISTRIBUTION EQUIPMENT SUBMITTAL. ENSURE TO PROVIDE AND MAINTAIN NEC REQUIRED CLEARANCES.
- FOR ALL BREAK ROOM EQUIPMENT (INCLUDING COFFEE MAKERS, DISHWASHERS, MICROWAVES, REFRIGERATOR, ETC.), COORDINATE EXACT POWER REQUIREMENTS AND LOCATIONS, PRIOR TO ROUGH-IN.
- COORDINATE EXACT TV/MONITOR LOCATION AND MOUNTING HEIGHT WITH OWNER'S REPRESENTATIVE, PRIOR TO ROUGH-IN OF BOTH POWER AND DATA RECEPTACLES. PROVIDE (1) 3/4" CONDUIT FOR POWER, (1) 1/4" CONDUIT FOR DATA, AND (1) 1/2" CONDUIT FOR AV FROM BOX TO NEAREST ACCESSIBLE CEILING (OR TOP OF WALL IN EXPOSED/OPEN AREAS). SEE "TYPICAL TELEVISION INSTALLATION DETAIL" (SHEET E001) FOR REFERENCE.
- CONNECTION FOR ACCESS CONTROLS AND DOOR HARDWARE - PROVIDE SINGLE-GANG BACKBOX AND 3/4" CONDUIT UP TO NEAREST ACCESSIBLE CEILING. COORDINATE WITH ACCESS CONTROLS AND DOOR HARDWARE SETS FOR EXACT POWER AND CONNECTION REQUIREMENTS. CONFIRM IF HARDWARE SET REQUIRES BACKBOX IN WALL, OR IF THE HARDWARE SET ACCESS, OR OTHER IS INTEGRAL TO THE DOOR, PRIOR TO ROUGH-IN.
- COORDINATE EXACT MOUNTING HEIGHT OF CLOCK-IN STATIONS, PRIOR TO RECEPTACLE ROUGH-IN.
- PROVIDE #10 CONDUCTORS FOR ALL DEDICATED QUAD, RECEPTACLE CIRCUITS IN 2-CHANNEL RACEWAY.
- RECESSED SERVICE FLOOR BOX (2-GANG) - INSTALL FLUSH TO FLOOR. PROVIDE WITH (2) DUPLEX RECEPTACLES, (2) LOW VOLTAGE PROVISIONS, AND (2) AV PROVISIONS. FLOOR BOX SHALL BE WIREMOLD EVOLUTION SERIES OR EQUIVALENT BY HUBBELL. PROVIDE FLUSH STYLE RECTANGULAR COVER WITH POWDER-COATED NICKEL FINISH AND INSTALL FLUSH TO FLOOR (CONFIRM COVER FINISH WITH ARCHITECT, PRIOR TO ORDER).
- RECESSED SERVICE FLOOR BOX (2-GANG) - INSTALL FLUSH TO FLOOR. PROVIDE WITH (1) DUPLEX RECEPTACLE AND (1) LOW VOLTAGE PROVISION. FLOOR BOX SHALL BE HUBBELL SystemOne® #C100, OR FLOOR BOX OR EQUAL BY WIREMOLD. PROVIDE FLUSH STYLE RECTANGULAR COVER WITH POWDER-COATED NICKEL FINISH AND INSTALL FLUSH TO FLOOR (CONFIRM COVER FINISH WITH ARCHITECT, PRIOR TO ORDER).
- OVERHEAD DOOR - PROVIDE 30A/3P FUSED DISCONNECT SWITCH COMBINATION STARTER, NEMA 1 ENCLOSURE, NEMA SIZE 00 FVNR STARTER. HOMERUN SHALL BE 3#10, 1#10 GND, IN 3/4" CONDUIT (UNLESS OTHERWISE NOTED).
- THE OVERHEAD DOORS ARE DESIGNED TO OPERATE AT 480-V, 3-PHASE. VERIFY VOLTAGE, PHASE, MCA, MOP, STARTERS, CONTROLS, AND ALL OTHER ELECTRICAL REQUIREMENTS PRIOR TO PULLING WIRE.
- PROVIDE DUAL-ELEMENT TIME-DELAY FUSES, SIZED PER DOOR HORSEPOWER. FOR EITHER 1/2-HP, 3/4-HP, OR 1-HP, PROVIDE 3-AMP FUSES. FOR EITHER 1.5-HP OR 2-HP, PROVIDE 6-AMP FUSES.
- RECESSED FIRE-RATED FLOOR BOX (2 DUPLEX + 3-GANG) - INSTALL FLUSH TO FLOOR. PROVIDE WITH (2) DUPLEX RECEPTACLES, (1) LOW VOLTAGE PROVISIONS, AND (2) AV PROVISIONS. FLOOR BOX SHALL BE WIREMOLD EVOLUTION POKE-THRU SERIES OR EQUIVALENT BY HUBBELL SystemOne® SERIES. PROVIDE FLUSH STYLE ROUND COVER WITH POWDER-COATED NICKEL FINISH AND INSTALL FLUSH TO FLOOR (CONFIRM COVER FINISH WITH ARCHITECT, PRIOR TO ORDER).
- RECESSED FIRE-RATED FLOOR BOX (2 DUPLEX + 1-GANG) - INSTALL FLUSH TO FLOOR. PROVIDE WITH (2) DUPLEX RECEPTACLES AND (1) LOW VOLTAGE PROVISION. FLOOR BOX SHALL BE WIREMOLD EVOLUTION POKE-THRU SERIES OR EQUIVALENT BY HUBBELL SystemOne® SERIES. PROVIDE FLUSH STYLE ROUND COVER WITH POWDER-COATED NICKEL FINISH AND INSTALL FLUSH TO FLOOR (CONFIRM COVER FINISH WITH ARCHITECT, PRIOR TO ORDER).
- PROVIDE INDUSTRIAL-GRADE CABLE REEL WITH TYPE SO CABLE, STRAIN-RELIEF GRIPS, AND QUAD, RECEPTACLE BOX. PROVIDE PASS & SEYMOUR 1200 SERIES CABLE REEL #C12AL123N_R20 (OR EQUAL SYSTEM BY APPROVED OTHER). VERIFY EXACT CORD REEL LENGTH AT EACH LOCATION, PRIOR TO ORDER. THE BOTTOM OF THE QUAD, RECEPTACLE BOX SHALL NOT BE LOWER THAN 60" A.F.F. ONCE FULLY EXTENDED FROM REEL.
- PROVIDE INDUSTRIAL-GRADE CABLE REEL WITH TYPE SO CABLE, STRAIN-RELIEF GRIPS, AND STEEL BOX FOR TWIST-LOCK RECEPTACLE. PROVIDE PASS & SEYMOUR 1400 SERIES CABLE REEL #C14L140N_F25 (OR EQUAL SYSTEM BY APPROVED OTHER). VERIFY EXACT CORD REEL LENGTH AT EACH LOCATION, PRIOR TO ORDER. THE BOTTOM OF THE RECEPTACLE BOX SHALL NOT BE LOWER THAN 60" A.F.F. ONCE FULLY EXTENDED FROM REEL.
- HOMERUN SHALL BE 3#10, 1#10 GND, IN 3/4" CONDUIT.
- COORDINATE TWIST-LOCK RECEPTACLE TYPE WITH EQUIPMENT AND OWNER, PRIOR TO ROUGH-IN (UNLESS TYPE OTHERWISE INDICATED ON DRAWING).
- POWER FOR DRIVE-UP WINDOW - COORDINATE EXACT ELECTRICAL CONNECTIONS AND REQUIREMENTS WITH EQUIPMENT, PRIOR TO ROUGH-IN.
- POWER FOR OVERHEAD DOOR - COORDINATE EXACT LOCATION AND MOUNTING, PRIOR TO ROUGH-IN. COORDINATE EXACT POWER AND CONTROL REQUIREMENTS WITH DOOR LEVELER MANUFACTURER.
- VERIFY VOLTAGE, PHASE, MCA, MOP, AND ALL OTHER ELECTRICAL REQUIREMENTS PRIOR TO PULLING WIRE.
- PROVIDE 30A/3P DISCONNECT. HOMERUN SHALL BE 3#10, 1#10 GND, IN 3/4" CONDUIT.
- OVERHEAD DOOR - PROVIDE 30A/3P FUSED DISCONNECT SWITCH COMBINATION STARTER, NEMA 1 ENCLOSURE, NEMA SIZE 00 FVNR STARTER. HOMERUN SHALL BE 3#10, 1#10 GND, IN 3/4" CONDUIT (UNLESS OTHERWISE NOTED).
- THE OVERHEAD DOORS ARE DESIGNED TO OPERATE AT 480-V, 3-PHASE. VERIFY VOLTAGE, PHASE, MCA, MOP, STARTERS, CONTROLS, AND ALL OTHER ELECTRICAL REQUIREMENTS PRIOR TO PULLING WIRE.
- PROVIDE DUAL-ELEMENT TIME-DELAY FUSES, SIZED PER DOOR HORSEPOWER. FOR EITHER 1/2-HP, 3/4-HP, OR 1-HP, PROVIDE 3-AMP FUSES. FOR EITHER 1.5-HP OR 2-HP, PROVIDE 6-AMP FUSES.
- FOR OVERHEAD DOOR CONTROLS, PROVIDE CONNECTION TO UP / DOWN / STOP CONTROL AND SAFETY SENSORS, AS REQUIRED.
- COORDINATE EXACT OVERHEAD DOOR CONTROL / DISCONNECT LOCATION, PRIOR TO ROUGH-IN.
- COORDINATE EXACT ELECTRICAL REQUIREMENTS AND CONNECTIONS FOR MOBILE COLUMN LIFTS WITH EQUIPMENT MANUFACTURER, PRIOR TO ROUGH-IN. MOUNT DISCONNECT AT 60" A.F.F. (BOTTOM). FEEDER SHALL BE 3#10, 1#10 GND, IN 3/4" C.
- THE PIT IS A CLASS 1, DIVISION 1 LOCATION. REFER TO NEC ARTICLES 501 AND 511.
- ALL EQUIPMENT AND DEVICES USED IN CLASS 1, DIVISION 1 LOCATIONS SHALL BE LISTED AS SUCH. ELECTRICAL EQUIPMENT (CABLE / CONDUIT FITTINGS, ETC.) NOT LISTED FOR USE IN CLASS 1, DIV. 1 LOCATIONS ARE PROHIBITED.
- CONDUIT AND FITTINGS SHALL BE THREADED, WRENCHTIGHT, AND SHALL BE MADE UP WITH AT LEAST 5 THREADS FULLY ENGAGED PER NEC 500.8(E).
- CONDUIT SEALS SHALL BE INSTALLED WITHIN 18-INCHES FROM ENCLOSURE. ONLY LISTED COUPLINGS, ELBOWS, REDUCERS, AND/OR UNIONS MAY EXIST BETWEEN THE ENCLOSURE AND THE SEALING FITTING. FITTINGS SHALL BE LISTED AND ACCESSIBLE.
- PROVIDE SEALS IN EACH CONDUIT RUN LEAVING A CLASS 1, DIVISION 1 LOCATION. THE SEALING FITTING SHALL BE PERMITTED TO BE ON EITHER SIDE OF THE CLASS 1, DIVISION 1 BOUNDARY WITHIN 10-FEET.
- GROUNDING AND BONDING SHALL BE PROVIDED AS INDICATED IN NEC 501.30.
- COORDINATE EXACT ELECTRICAL REQUIREMENTS AND CONNECTIONS FOR PIT ROLL-UP COVER.
- PROVIDE 30A/2P NEMA 3P FUSED DISCONNECT FOR GRINDER PUMP. HOMERUN SHALL BE 3#10 (L1, L2, N), #10 GND, IN 1" CONDUIT. PROVIDE BUCK BOOST TRANSFORMER, MATCHING #ONE PUMP MODEL # / NAMEPLATE. CIRCUIT TO GRINDER PUMP ALARM PANEL. COORDINATE GRINDER PUMP RECEPTACLE NEMA CONFIGURATION FOR #ONE PUMP.
- COORDINATE EXACT WIRING FOR TRANSFORMER WITH BUCK BOOST TRANSFORMER MANUFACTURER. WIRE FOR 240 V, 1-PHASE FOR #ONE PUMP CONNECTION.
- COORDINATE EXACT LOCATION AND CONNECTION REQUIREMENTS FOR OVERHEAD CRANE, PRIOR TO ROUGH-IN. PROVIDE 30A/3P NEMA 3P FUSED DISCONNECT. HOMERUN SHALL BE 3#10, 1#10 GND, IN 3/4" C. VERIFY CRANE VOLTAGE, PHASE, MCA, MOP, AND ALL OTHER ELECTRICAL REQUIREMENTS PRIOR TO PULLING WIRE.



Lambe + Associates, LLC
architecture • planning • design/build

Lambe + Associates, LLC
106 Mission Court, Suite 303
Franklin, TN 37067
phone: 615.771.9801
lambe@lambeus.net

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Consultants

CIVIL ENGINEER:
Civil & Environmental
Consultants, Inc.

STRUCTURAL ENGINEER:
Wallace Design Collective

MECHANICAL ENGINEER:
Harpeth Park Engineering, LLC

ELECTRICAL ENGINEER:
Harpeth Park Engineering, LLC

Project

**CITY OF LA VERGNE, TENNESSEE
PUBLIC WORKS AND COMMUNITY
DEVELOPMENT SERVICES FACILITY**
1500 E NIR SHREBMAN BOULEVARD
LA VERGNE, TENNESSEE

rev.	date
3	ESD-3 10-20-2023
4	ESD-4 02-16-2024
5	ESD-5 03-29-2024
6	RFC-1 10-01-2024
7	

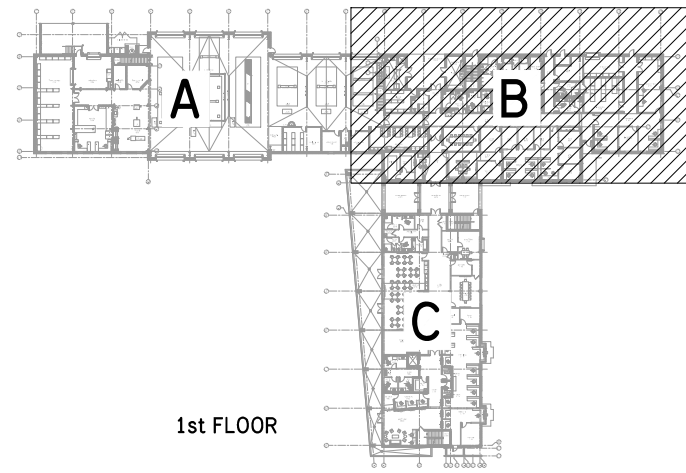
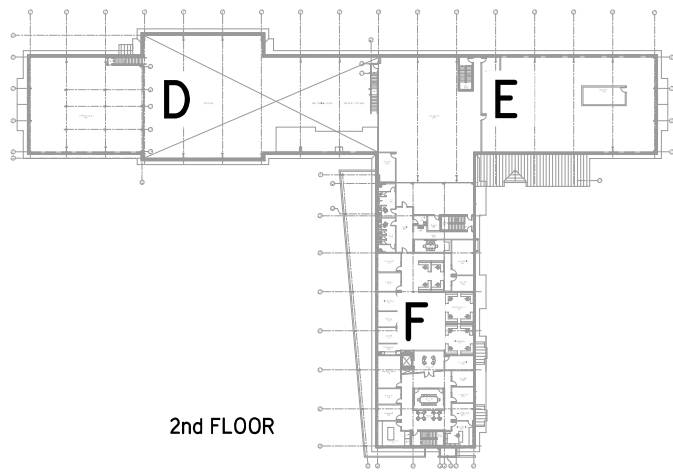
L+A Job No. 2110
01.22.23

First Floor
Partial Floor Plan
Area 'A' - Power

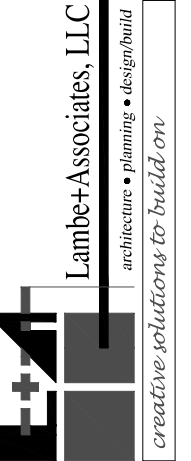
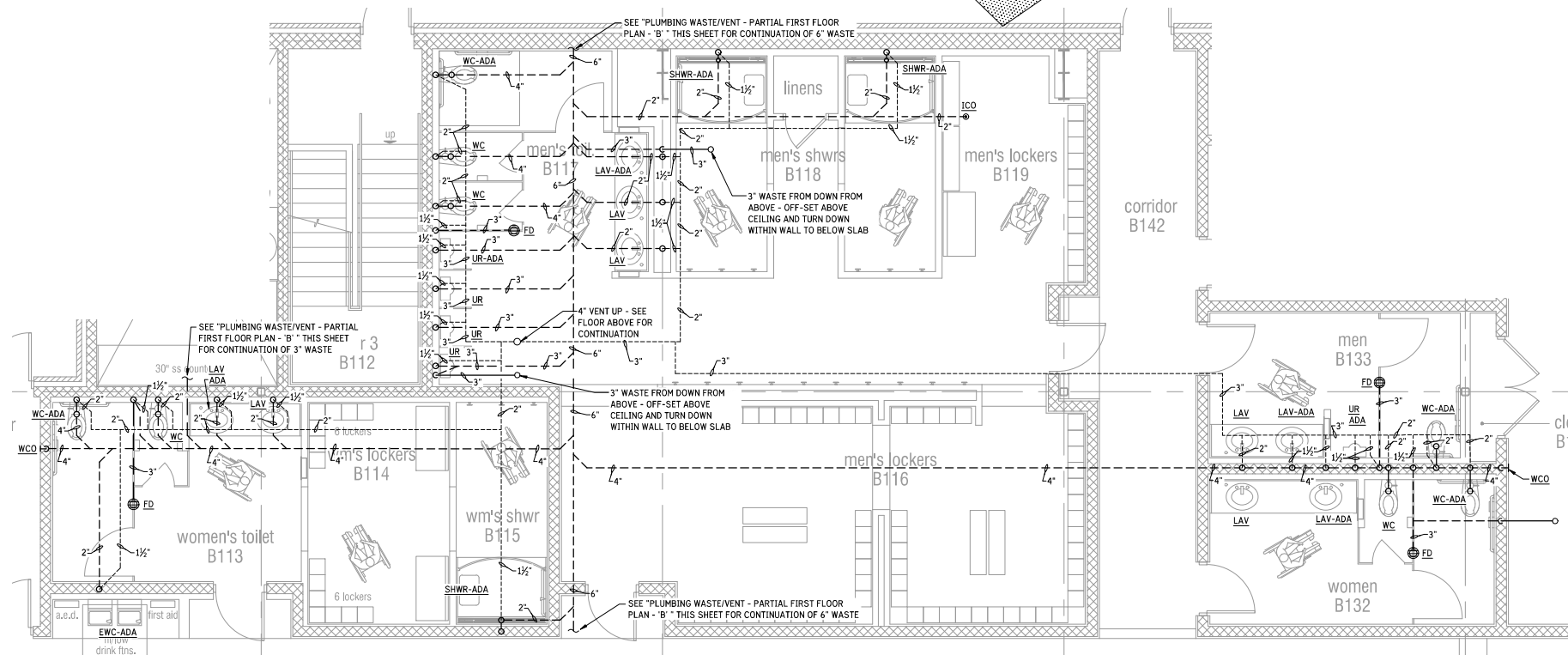
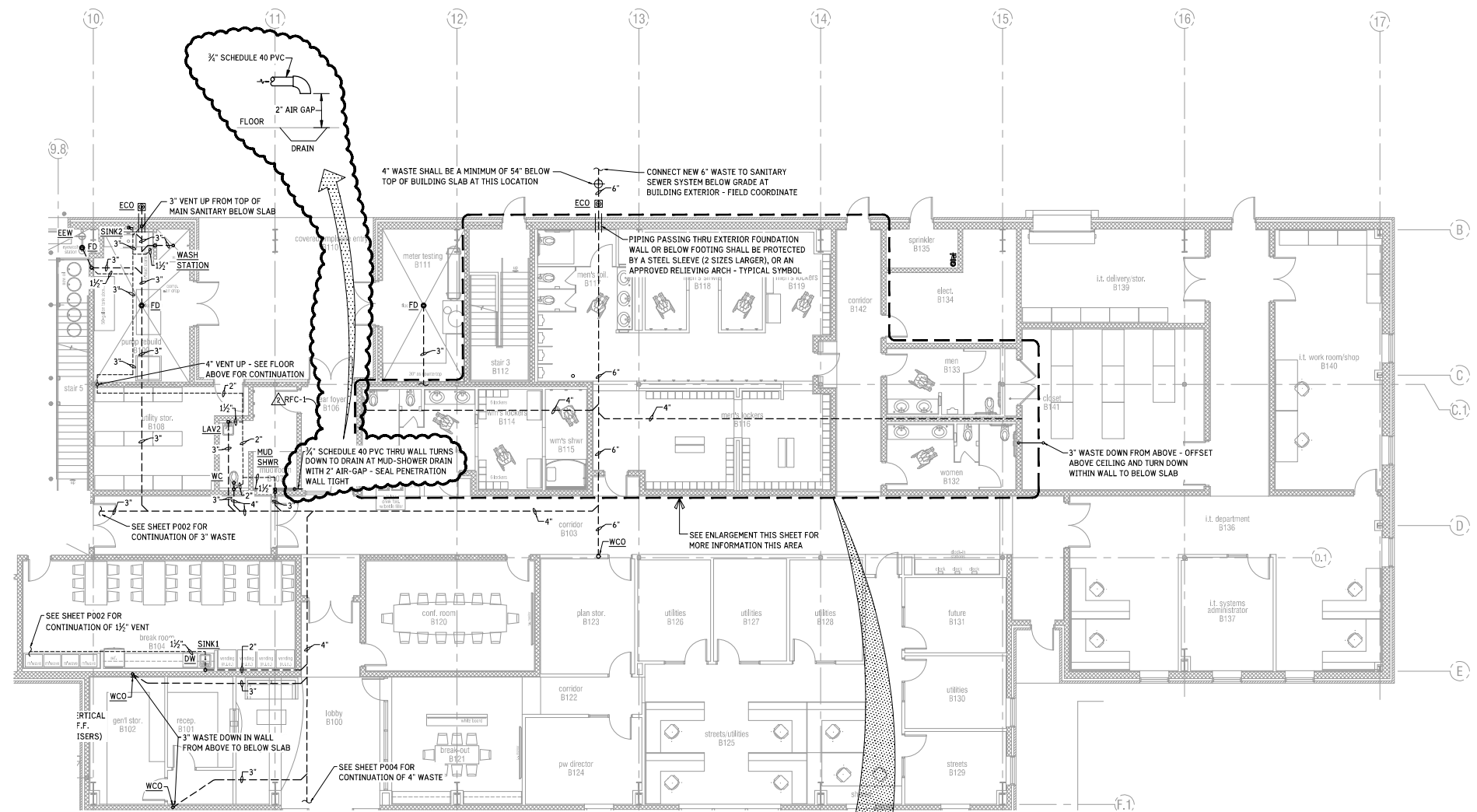
E302
sheet

1GL1	VOLTS: 208/120 V 3 PHASE 4 WIRE	A#1: 30.6kVA	PROVIDE Pow-R-Line SERIES PANELBOARD (OR EQUIVALENT BY GENERAL ELECTRIC, SIEMENS, OR SQUARE D). FEED-THROUGH LUGS. PROVIDE
	AMPS: 500 A MAIN: BREAKER	B#1: 31.3kVA	GFCI IN-DOOR. PROVIDE GFCI BREAKER WHERE "GFCI BKR" IS
	SCCR: 22 KA WAD: ---	TOT: 96.1kVA	INDICATED.
	TRIM: SURFACE ENCL: NEMA 1		
DESIGNATION			
DESCRIPTION	BKR	kVA	DESCRIPTION
VF-27 MOTORIZED DAMPER	201	0.7	HP-26
RTH-1	15/1	0.6	
RTH-2	15/1	0.6	HP-27
RTH-3	15/1	0.6	
RTH-4	15/1	0.6	CU-28
RTH-5	15/1	0.6	
RTH-6	15/1	0.6	WATER HEATER
RTH-7	15/1	0.6	
UH-1	15/1	0.6	RECEPTACLES - JAN'S CLOSET, HW RECIRC. PUMP
AHU-28	15/1	0.6	WATER HEATER (INSTANTANEOUS)
10 HP TWO STAGE COMPRESSOR	60/2	4.2	
	---	4.2	RECEPTACLES - SMALL ENGINE REPAIR
LIGHTING - INVENTORY STORAGE, LOADING DOCK	201	1.2	RECEPTACLES - STAFF OFFICE (FLEETS)
LIGHTING - SIGN SHOP, TIRE MAINTENANCE	201	1.1	RECEPTACLES - STAFF OFFICE (FLEETS)
LIGHTING - I.T. ELEC. JAN, OFFICES, SMALL ENGINE	201	1.0	RECEPTACLES - INVENTORY CONTROL
RECEPTACLES - EQUIPMENT MEZZANINE	201	0.4	RECEPTACLES - I.T. ELECTRICAL QUAD
RECEPTACLES - EQUIPMENT MEZZANINE	201	0.4	POWER FOR ACCESS CONTROLS
RECEPTACLES - EQUIPMENT MEZZANINE	201	0.4	RECEPTACLES - LOADING DOCK, EXTERIOR
RECEPTACLES - EQUIPMENT MEZZANINE	201	0.4	RECEPTACLES - LOADING DOCK
RECEPTACLES - EQUIPMENT MEZZANINE	201	0.4	RECEPTACLES - INVENTORY STORAGE
RECEPTACLES - I.T. / ELECTRICAL	201	0.2	RECEPTACLES - INVENTORY STORAGE
RECEPTACLES - SIGN SHOP, OFFICE DESKS	201	0.2	MOBILE COLUMN LIFTS
RECEPTACLES - SIGN SHOP, PLOTTER	201	1.2	---
RECEPTACLES - SIGN SHOP, PLOTTER	201	1.2	---
RECEPTACLES - INVENTORY, BATTERY CHARGERS	201	1.5	MOBILE COLUMN LIFTS
RECEPTACLES - SIGN SHOP, COUNTERTOP	201	0.4	---
RECEPTACLES - SIGN SHOP, COUNTERTOP	201	0.4	---
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	SPARE
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	SPARE
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	SPARE
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	SPARE
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	60/3 SURGE PROTECTION DEVICE
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	---
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	---
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	POWER FOR PIT ROLL-UP COVER
RECEPTACLES - FULL MAINTENANCE BAYS	201	0.4	TIE BALANCE
RECEPTACLES - HALF MAINTENANCE BAYS	201	0.4	---
RECEPTACLES - HALF MAINTENANCE BAYS	201	0.4	BIG LIFT IN HALF MAINTENANCE BAY
RECEPTACLES - HALF MAINTENANCE BAYS	201	0.4	---
RECEPTACLES - HALF MAINTENANCE BAYS	201	0.4	DOUBLE LIFT IN HALF MAINTENANCE BAY
RECEPTACLES - SIGN SHOP, QUAD	201	0.4	---
DRILL PRESS IN SIGN SHOP	201	2.0	BLUE LIFT IN HALF MAINTENANCE BAY
TIRE CHANGER	201	2.0	---

1GL1	VOLTS: 208/120 V 3 PHASE 4 WIRE AMPS: 500 A MAIN: LUG SCCR: 22 KA WAD: --- TRIM: SURFACE ENCL: NEMA 1	A#1: 25.4 kVA B#1: 26.5 kVA C#1: 24.0 kVA TOT: 75.9 kVA	PROVIDE EATON Pow-R-Line SERIES PANELBOARD (OR EQUIVALENT BY GENERAL ELECTRIC, SIEMENS, OR SQUARE D). PROVIDE FEED-THROUGH LUGS. PROVIDE DOOR-IN-DOOR. PROVIDE GFCI BREAKER WHERE (GFCI BKR) IS INDICATED.					
	DESCRIPTION	BKR	kVA	A B C	kVA	BKR	DESCRIPTION	
	RECEPTACLES - FULL MAINTENANCE BAY, CORD REEL	201	0.4	85	86	2.5	30/2	RECEPTACLES - FULL MAINTENANCE BAY, CORD REEL
	RECEPTACLES - FULL MAINTENANCE BAY, CORD REEL	201	0.4	87	88	2.5	30/2	RECEPTACLES - FULL MAINTENANCE BAY, CORD REEL
RECEPTACLES - FULL MAINTENANCE BAY, CORD REEL	201	0.4	89	90	2.5	30/2	RECEPTACLES - FULL MAINTENANCE BAY, CORD REEL	
RECEPTACLES - HALF MAINTENANCE BAY, CORD REEL	201	0.4	91	92	2.5	---	---	
RECEPTACLES - HALF MAINTENANCE BAY, CORD REEL	201	0.4	93	94	2.5	30/2	RECEPTACLES - HALF MAINTENANCE BAY, CORD REEL	
RECEPTACLES - HALF MAINTENANCE BAY, CORD REEL	201	0.4	95	96	2.5	---	---	
RECEPTACLES - HALF MAINTENANCE BAY, CORD REEL	201	0.4	97	98	2.5	30/2	RECEPTACLES - HALF MAINTENANCE BAY, CORD REEL	
GATE POWER	201	1.5	99	100	2.5	---	---	
GENERATOR BATTERY CHARGER	201	1.5	101	102	2.5	---	---	
GENERATOR BATTERY CHARGER	201	1.5	103	104	4.2	---	WELDER	
GENERATOR RECEPTACLE	201	0.4	103	104	4.2	---	---	
GENERATOR JACKET HEATER	201	1.5	105	106	4.2	50/2	WELDER	
GENERATOR JACKET HEATER	201	1.5	107	108	4.2	50/2	WELDER	
SPARE	201	1.0	109	110	4.2	50/2	WELDER	
SPARE	201	1.0	111	112	4.2	---	---	
SPARE	201	1.0	113	114	4.2	---	---	
SPARE	201	1.0	115	116	4.2	---	---	
SPARE	201	1.0	117	118	4.2	---	---	
SPARE	201	1.0	119	120	4.2	---	---	
SPARE	201	1.0	121	122	4.2	---	---	
SPARE	201	1.0	123	124	4.2	---	---	
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KEY PLAN
SCALE: NONE



Lambe + Associates, LLC
106 Mission Court, Suite 303
Franklin, TN 37067
Phone: (615) 771-3807
Lambe@lambecorp.net

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Consultants

CIVIL ENGINEER:
Civil & Environmental
Consultants, Inc.

STRUCTURAL ENGINEER:
Wallace Design Collective

MECHANICAL ENGINEER:
Harpeth Park Engineering, LLC

ELECTRICAL ENGINEER:
Harpeth Park Engineering, LLC

Project

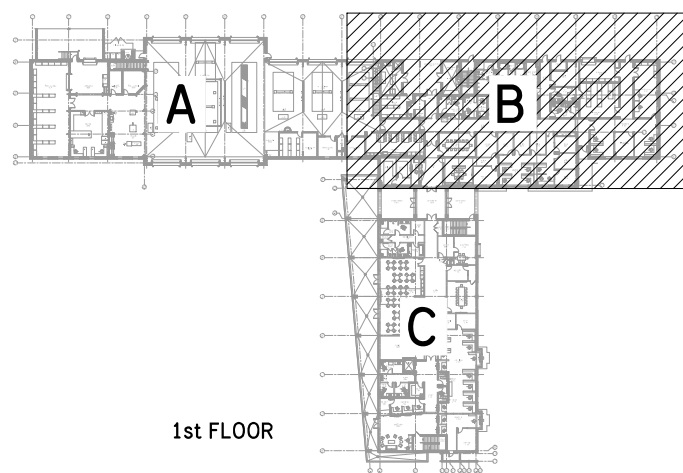
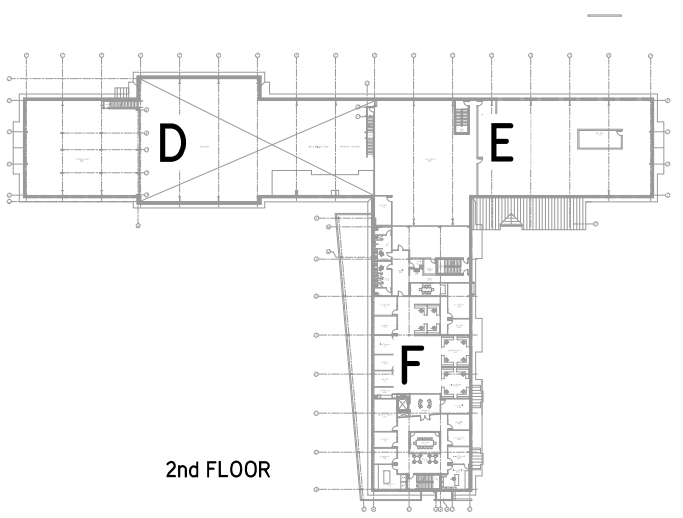
CITY OF LA VERGNE, TENNESSEE
PUBLIC WORKS AND COMMUNITY
DEVELOPMENT SERVICES FACILITY
1500 E IRL SHREIBMAN BOULEVARD
LA VERGNE, TENNESSEE

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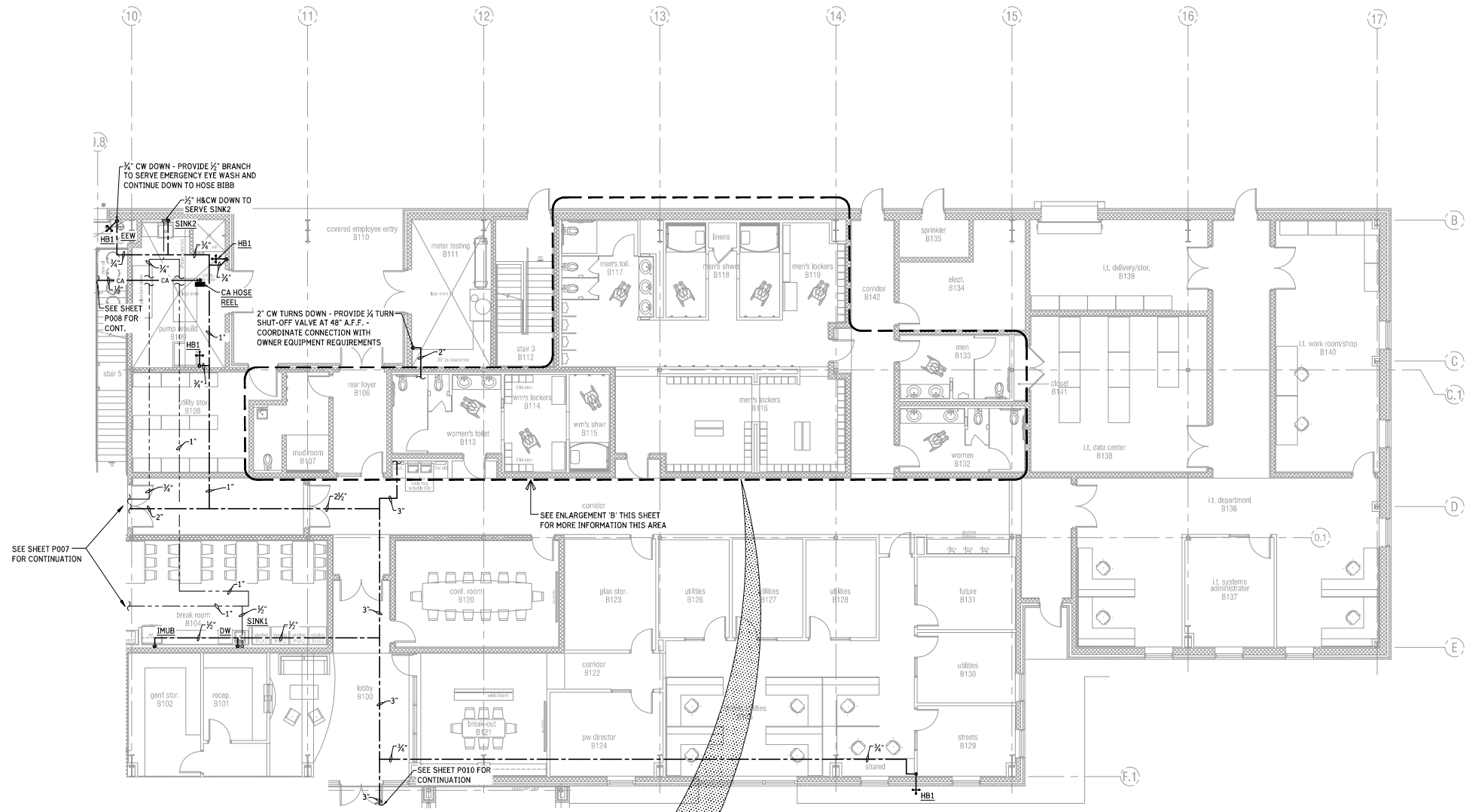
L+A Job No. 2110
01.22.23

PLUMBING
WASTE/VENT
PARTIAL 1st
FLOOR PLAN - 'B'

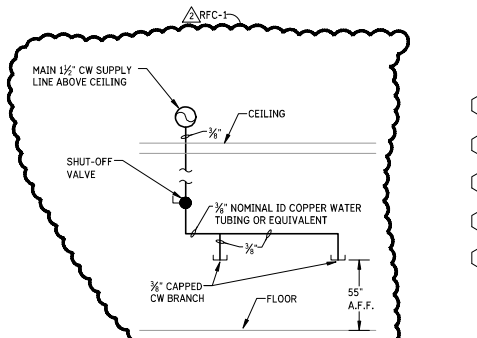
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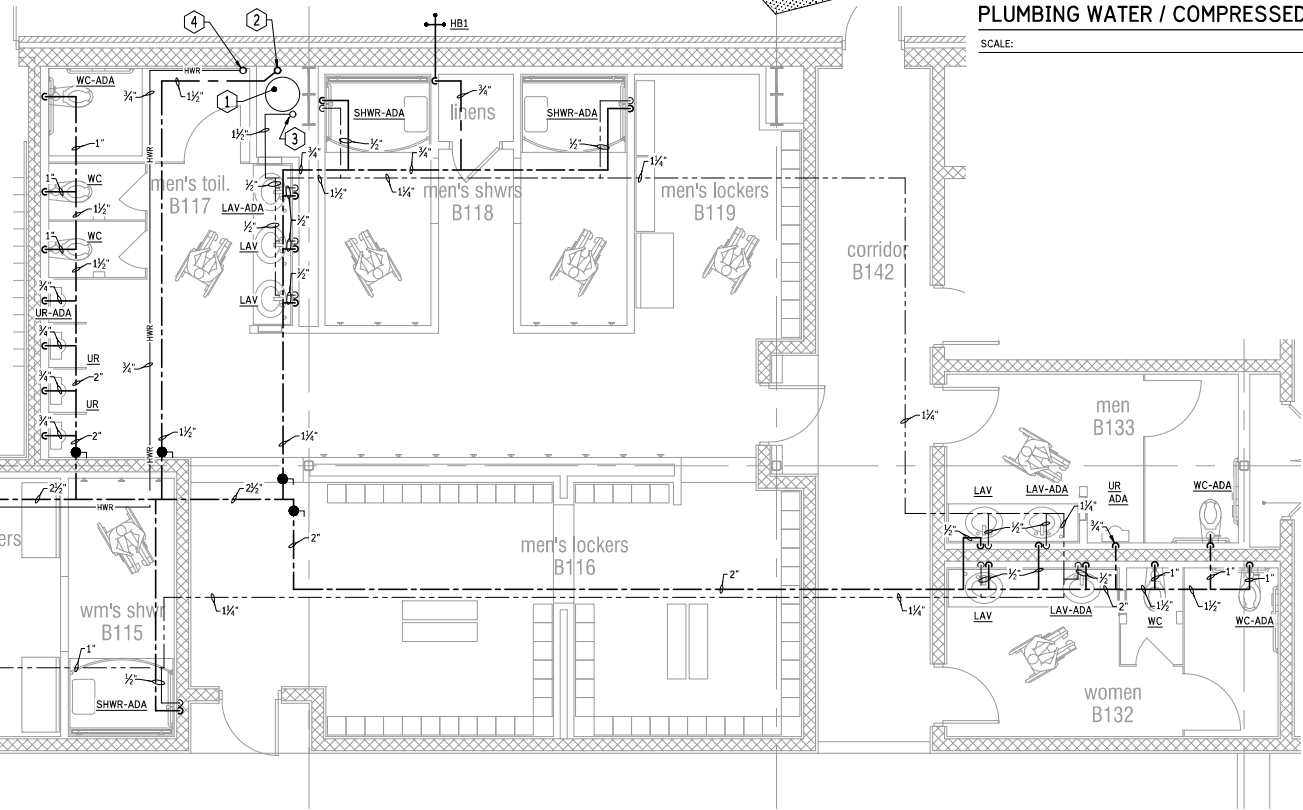
KEY PLAN
SCALE: NONE



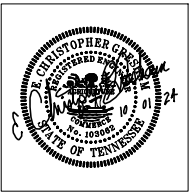
PLUMBING WATER / COMPRESSED AIR - PARTIAL FIRST FLOOR PLAN - 'B'
SCALE: 1/8" = 1'-0"



- PLUMBING NOTES**
- 1 WATER HEATER (WH3) INSTALLED IN MECH CLOSET AT FLOOR ABOVE - SEE SHEET P012 FOR MORE INFORMATION
 - 2 1/2" CW TURNS UP - SEE FLOOR ABOVE FOR CONTINUATION ON SHEET P012
 - 3 1/2" HW DOWN FROM FLOOR ABOVE - SEE SHEET P012 FOR CONTINUATION UP
 - 4 1/2" HOT WATER RETURN (HWR) TURNS UP - SEE FLOOR ABOVE FOR CONTINUATION ON SHEET P012
 - 5 SEE "PLUMBING WATER/ COMPRESSED AIR - PARTIAL FIRST FLOOR PLAN - 'B'" ON THIS SHEET FOR CONTINUATION



ENLARGEMENT - WATER
SCALE: 1/4" = 1'-0"



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Lambe + Associates, LLC
106 Mission Court, Suite 303
Franklin, TN 37067
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Consultants

CIVIL ENGINEER:
Civil & Environmental
Consultants, Inc.

STRUCTURAL ENGINEER:
Wallace Design Collective

MECHANICAL ENGINEER:
Harpeh Park Engineering, LLC

ELECTRICAL ENGINEER:
Harpeh Park Engineering, LLC

Project

**CITY OF LA VERGNE, TENNESSEE
PUBLIC WORKS AND COMMUNITY
DEVELOPMENT SERVICES FACILITY**
1500 E IRL SHREIBMAN BOULEVARD
LA VERGNE, TENNESSEE

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L+A Job No. 2110
01.22.23

**PLUMBING
WATER/COMPRESSED
AIR PARTIAL
1st FLOOR PLAN - 'B'**

P008
sheet





ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.H. Approve Change Order #2 with Isinguard Construction Group, Inc. for the 2019 Interceptor Improvements Project.

Department: Engineering

Presented By: Gary Lide

Item Attachments: 1. Change Order #2

Summary:

This item will approve a change order for the 2019 Interceptor Improvements Project.

Background Information:

Attached is the proposed change order #2 for the above-referenced project. The majority of the change is to increase the contract time by 200 days due to the redesign at Dobson Knob to meet the requirements of the future road elevations. Additionally, 100 feet of 6-inch suction line and one core in the downstream manhole is required to provide safe sewer bypass during construction. The new date of completion will be April 14, 2025.

Financial Summary:

The additional cost for construction is \$8,600.00. The final contract price is \$2,935,010.36, which is still within the \$3,000,000 budget.

Staff Recommendation:

Staff recommends approval.



3354 Perimeter Hill Drive
Suite 140
Nashville, TN 37211
615-834-8300
www.ctiengr.com

VIA EMAIL

October 22, 2024

Mr. Bruce Richardson
City Administrator
City of La Vergne, Tennessee
5093 Murfreesboro Road
La Vergne, TN 37086

Subject: City of La Vergne, Tennessee
2019 Interceptor Improvements
CTI Project N19002

Dear Mr. Richardson:

Enclosed for consideration and execution, if acceptable, by the City of La Vergne is Change Order Two (2) for the subject project. The change order increases the contract time by 200 days to be completed by April 14, 2025. This change order is due to the redesign at Dobson Knob to meet the requirements of the future road elevations. Additionally, to provide safe sewer bypass during construction, 100 feet of 6-inch suction line and one core in the downstream manhole is required. This additional cost to construction is \$8,600.00. The final contract price is \$2,935,010.36 which is within the \$3,000,000.00 budget.

If the City concurs in this change order, please sign, date, and return it to me. If you have any comments or questions, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, reading "James H. Moore".

James H. Moore P.E.
Project Manager

c: Mr. Kyle Brown, PE, Assistant City Administrator
Mr. Scott Tatalovich, Utilities Engineer
Mr. Michael Dietz, Public Works Director
Mr. David Eatherly, Isinguard Construction Group, Inc.
Mr. John W Gahring, Jr. P.E., BCEE, CTI Engineers

M:CTI:19002/Correspondence/Bruce Richardson Change Order One (1)

SECTION 00 63 63

CHANGE ORDER

Order No. 2

Date: 10/17/2024

Agreement Date: _____

NAME OF PROJECT : 2019 Interceptor Improvements

OWNER: City of La Vergne

CONTRACTOR: Isinguard Construction Group, Inc

The following changes are hereby made to the Contract Documents:

Change to Contract Price

Original Contract Price \$ 3,000,000.00

Current Contract Price adjusted by previous Change Order \$ 2,926,410.36

The Contract Price due to this Change Order will be

increased/decreased by: \$ 8600.00

The new Contract Price including this Change Order will be \$ 2,935,010.36

Change to Contract Time

The Contract Time will be increased/decreased by 200 calendar days.

The date for completion of all work will be April 14, 2025 (date).

Justification

This change order is due to the redesign at Dobson Knob to meet the requirements of the future road elevations. The extended time is to provide asphalt paving as soon as weather permits next year in case bad weather does not allow for paving this year. 100 feet of 6-inch suction line is necessary to be utilized to facilitate alternate bypass pumping for traffic control safety.

Approvals Required

To be effective this Order must be approved by the Federal agency if it changes the scope or objective of the Project, or as may otherwise be required by the Supplemental General Conditions.

Accepted by: David R. Eastman (Contractor)

Recommended by: James H. Moore (Engineer)

STD 12/92

Owner\ Project Name\ Specs\ ID #

00 63 63 - 1

PROJECT NO.

10/22/19

Ordered by: _____ (Owner)

Federal Agency Approval (where applicable): _____



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 4.I. Approve Change Order #3 to the Contract with Mofield Brothers Construction Co., LLC for the Upper Chaney Woods Interceptor Sewer (Segments 4 and 3) Project.

Department: Engineering

Presented By: Gary Lide

Item Attachments: 1. Change Order #3

Summary:

This item will approve a change order for the Upper Chaney Woods Interceptor Sewer project, Segments 4 and 3.

Background Information:

Attached is Change Order #3 for the above-reference project. This change order increases the contract time by 210 days due to the lead time requirement for the sluice gate and wet well modifications. This will extend the contract time to June 13, 2025.

Financial Summary:

There is no change in the contract price. The current contract price is \$5,949,211.32.

Staff Recommendation:

Staff recommends approval.



3354 Perimeter Hill Drive
Suite 140
Nashville, TN 37211
615-834-8300
www.ctiengr.com

VIA EMAIL

October 24, 2024

Mr. Bruce Richardson
City Administrator
City of La Vergne, Tennessee
5093 Murfreesboro Road
La Vergne, TN 37086

Subject: City of La Vergne, Tennessee
Upper Chaney Woods Improvements
CTI Project N18003

Dear Mr. Richardson:

Enclosed for consideration and execution, if acceptable, by the City of La Vergne is Change Order Three (3) for the subject project. The change order increases the contract time by 210 days to be completed by June 13, 2025. This change order is due to the lead time requirement for the sluice gate and wet well modifications. There is no change in the contract price.

If the City concurs in this change order, please sign, date, and return it to me. If you have any comments or questions, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink that reads 'James H. Moore'.

James H. Moore P.E.
Project Manager

c: Mr. Kyle Brown, PE, Assistant City Administrator
Mr. Scott Tatalovich, Utilities Engineer
Mr. Michael Dietz, Public Works Director
Mr. David Eatherly, Isinguard Construction Group, Inc.
Mr. John W Gahring, Jr. P.E., BCEE, CTI Engineers

SECTION 00 63 63
CHANGE ORDER

Order No. 3

Date: 10/24/2024

Agreement Date: _____

NAME OF PROJECT : Upper Chaney Woods Interceptor Sewer (Segments 4 and 3)

OWNER: City of La Vergne

CONTRACTOR: Mofield Brothers Construction Co., Inc

The following changes are hereby made to the Contract Documents:

Change to Contract Price

Original Contract Price \$ 5,896,082.00

Current Contract Price adjusted by previous Change Order \$ 5,949,211.32

The Contract Price due to this Change Order will be

increased/decreased by: \$ 0.00

The new Contract Price including this Change Order will be \$ 5,949,211.32

Change to Contract Time

The Contract Time will be increased/decreased by 210 calendar days.

The date for completion of all work will be June 13, 2025 (date).

Justification

This change order is due to lead time for submittal approvals and manufacturing of the upgraded sluice gate for the Fergus Lift Station and 60 days for installation after receiving the gate.

Approvals Required

To be effective this Order must be approved by the Owner if it changes the scope or objective of the Project, or as may otherwise be required by the Supplemental General Conditions.

Accepted by: Donald R. Eustace (Contractor)

Recommended by: James H. Moore (Engineer)

Ordered by: _____ (Owner)



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 5. First Reading - **Ordinance #2024-16** - An Ordinance to Amend the Fiscal Year 2024-2025 Equitable Sharing Fund Budget.

Department: Finance

Presented By: Danielle Brown, Christopher Moews

Item Attachments: 1. Ordinance #2024-16

Summary:

This is a request to amend the Equitable Sharing Fund Budget for FY 2024-2025 for two future Police Department purchases.

Background Information:

The Police Department is requesting a budget amendment for the Equitable Sharing Fund to allocate funds for two upcoming purchases. If this ordinance is approved on first reading, these purchases will be on the agenda for the next city council meeting for approval. Those purchases are as follows:

- Purchase of ten (10) Motorola APX8000 radios and accessories - cost is \$86,584.40.
- Purchase of two (2) LPR Cameras that will be installed on Carothers Road - cost is \$27,650.00.

Financial Summary:

The total amount of the budget amendment is \$115,000 in order to cover both purchases.

Staff Recommendation:

Staff recommends approval.

ORDINANCE #2024-16

AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 EQUITABLE SHARING FUND BUDGET.

BE IT ORDAINED By the Board of Mayor and Aldermen of the City of La Vergne
as follows:

The 2024-2025 Budget is hereby amended for the **Equitable Sharing Fund** by providing for:

Increased Expenditures for account number:

126-42179-312	Police – Small Items of Equipment	\$	115,000
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Decrease Fund Balance:

126-37840	Transfer from Fund Balance	\$ 115,000
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THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER THE DATE OF FINAL PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

LEGAL STATUS PROVISIONS

Approved by the Mayor and Board of Aldermen:

1st Reading

Jason Cole, Mayor

2nd Reading

ATTEST:

Bruce E. Richardson, City Recorder

Published in the Murfreesboro Post on



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 6. **Resolution #2024-28** - A Resolution of the City of La Vergne Board of Mayor and Aldermen to Declare Property Owned by the City to be Surplus to the City's Needs and Directing Disposal of the Same.

Department: City Administrator

Presented By: Bruce Richardson

Item Attachments: 1. Resolution #2024-28

Summary:

This is a resolution to declare property as surplus property and direct how the property will be disposed.

Background Information:

In this resolution, we have items from four departments. There are 36 listings for the Public Works Departments that includes two vehicles. They are working to clean out items that are no longer used or will not be needed at the new facility. Public Works also has two items that need to be sold as scrap instead of being sold on GovDeals. There are several vehicles and lights from the Police Department that are no longer needed. The Parks & Recreation Department needs to dispose of the in-line hockey rink walls and the bleachers adjacent to the current rink. The Stormwater Department has two chairs that they no longer need.

Financial Summary:

It is unknown at this time as to how much revenue the city will receive when these items are sold on GovDeals.

Staff Recommendation:

Staff recommends approval.

RESOLUTION #2024-28

A RESOLUTION OF THE CITY OF LA VERGNE BOARD OF MAYOR AND ALDERMEN TO DECLARE PROPERTY OWNED BY THE CITY TO BE SURPLUS TO THE CITY'S NEEDS AND DIRECTING DISPOSAL OF THE SAME.

WHEREAS, the City of La Vergne has identified various items of city-owned property as being surplus to the needs of the city and has determined it to be in the public interest to offer them for sale or destruction.

NOW, THEREFORE, BE IT RESOLVED BY THE LA VERGNE BOARD OF MAYOR AND ALDERMEN, AS FOLLOWS:

Section 1. Property declared surplus to the needs of the city government.
The following described property is hereby declared to be of low value and surplus to the needs of the city.

<u>Item</u>	<u>Description</u>	<u>VIN / Serial Number</u>
Public Works		
2012 Ford F-350	White Truck with a Gray Interior; CrewCab; 6.2L V-8 Gasoline Engine; Automatic transmission; 4WD; 44,475 miles; Does not run – needs repair. Body has rust, dents, scratches and dings. Includes 9' Meyers plow and salt spreader. Major rust from salt.	1FD8W3H61CEC96127
2014 Ford F-250	White Truck with a Gray Interior; SuperCab; 6.2L V-8 Gasoline Engine; Automatic transmission; 4WD; 81,127 miles; Does not run – needs repair. Body has rust and dents. Includes Meyers plow and salt spreader. Some rust from salt.	1FT7X2B62EEA98191
A.O. Smith Pump Motor	A.O. Smith Century Pump Motor; Model #07-360336-01-OJ; Parts only. Unknown condition. Major damage including dirty, wear and tear and rust.	N/A
Truck Bed Tool Box	Adrian Steel Truck Bed Tool Box; Silver; 73" x 21" x 19"; Minor damage including dirty, wear and tear, dings and dents.	N/A
Backhoe Bucket Forks	Yellow and black backhoe bucket forks; 83" x 7" x 18";	
Baldor-Reliance Pump Motor	Baldor-Reliance Super-E Pump Motor; Model # EJMM3312T; Parts only. Unknown condition. Major damage including dirty, wear and tear and rust.	F1610135394

Bobcat Auger and Plug Hug Attachment	Bobcat Auger (Model 30C Auger) with The Plug Hug Fire Hydrant cleaner; Unknown condition; minor damage including wear and tear and some rust.	944526001 (Auger)
Case Skid Steer Bucket	Case 5' Skid Steer Bucket; 60" x 34" x 20"; Unknown condition. Damage including wear and tear and rusted out holes.	N/A
Rock Hammer Attachment for Skid Steer	CAT Model #H65DS Rock Hammer for a skid steer; 67" x 46" x 16"; Unknown condition. Minor damage including rust and wear and tear.	N/A
One Set of Four (4) Chevy Wheels/Rims	One set of four (4) 22" Chevrolet Wheels/Rims. Silver in color. Not operable – will not hold air due to chrome peeling.	N/A
Diesel Fuel Tank with Hose	White/Black Diesel Fuel Tank with hose. 60" x 33" x 25" in size. Unknown condition. Minor damage including rust and wear and tear.	N/A
Portable Generator / Electrical Panel Trailer	Portable Generator/Electrical Panel Trailer. Green in color. Plug in a generator and distribute power in 110V and/or 220V. 120" x 72" x 77" in size. Unknown condition. Minor damage including flat tires, rust and normal wear and tear.	N/A
1 Lot of Ford Hubcaps	One lot of Ford Hubcaps. 19" in size. Unknown condition. Minor damage including some bent connectors and dirty.	N/A
1 Lot of Ford Wheel Centers	One lot of Ford Wheel Centers. 7.5" in size. Unknown condition. Minor damage include some bent connectors and dirty.	N/A
Hustler Super Z Zero Turn Mower	Hustler Super Z Zero Turn Mower Model #929950 with Kawasaki FX1000 motor. 72" mowing deck. Not operable – needs repair. Minor damage including torn seat, normal wear and tear, needs tune up and system flush. Mechanical issues.	12055046
John Deere 24" Heavy Duty Bucket	John Deere Model #310SG 24" Heavy Duty Bucket with Teeth. Unknown condition. Minor damage including rust and normal wear and tear.	J000028357-1
Truck Enclosed Service Body	White Service Body for Truck. 142" x 89" x 74" in size. Not operable. Minor damage including rust, dents, multiple handles broken, normal wear and tear. Jacks not included.	N/A

Toro Zero Turn Mower	Toro Model #74296 Zero Turn Mower with a Kohler CH740 motor. 60" mowing deck. Not operable – needs repairs. Minor damage including wear and tear. Needs tune up and system flush. Other mechanical issues.	310002338
UWS Truck Bed Tool Box #1	UWS Truck Bed Tool Box. Silver in color. 70" x 20" x 21" in size. Operable. Minor damage including normal wear and tear, dents and dirty.	N/A
UWS Truck Bed Tool Box #2	UWS Truck Bed Tool Box Model #TBS-69-LP. Silver in color. 70" x 20" x 14" in size. Operable. Minor damage including normal wear and tear and dirty.	N/A
Woods Batwing Mower	Woods Model #9144-2 Tractor Pull Behind Batwing Mower. Parts only. Major damage including damaged parts, rusted out holes, rust and dirty.	N/A
Snap-On Battery Charger	Snap-On Model #BC4200PCN Battery Charger. Not operable – Parts only.	N/A
1 Lot of Fleet Parts on Pallet	One pallet of miscellaneous fleet parts. Various parts in unknown condition.	N/A
6" Water Meter #1	Badger Meter 6" Water Meter Model #NSF-61. 46" x 35" x 24" in size. Unknown condition. Minor damage including rust and dirty.	1810359
6" Water Meter #2	Badger Meter 6" Water Meter Model #NSF-61. 46" x 35" x 24" in size. Unknown condition. Minor damage including rust and dirty.	18259328
8" Water Meter	Badger Meter 8" Water Meter Model #NSF-61. 53" x 35" x 28" in size. Unknown condition. Minor damage including rust and dirty.	18259444
Sewer / Pipe Auger	Powerfeed Sewer / Pipe Auger with A.O. Smith motor. 26" x 21" x 42" in size. Unknown condition. Minor damage including normal wear and tear and very dirty. Has not been operated in a long time.	PEA0811
Excavator Hydraulic Lines	Caterpillar Excavator Hydraulic lines – go on a boom for attachments. Unknown condition. Very dirty. Fits older machines.	N/A
1 Lot of Folding Chairs	One lot of miscellaneous folding chairs in unknown condition. Minor damage including rips and tears in fabric.	N/A

Generac GP1800 Generator	Generac GP1800 Generator – 1800W, Fuel powered, Pull to start. 23" x 17" x 17" in size. Unknown condition. Minor damage including normal wear and tear and very dirty. Has not been operated in a long time.	6513006B
4" Water Meter	Sensus Model #W-1000S 4" Water Meter. 23" x 9" x 8" in size. Unknown condition. Dirty.	5171605307005
1 Lot of Various PVC Pipes	One lot of various size PVC Pipes. Unknown condition. Some pipe is cracked and broken. Some have been cut to various sizes.	N/A
1 Lot of Slide Faces for E-One Grinder Pumps	One lot of E-One slide faces for grinder pumps. Unknown condition. Unused and have been sitting for a long time.	N/A
1 Lot of Miscellaneous Street Dept. Items on Pallet #1	One lot of miscellaneous street department items including traffic signal systems and various components. Unknown condition. Dirty.	N/A
1 Lot of Miscellaneous Street Dept. Items on Pallet #2	One lot of miscellaneous street department items including traffic light and signal systems and various lights. Unknown condition. Dirty.	N/A
Jet 2 Ton Winch with Chain	Jet Model L-90 Two Ton Winch with chain. Parts only. Unknown condition. Very rusted.	0179
Police Department		
2012 Dodge Ram 1500	Black 4-door pick-up truck with 103,991 miles. 5.7L V-8 Engine; Automatic transmission; 4WD; Starts with a boost and runs. No cracked glass; minor damage including scratches and dings. Seized vehicle.	1C6RD7JTXCS270429
2012 Chevrolet Camaro	Red 2-door 1LT Coupe with 100,517 miles. 3.6L V-6 Engine; Automatic transmission; Starts with a boost and runs. No cracked glass, minor damage including scratches and dings. Seized vehicle for drugs.	2G1FB1E35C9113913
2012 Nissan Pathfinder	Black 4-door SUV with 98,299 miles. 4.0L V-6 Engine; Automatic transmission; Starts with a boost and runs. No cracked glass, minor damage including scratches and dings. Seized vehicle.	5N1AR1NN5CC641003

2013 Ford Explorer PPV (Vehicle 13-06)	Black 4-door Police Pursuit Vehicle with 129,273 miles. 3.5L V-6 Engine; Automatic transmission; AWD; Starts with a boost and runs. No cracked glass. Minor damage including dents, scratches and dings. Major interior damage due to removal of equipment, rear seat replaced with prisoner seat. Emergency equipment removed, holes in exterior. Decals sprayed or removed, impressions remain.	1FM5K8AR1DGA31343
2013 Ford Explorer PPV (Vehicle 13-26)	Black 4-door Police Pursuit Vehicle with 126,136 miles. 3.5L V-6 Engine; Automatic transmission; AWD; Starts with a boost and runs. No cracked glass. Minor damage including dents, scratches and dings. Major interior damage due to removal of equipment, rear seat removed. Emergency equipment removed, holes in exterior. Decals sprayed or removed, impressions remain.	1FM5K8AR1DGB84594
2014 Nissan Sentra	White 4-door Sedan with 106,381 miles. 1.8L 4 cyl Engine; Automatic transmission; FWD; Starts with a boost and runs. No cracked glass. Minor damage including scratches and dings.	3N1AB7AP3EL676765
2005 Chevrolet Impala Police Package	Black and White 4-door Sedan with unknown mileage. 3.8L V-6 engine; Automatic transmission; FWD; Parts only. No cracked glass, minor damage including dents, scratches and dings. Emergency equipment removed, holes in exterior. Decals sprayed or removed, impressions remain.	2G1WF55KX59190489
1 Lot of Two (2) Whelen Legacy Light Bars	Two (2) Whelen Legacy Light Bars – Model # LED Legacy. Clear lenses – colored LEDs. Blue/White/Amber LED Configuration. 48" long; Unknown if items function as designed. No visible damage except wiring cable may be cut short. Purchase restricted to Police/Emergency Services agency.	N/A
1 Lot of Six (6) Whelen LFL Liberty Light Bars	Six (6) Whelen LFL Liberty Light Bars – Model #LFL Liberty. Clear lenses – colored LEDs. Blue/White LED Configuration. 48" long. Unknown if items function as designed. No visible damage except wiring cable may be cut short. Purchase restricted to Police/Emergency Services agency.	N/A

1 Lot of Miscellaneous Vehicle Light Bars and LED Lights	One lot of various emergency vehicle light bars and single LED lights. Various manufacturers, sizes, color of LEDs. All manufacturers are not seen in photos. Purchase restricted to Police/Emergency Service agency.	N/A
1 Lot of Ten (10) Federal Signal Valor Light Bars	Ten (10) Federal Signal Valor Series Light Bars. Clear lenses – colored LEDs. Blue/White/Amber LED Configuration. 45” long. Unknown if items function as designed. Two have been used for parts and are not complete units.	N/A
Parks & Recreation Department		
In-Line Hockey Rink Walls	In-Line Hockey Rink Walls located at Veterans Memorial Park. Rink size is approximately 185.5’ x 85.5’. Walls are approximately 3’ tall. Buyer is responsible for removing walls. No assistance will be provided. Auction is for hockey rink walls only.	N/A
Welded Metal Bleachers with Wood Seating	Bleachers located adjacent to the In-Line Hockey Rink at Veterans Memorial Park. Size of bleachers is 37’ long by 25’ wide. Buyer is responsible for removal of bleachers. No assistance will be provided. Auction is for bleachers only.	N/A
Stormwater Department		
Two Soft Chairs	Two white chairs; 35” x 32” x 44” in size. Minor damage, need to be cleaned.	N/A

Section 2. City Administrator directed to dispose of surplus property. In compliance with Section 11.05 of the City of La Vergne Purchasing Policy (Ordinance #2023-01), the City is hereby directed to conduct a public auction for the sale of the surplus items enumerated in Section 1 of this Resolution. If said auction does not result in an acceptable bid, the City Administrator is authorized to sell any unsold items of surplus property for scrap, or at his option, have the items disposed of as solid waste.

Section 3. Property declared surplus to the needs of the city government. The following described property is hereby declared to be of low value and surplus to the needs of the city.

<u>Item</u>	<u>Description</u>	<u>VIN / Serial Number</u>
Public Works		
E-One Grinder Pump Cables	One lot of E-One Grinder Pump Cables. Each cable is 32’ long.	N/A
Scrap Metal	Contents of metal dumpster used to collect miscellaneous scrap metal found on the sides or roads as well as old signs and posts.	N/A

Section 4. City Administrator directed to dispose of surplus property. In compliance with Section 11.05 of the City of La Vergne Purchasing Policy (Ordinance #2023-01), the City Administrator is hereby authorized to allow the items enumerated in Section 3 of this Resolution to be sold for scrap.

Section 5. Effective Date. This Resolution take effect immediately after its passage, the welfare of the City requiring it.

Resolved this the 7th day of November, 2024.

CITY OF LA VERGNE, TENNESSEE

Jason Cole, Mayor

ATTEST:

Bruce E. Richardson, City Recorder

CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

If you have any vehicles that are no longer needed in your department and you wish to sell them as surplus property, please use this form. Please return this form and pictures of all four sides and the interior to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval **Please complete all sections.**

Vehicle Description:

Year: 2012	Manufacturer: FORD	Make:	Model: F350
VIN: 1FD8W3H61CEC96127		Mileage: 44,475	
Vehicle: ☐ Starts ☐ Starts with a boost and ☐ Runs ☒ Does Not Run ☐ Parts Only			
Engine Size: 6.2 Liter, V-8		☒ Gasoline ☐ Diesel	Condition: ☐ Runs ☒ Needs Repair ☐ Unknown
Transmission: ☒ Automatic ☐ Manual		Condition: ☐ Operable ☐ Needs Repair ☒ Unknown	
Color:	Exterior: WHITE		Interior: GRAY

Interior Details:

Seat Material:	☐ Cloth ☐ Leather ☒ Vinyl	AC Condition:	☒ AC ☐ No AC ☐ Cold ☐ Unknown
Minor Damage:	DIRTY		
Major Damage:			
Power:	☐ Windows ☐ Door Locks ☒ Steering ☐ Seats		
Miscellaneous:	☐ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors		
Radio:	Brand: ☐ AM ☒ AM/FM ☐ Cassette ☐ CD		

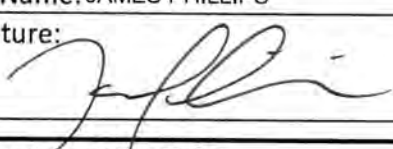
Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☒ Dents ☒ Scratches ☒ Dings
Minor Damage:			
Major Damage:	RUST. COMES WITH A 9' MEYERS PLOW AND MEYERS SALT SPREADER. MAJOR RUST FROM SALT.		
Tire Condition:	☐ Good Tread ☒ Low Tread	Flat or Low Tires:	☐ Yes ☐ No How Many?
Emergency Equipment:	☐ None ☐ Removed ☐ Holes in exterior ☐ No holes		
Decals:	☐ None ☐ Sprayed ☒ Removed ☒ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$	Title Restriction: ☐ Yes ☐ No
Seizure: ☐ Yes ☐ No	If yes, Seizure Date: _____ If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle:	Suggested Minimum Sale Price:
For more information, contact: JAMES PHILLIPS 615-287-8664 OR JPHILLIPS@LAVERGNETN.GOV	

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

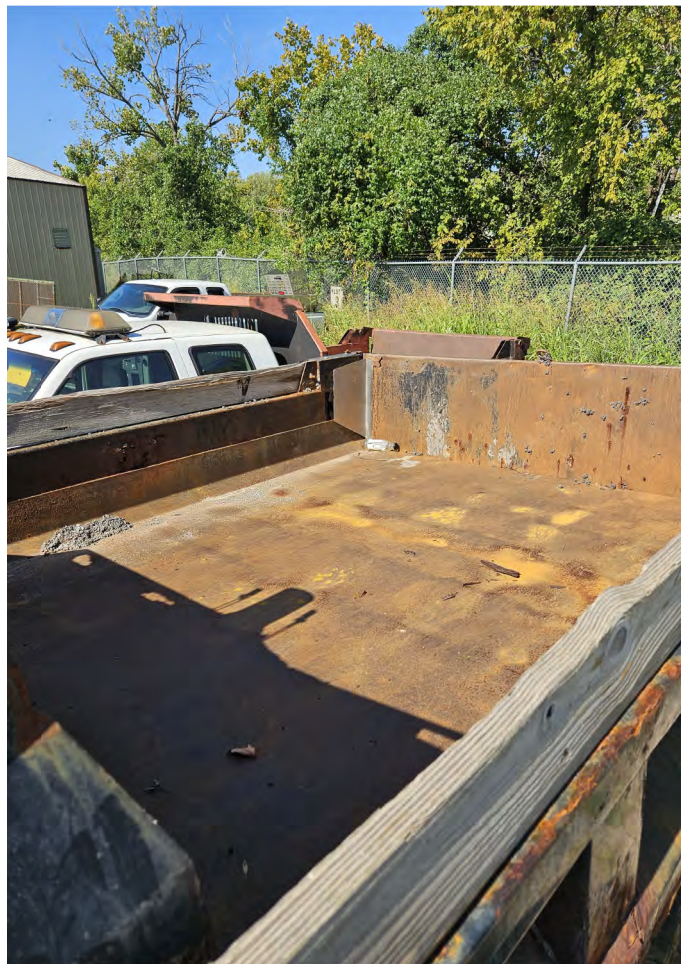
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

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Vehicle Description:

Year: 2013	Manufacturer: FORD	Make:	Model: F250
VIN: 1FT7X2B62EEA98191		Mileage: 81,127	
Vehicle: ☐ Starts ☐ Starts with a boost and ☐ Runs ☒ Does Not Run ☐ Parts Only			
Engine Size: 6.2 Liter, V-8		☒ Gasoline ☐ Diesel	Condition: ☐ Runs ☒ Needs Repair ☐ Unknown
Transmission: ☒ Automatic ☐ Manual		Condition: ☐ Operable ☐ Needs Repair ☒ Unknown	
Color:	Exterior: WHITE	Interior: GRAY	

Interior Details:

Seat Material:	☐ Cloth ☒ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☐ Cold ☐ Unknown
Minor Damage:	DIRTY		
Major Damage:			
Power:	☒ Windows ☒ Door Locks ☒ Steering ☐ Seats		
Miscellaneous:	☐ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors		
Radio:	Brand: ☐ AM ☒ AM/FM ☐ Cassette ☐ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☒ Dents ☐ Scratches ☐ Dings
Minor Damage:			
Major Damage:	RUST. COMES WITH A MEYERS PLOW AND MEYERS SALT SPREADER. SOME RUST FROM SALT.		
Tire Condition:	☐ Good Tread ☒ Low Tread	Flat or Low Tires:	☐ Yes ☐ No How Many?
Emergency Equipment:	☐ None ☐ Removed ☐ Holes in exterior ☐ No holes		
Decals:	☐ None ☐ Sprayed ☒ Removed ☒ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$	Title Restriction: ☐ Yes ☐ No
Seizure: ☐ Yes ☐ No	If yes, Seizure Date: _____ If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle:	Suggested Minimum Sale Price:
For more information, contact: JAMES PHILLIPS 615-287-8664 OR JPHILLIPS@LAVERGNETN.GOV	

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

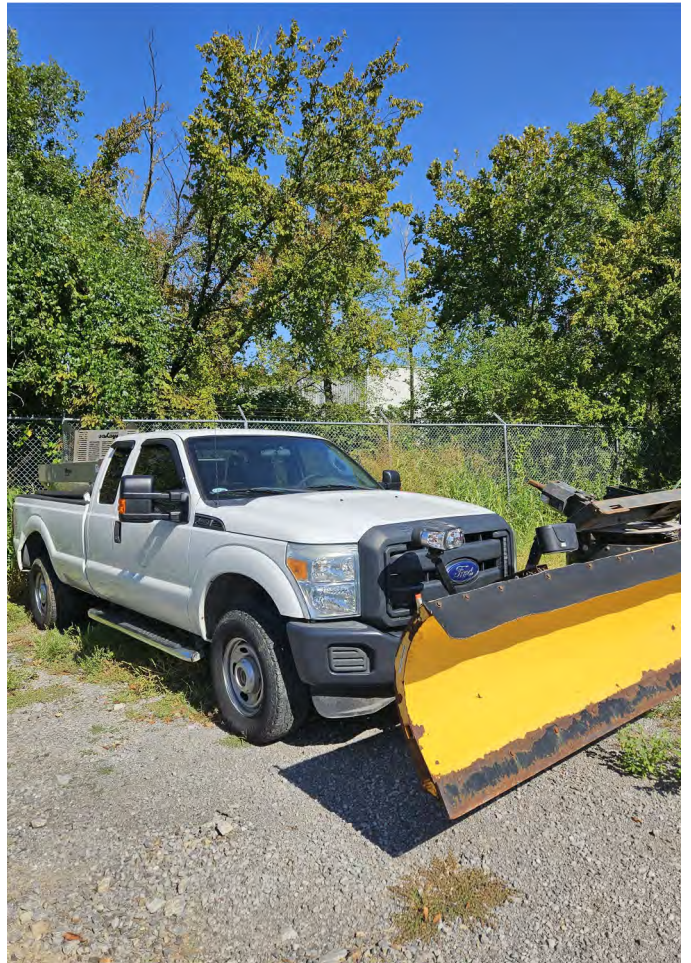
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: UNK	Manufacturer: A.O. SMITH	Model #: 07-360336-01-OJ
Serial Number:		
Description of Use: CENTURY PUMP MOTOR		
Color: BLACK	Size (L x W x H): 20" X 15" X 11"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☒ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. WEAR AND TEAR. RUST.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	UNUSED. UNKNOWN CONDITION
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 9-4-2024

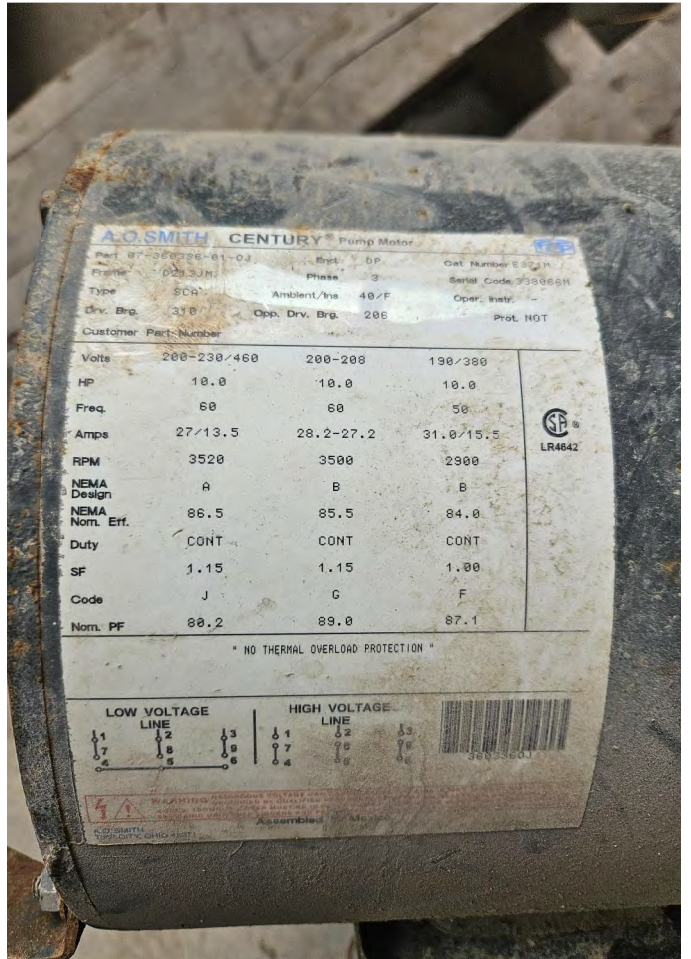
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
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Item Description:

Year: UNK	Manufacturer: ADRAIN STEEL	Model #:
Serial Number: UNK		
Description of Use: TRUCK BED TOOL BOX		
Color: SILVER	Size (L x W x H): 73" X 21" X 19"	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☒ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: DIRTY, WEAR AND TEAR, DINGS AND DENTS				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: UNK	Model #: UNK
Serial Number: UNK		
Description of Use: BACKHOE BUCKET FORKS		
Color:	YELLOW / BLACK	Size (L x W x H): 83" X 7" X 18"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST. SOME DINGS.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: BALDOR-RELIANCE	Model #: EJMM3312T
Serial Number: F1610135394		
Description of Use: SUPER-E PUMP MOTOR		
Color:	BLUE	Size (L x W x H): 19" X 13" X 11"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☒ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. WEAR AND TEAR. RUST.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	UNUSED. UNKNOWN CONDITION
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

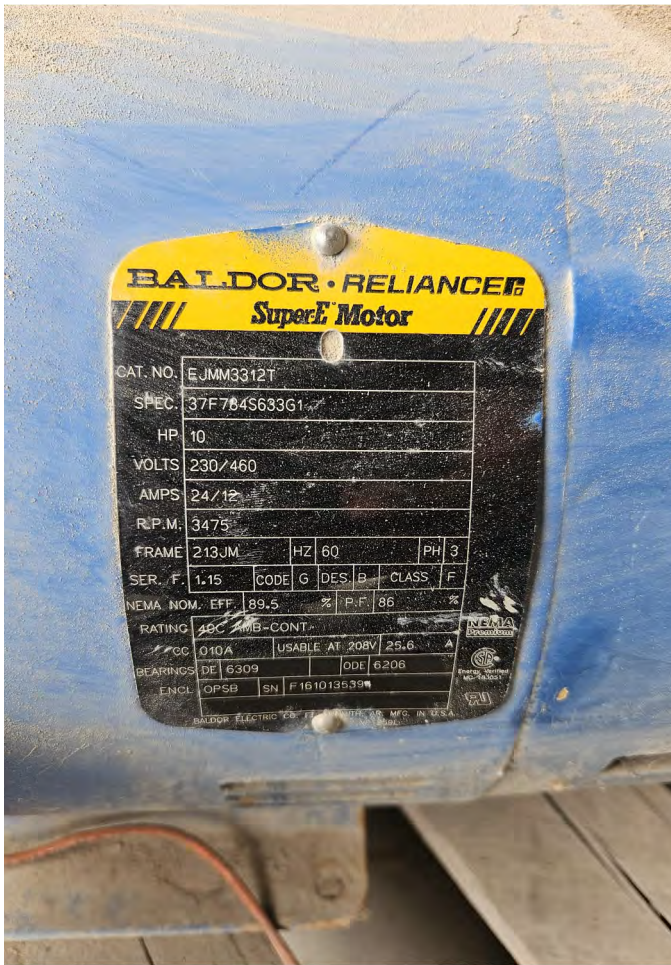
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. **Please complete all sections.**

Item Description:

Year: 2015	Manufacturer: BOBCAT / PLUG HUG	Model #: 30CAUGER
Serial Number: 944526001		
Description of Use: AUGER WITH FIRE HYDRANT CLEANER		
Color: BLACK	Size (L x W x H):	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage: ☐ Major Damage	☒ Minor Damage			
Explain Damage or Repairs Needed: WEAR AND TEAR. SOME RUST				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: CASE	Model #: UNK
Serial Number: UNK		
Description of Use: 5' SKID STEER BUCKET		
Color: YELOW	Size (L x W x H): 60" X 34" X 20"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST. RUSTED OUT HOLES.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: CAT	Model #: H65DS
Serial Number: UNK		
Description of Use: ROCK HAMMER FOR SKID STEER		
Color: BLACK	Size (L x W x H): 67" X 46" X 16"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: CHEVROLET	Model #: UNK
Serial Number: UNK		
Description of Use: 22" WHEELS		
Color: SILVER	Size (L x W x H): 22"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☒ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage: ☐ Major Damage	☒ Minor Damage			
Explain Damage or Repairs Needed: WILL NOT HOLD AIR DUE TO CHROME PEELING				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. DAMAGED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: UNK	Model #: UNK
Serial Number: UNK		
Description of Use: DIESEL FUEL TANK WITH HOSE		
Color:	WHITE / BLACK	Size (L x W x H): 60" X 33" X 25"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

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CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: UNK	Model #: UNK
Serial Number: UNK		
Description of Use: PLUG A GENERATOR AND CAN RUN 110V AND/OR 220V		
Color: GREEN	Size (L x W x H): 120" X 72" X 77"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☒ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST. TIRES FLAT.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

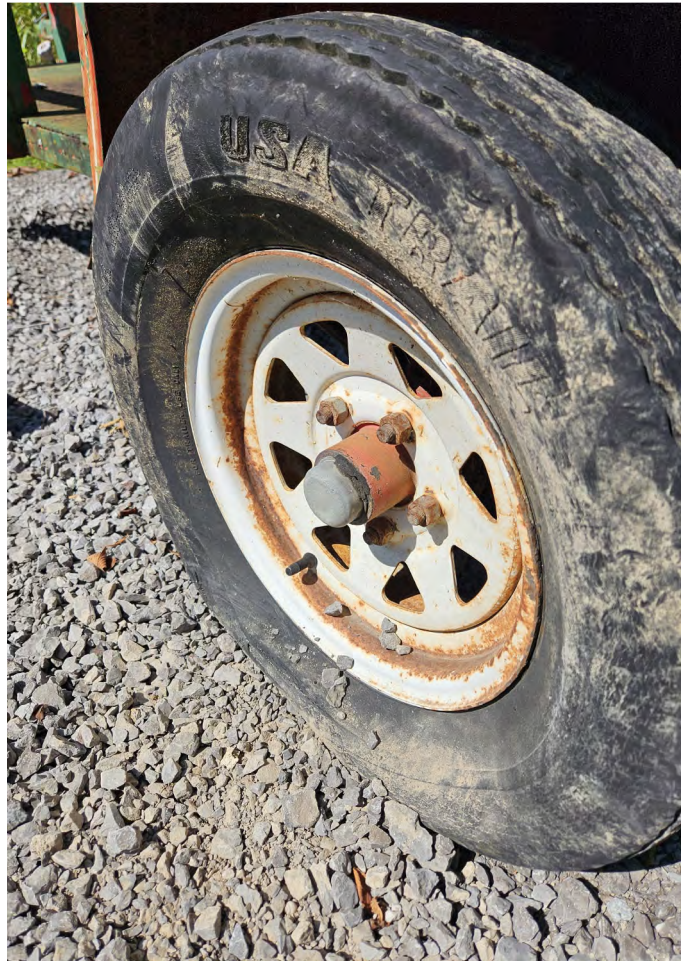
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

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CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: FORD	Model #: UNK
Serial Number: UNK		
Description of Use: LOT OF FORD HUBCAPS		
Color: SILVER	Size (L x W x H): 19"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. SOME CONNECTORS MAY BE BENT				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
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Item Description:

Year: UNK	Manufacturer: FORD	Model #: UNK
Serial Number: UNK		
Description of Use: LOT OF FORD WHEEL CENTERS		
Color: SILVER	Size (L x W x H): 7.5"	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. SOME CONNECTORS MAY BE BENT				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

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CITY OF LA VERGNE
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Item Description:

Year: UNK	Manufacturer: HUSTLER SUPER Z	Model #: 929950
Serial Number: 12055046		
Description of Use: ZERO TURN MOWER. KAWASAKI FX1000 MOTOR. 72" MOWING DECK		
Color:	YELLOW / BLACK	Size (L x W x H): 72" DECK
Material:	☐ Cloth ☒ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☒ NOT Operable	☐ Parts Only	☒ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: SEAT TORN. WEAR AND TEAR. NEEDS TUNE UP AND SYSTEM FLUSH. MECHANICAL ISSUES.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

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CITY OF LA VERGNE
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Item Description:

Year: UNK	Manufacturer: JOHN DEERE	Model #: 310SG
Serial Number: J000028357-1		
Description of Use: 24" HEAVY DUTY BUCKET WITH TEETH		
Color: YELOW / ORANGE	Size (L x W x H):	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage: ☐ Major Damage	☒ Minor Damage			
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

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Item Description:

Year: UNK	Manufacturer: UNK	Model #: UNK
Serial Number: UNK		
Description of Use: STORAGE TRAILER		
Color: WHITE	Size (L x W x H): 142" X 89" X 74"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☒ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. RUST. DENTS. MULTIPLE HANDLES BROKEN. JACKS NOT INCLUDED.				

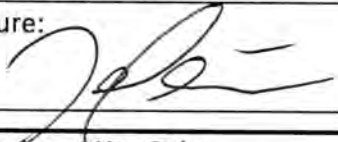
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 9-4-2024

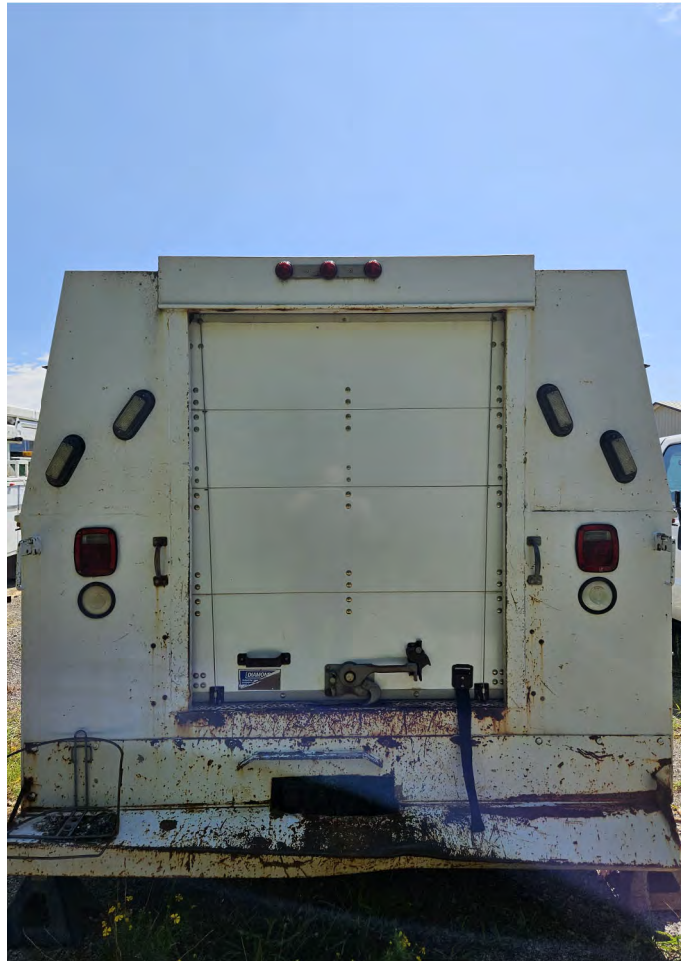
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







CITY OF LA VERGNE
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Item Description:

Year: UNK	Manufacturer: TORO	Model #: 74296
Serial Number: 310002338		
Description of Use: ZERO TURN MOWER. KOHLER CH740 MOTOR. 60" MOWING DECK		
Color:	RED / BLACK	Size (L x W x H): 60" DECK
Material:	☐ Cloth ☒ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☒ NOT Operable	☐ Parts Only	☒ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: WEAR AND TEAR. NEEDS TUNE UP AND SYSTEM FLUSH. OTHER MECHANICAL ISSUES.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

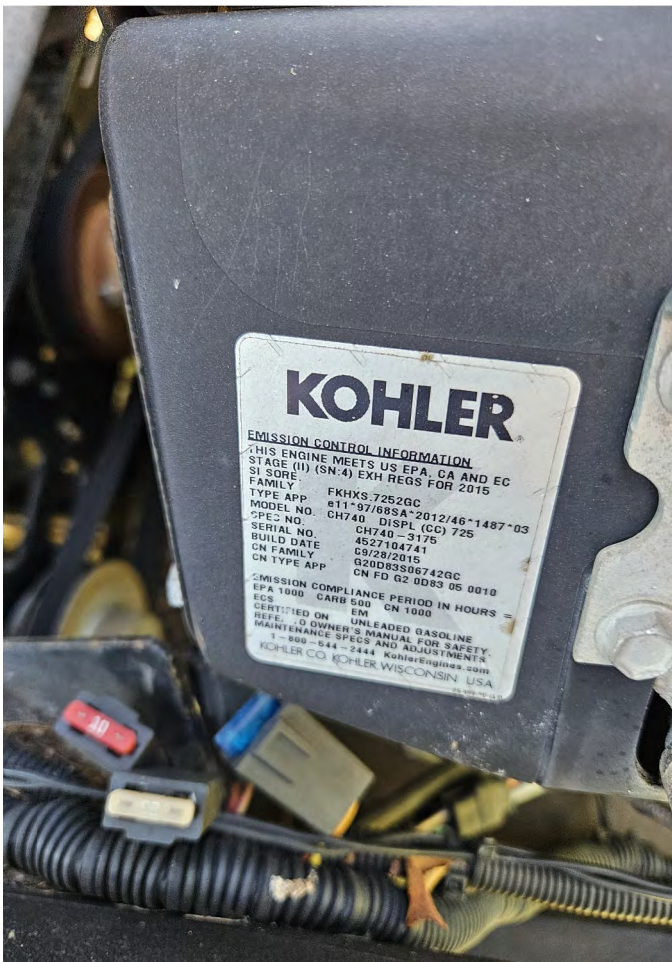
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





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Item Description:

Year: UNK	Manufacturer: UWS	Model #:
Serial Number: UNK		
Description of Use: TRUCK BED TOOL BOX		
Color: SILVER	Size (L x W x H): 70" X 20" X 21"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☒ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage	☒ Minor Damage		
Explain Damage or Repairs Needed: DIRTY. WEAR AND TEAR. DINGS AND DENTS				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
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Item Description:

Year: UNK	Manufacturer: UWS	Model #: TBS-69-LP
Serial Number: UNK		
Description of Use: TRUCK BED TOOL BOX		
Color: SILVER	Size (L x W x H): 70" X 20" X 14"	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☒ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. EVERYDAY USAGE				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: WOODS	Model #: 9144-2
Serial Number:		
Description of Use: TRACTOR PULL BEHIND BATWING MOWER		
Color:	YELLOW / BLACK	Size (L x W x H):
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☒ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☒ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. RUST. DAMAGED PARTS. RUSTED OUT HOLES. TIRES FLAT				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED. DAMAGED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 9-4-2024

I.T. Department Use Only:

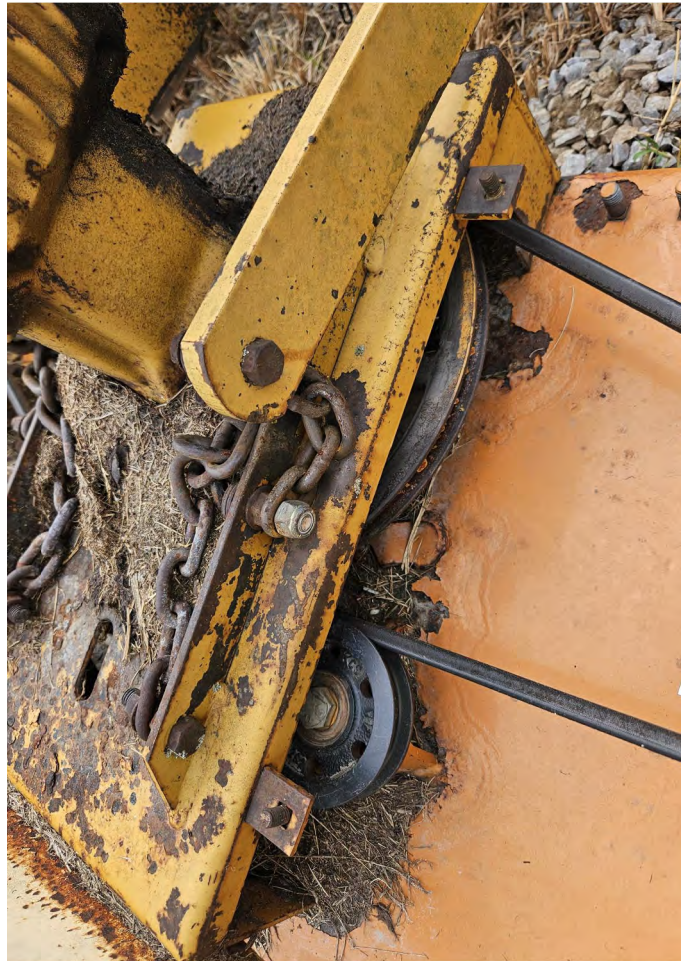
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: SNAP-ON	Model #: BC4200PCN
Serial Number: NA		
Description of Use: BATTERY CHARGER		
Color:	BLUE / BLACK	Size (L x W x H): 15" X 13" X 37"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☒ Rubber	

Working Condition:

☐ Operable	☒ NOT Operable	☒ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: DOES NOT WORK. PARTS ONLY.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	DOES NOT WORK / REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-16-2024

I.T. Department Use Only:

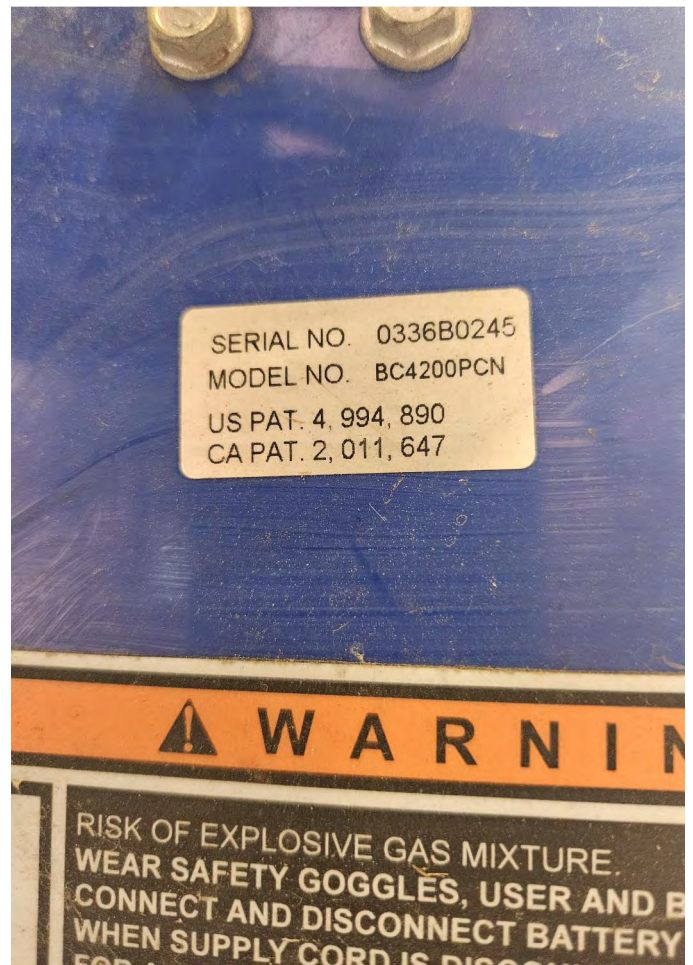
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: NA	Manufacturer: NA	Model #: NA
Serial Number: NA		
Description of Use: MISCELLANEOUS FLEET PARTS PALLET		
Color: NA	Size (L x W x H): NA	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: VARIOUS FLEET PARTS IN UNKNOWN CONDITION				

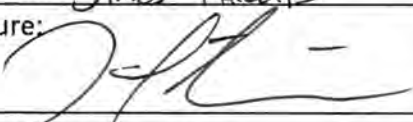
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE / REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-14-2024

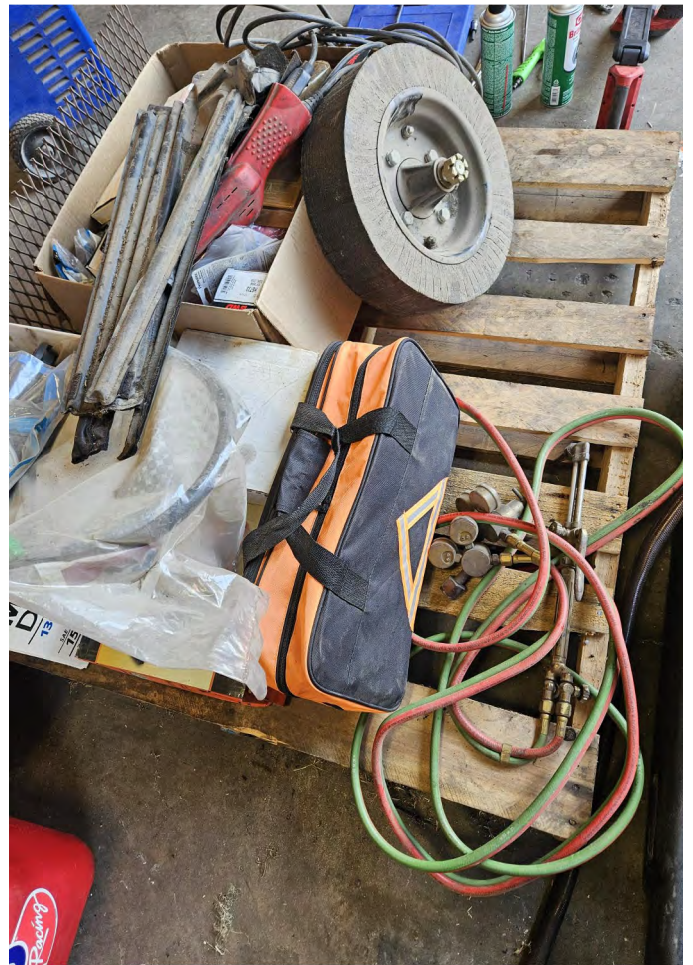
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: 2017	Manufacturer: BADGER METER	Model #: NSF-61
Serial Number: 1810359		
Description of Use: 6" WATER METER		
Color: RED	Size (L x W x H): 46" X 35" X 24"	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:			☐ Hours ☐ Days
Damage:	☐ Major Damage ☒ Minor Damage			
Explain Damage or Repairs Needed: RUST. DIRTY.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 10-8-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



NSF-61 **175** P.S.I. M.W.P.

FIRE SERVICE MODEL
FSA-01 ☒ **/FSM-01** ☐
FIRE MAIN REGULAR METER

Badger Meter

SERIAL NUMBER **18101359**
DATE OF MFG. **11/17/11**

EX 3046 **UL LISTED** **899S**

FM APPROVED

CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: 2018	Manufacturer: BADGER METER	Model #: NSF-61
Serial Number: 18259328		
Description of Use: 6" WATER METER		
Color: RED	Size (L x W x H): 46" X 35" X 24"	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:			☐ Hours ☐ Days
Damage:	☐ Major Damage ☒ Minor Damage			
Explain Damage or Repairs Needed: RUST. DIRTY.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 10-8-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: 2018	Manufacturer: BADGER METER	Model #: NSF-61
Serial Number: 18259444		
Description of Use: 8" WATER METER		
Color:	RED / SILVER	Size (L x W x H): 53" X 35" X 28"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: RUST. DIRTY.				

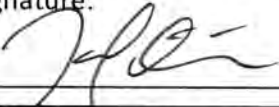
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 10-8-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: POWERFEED	Model #: UNK
Serial Number: PEA0811		
Description of Use: SEWER / PIPE AUGER WITH A.O. SMITH MOTOR		
Color: ORANGE / BLACK	Size (L x W x H): 26" X 21" X 42"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☒ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: UNKNOWN CONDITION. VERY DIRTY. WEAR AND TEAR. HAS NOT BEEN RAN IN A WHILE.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE. REPLACED.
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD.
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: SEWER
Signature: 	Date: 9-26-2024

I.T. Department Use Only:

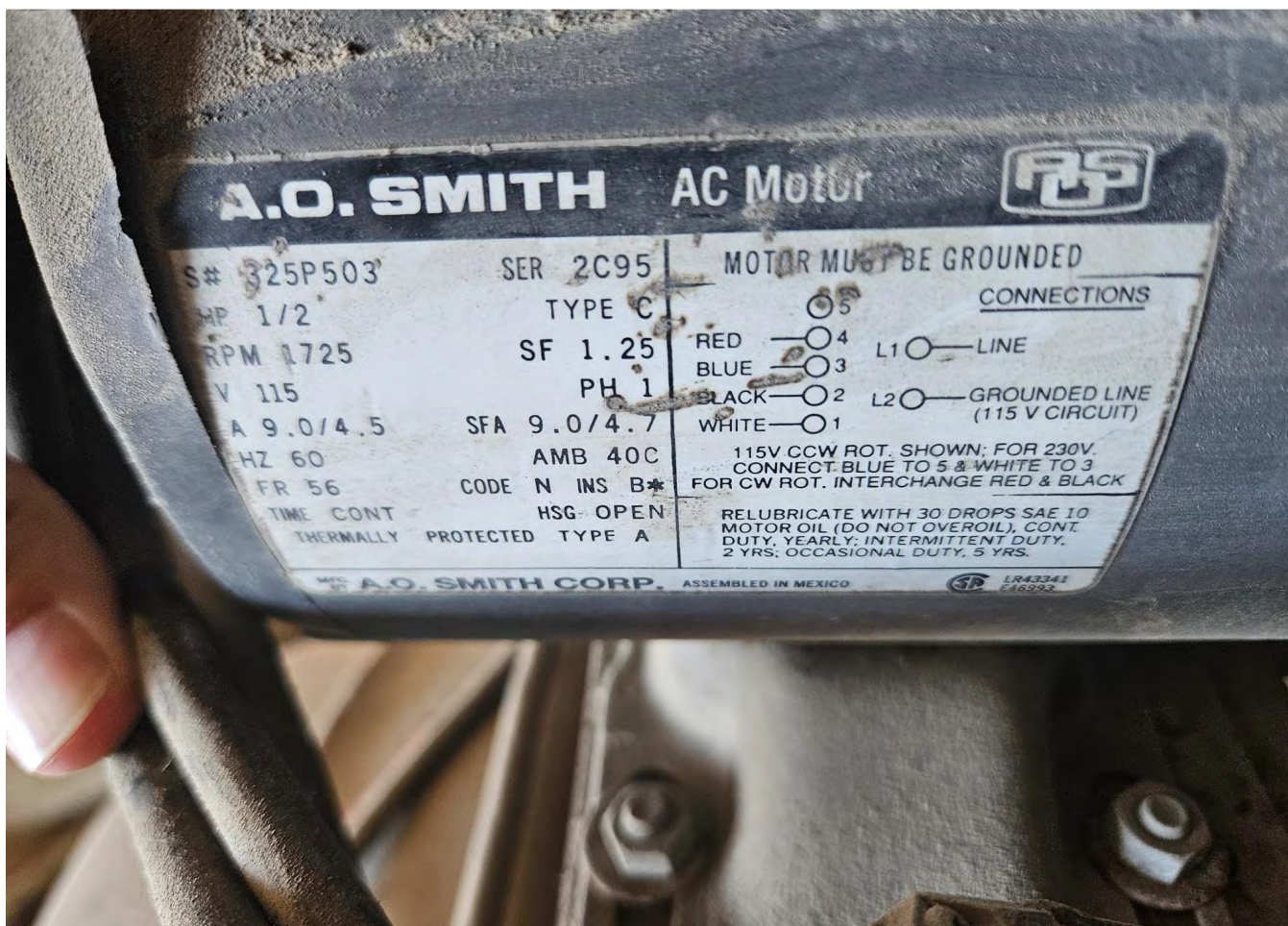
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: NA	Manufacturer: CATERPILLAR	Model #:
Serial Number: NA		
Description of Use: CATERPILLAR 318 EXCAVATOR HYDRAULIC LINES. GO ON A BOOM FOR ATTACHMENTS.		
Color: SILVER	Size (L x W x H):	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage: ☐ Major Damage	☒ Minor Damage			
Explain Damage or Repairs Needed: UNKNOWN CONDITION. VERY DIRTY. FITS OLDER MACHINES.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE OR NEED.
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD.
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: FLEET
Signature: 	Date: 9-26-2024

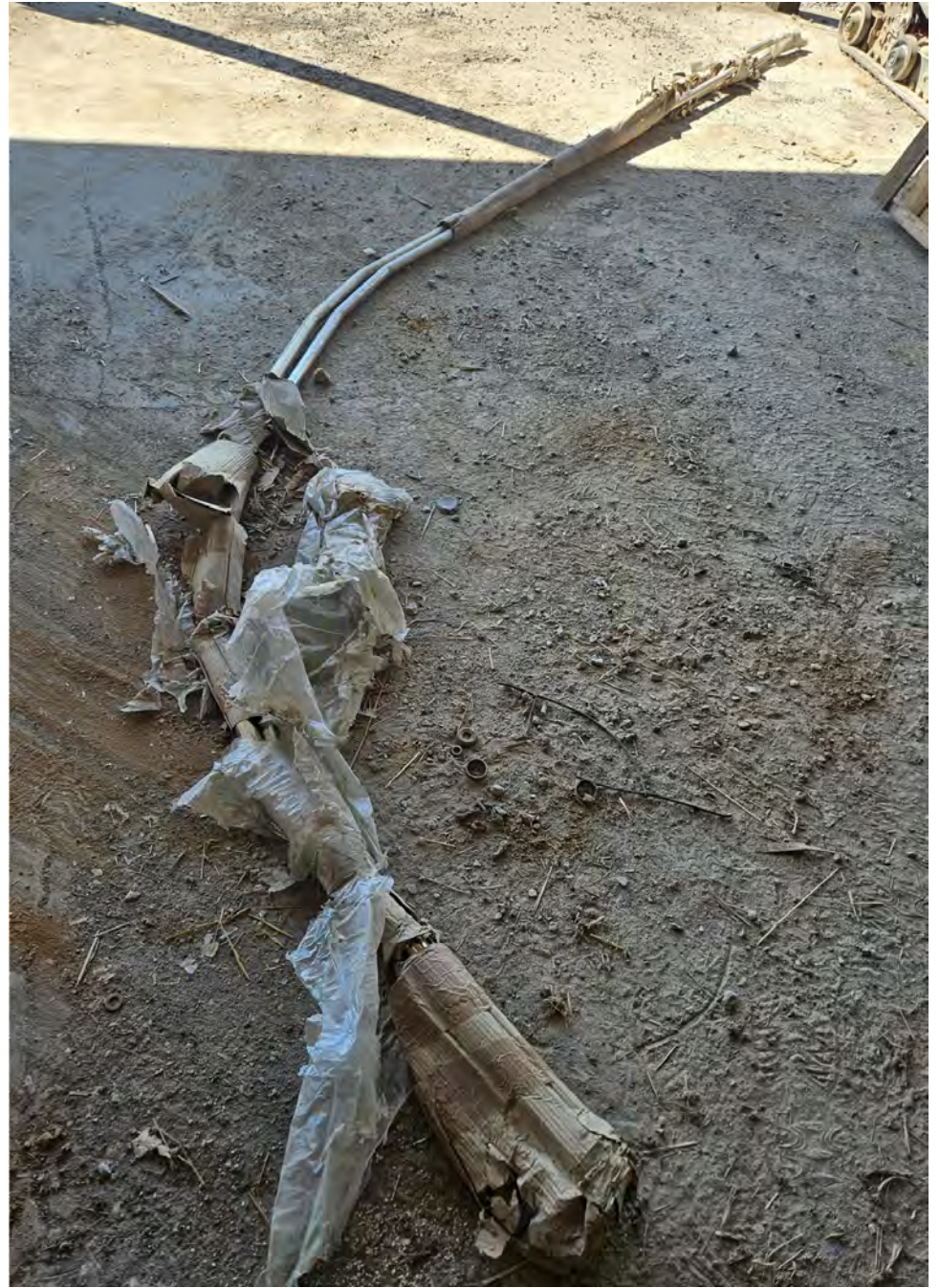
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: NA	Manufacturer: NA	Model #: NA
Serial Number: NA		
Description of Use: LOT OF METAL FOLDING CHAIRS		
Color:	MULTI	Size (L x W x H):
Material:	☒ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: UNKNOWN CONDITION. SOME HAVE RIPS AND TEARS IN FABRIC				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	DAMAGED. NO LONGER USE. REPLACED.
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department:
Signature: 	Date: 9-26-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: GENERAC	Model #: 0059811
Serial Number: 6513006B		
Description of Use: GENERAC GP1800 1800W FUEL POWERED, PULL TO START GENERATOR		
Color:	ORANGE / BLACK	Size (L x W x H): 23" X 17" X 17"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: UNKNOWN CONDITION. VERY DIRTY. WEAR AND TEAR. HAS NOT BEEN RAN IN A WHILE.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE. REPLACED.
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD.
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: SEWER
Signature: 	Date: 9-26-2024

I.T. Department Use Only:

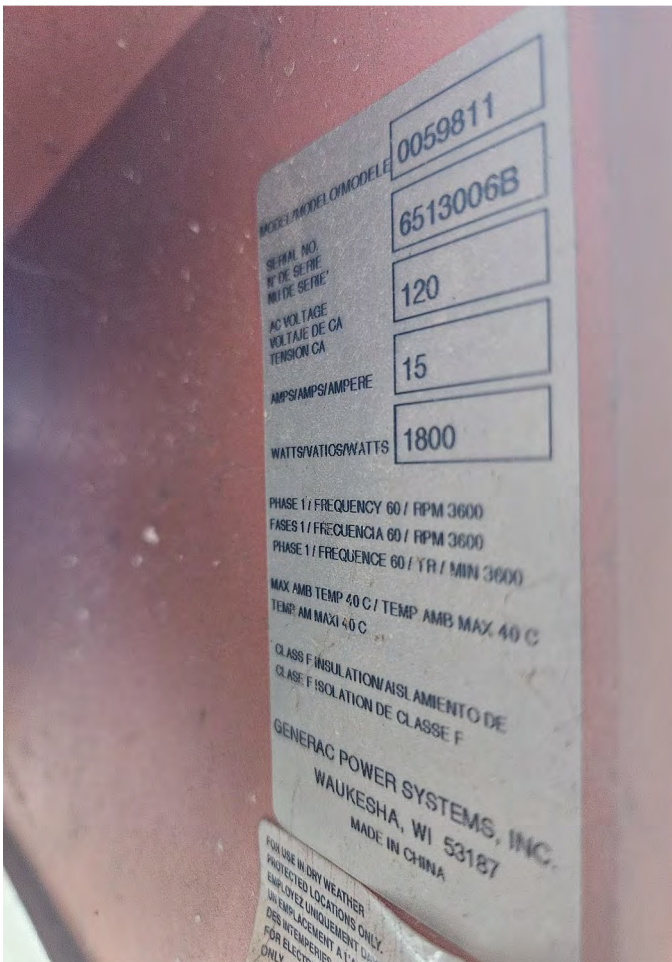
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: SENSUS	Model #: W-1000S
Serial Number: 5171605307005		
Description of Use: 4" WATER METER		
Color: COPPER	Size (L x W x H): 23" X 9" X 8"	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:			☐ Hours ☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: DIRTY. UNKNOWN CONDITION				

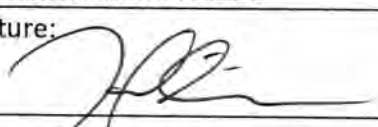
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	DO NOT USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 10-14-2024

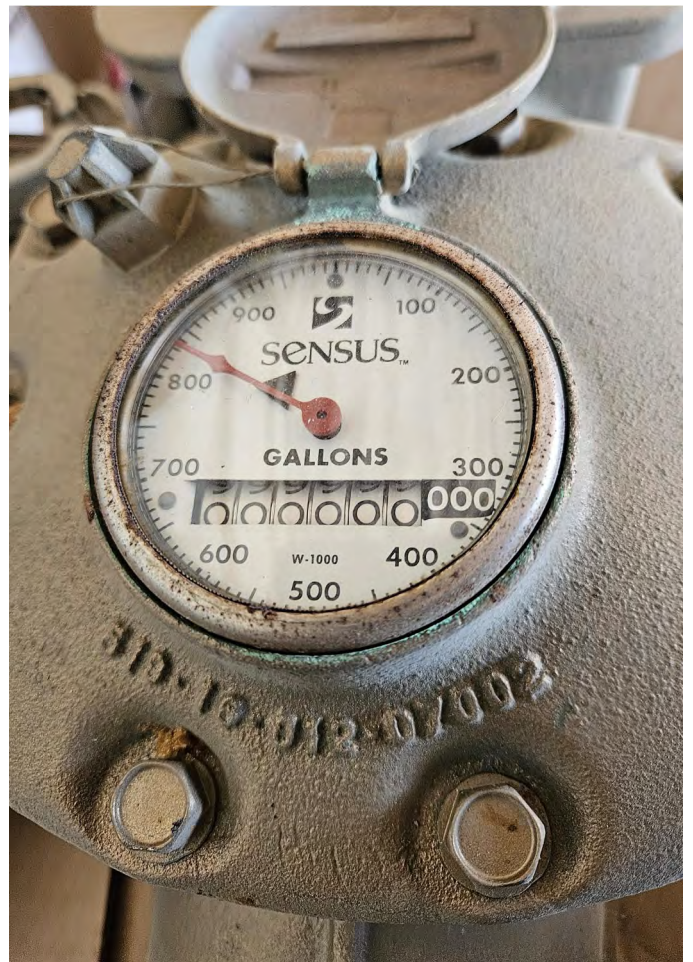
I.T. Department Use Only:

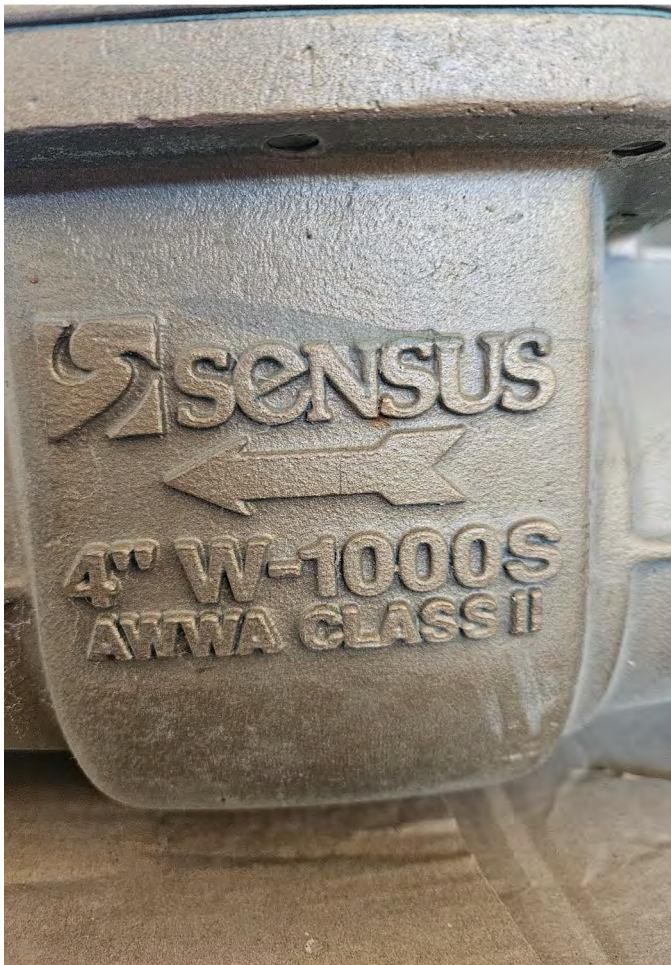
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

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Item Description:

Year: UNK	Manufacturer: UNK	Model #: UNK
Serial Number: UNK		
Description of Use: LOT OF VARIOUS SIZE PVC PIPES		
Color:	VARIOUS	Size (L x W x H): VARIOUS
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: SOME PIPE IS CRACKED/BROKEN. SOME HAS BEEN CUT TO VARIOUS SIZES				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	CRACKED/BROKEN. DO NOT USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: WATER
Signature: 	Date: 10-14-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. **Please complete all sections.**

Item Description:

Year: UNK	Manufacturer: E-ONE	Model #: UNK
Serial Number: UNK		
Description of Use: LOT OF SLIDE FACES FOR E-ONE GRINDER PUMPS		
Color:	WHITE / GRAY	Size (L x W x H): 10" X 5.5" X 4"
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: UNUSED AND SITTING FOR A WHILE				

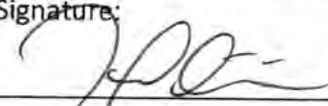
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	OVERSTOCK. DO NOT USE ENOUGH OF TO KEEP THIS MANY
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: SEWER
Signature: 	Date: 10-14-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: NA	Manufacturer: NA	Model #: NA
Serial Number: NA		
Description of Use: MISCELLANEOUS STREET DEPARTMENT PALLET.		
Color: NA	Size (L x W x H): NA	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage	☒ Minor Damage		
Explain Damage or Repairs Needed: STOP LIGHT SYSTEMS AND VARIOUS COMPONENTS. UNKNOWN CONDITION. DIRTY.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: NA	Manufacturer: NA	Model #: NA
Serial Number: NA		
Description of Use: MISCELLANEOUS STREET DEPARTMENT PALLET.		
Color: NA	Size (L x W x H): NA	
Material: ☐ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:			☐ Hours ☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: LIGHT AND SIGNAL SYSTEMS. VARIOUS LIGHTS. UNKNOWN CONDITION.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: UNK	Manufacturer: JET	Model #: L-90
Serial Number: 0179		
Description of Use: 2 TON WINCH WITH CHAIN		
Color:	RED	Size (L x W x H):
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☒ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☒ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed: VERY RUSTED. UNKNOWN CONDITION				

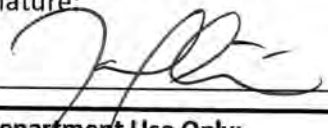
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	RUSTED. REPLACED
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: STREET
Signature: 	Date: 10-14-2024

I.T. Department Use Only:

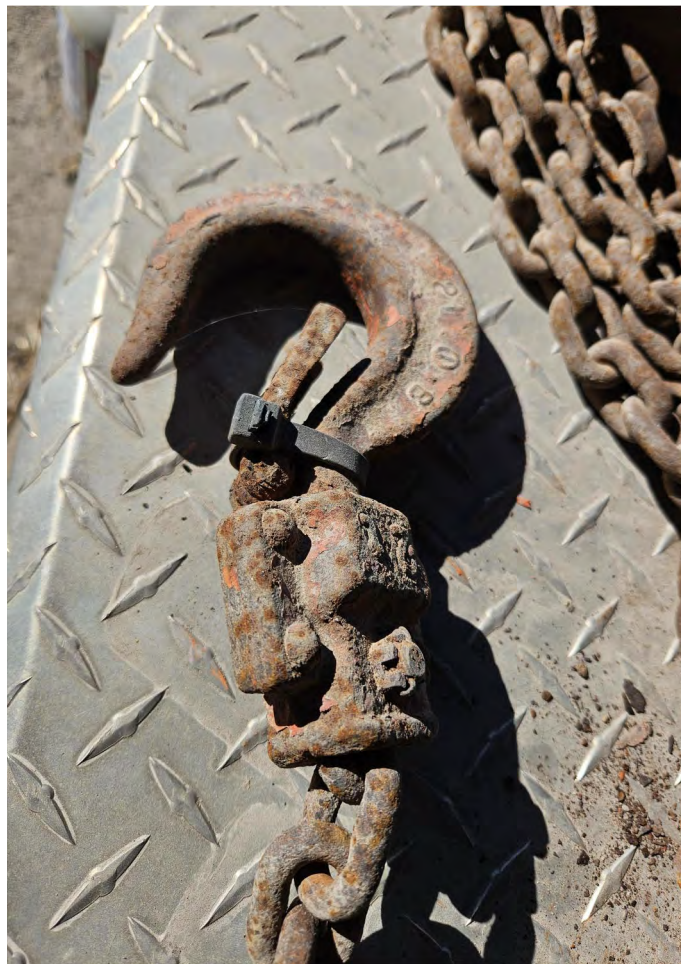
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

If you have any vehicles that are no longer needed in your department and you wish to sell them as surplus property, please use this form. Please return this form and pictures of all four sides and the interior to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. **Please complete all sections.**

Vehicle Description:

Year: 2012	Manufacturer: Dodge	Make: Ram	Model: 1500
VIN: 1C6RD7JTXCS270429		Mileage: 103,991	
Vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does Not Run ☐ Parts Only			
Engine Size: 5.7 Liter, V- 8 ☒ Gasoline ☐ Diesel		Condition: ☒ Runs ☐ Needs Repair ☐ Unknown	
Transmission: ☒ Automatic ☐ Manual		Condition: ☒ Operable ☐ Needs Repair ☐ Unknown	
Color:	Exterior: Black		Interior: Black

Interior Details:

Seat Material:	☐ Cloth ☒ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☐ Cold ☐ Unknown
Minor Damage:			
Major Damage:			
Power:	☒ Windows ☒ Door Locks ☒ Steering ☒ Seats		
Miscellaneous:	☒ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors		
Radio:	Brand: Ram ☐ AM ☒ AM/FM ☐ Cassette ☒ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☐ Dents ☒ Scratches ☒ Dings
Minor Damage:	See photos		
Major Damage:			
Tire Condition:	☒ Good Tread ☐ Low Tread	Flat or Low Tires:	☐ Yes ☐ No How Many?
Emergency Equipment:	☒ None ☐ Removed ☐ Holes in exterior ☐ No holes		
Decals:	☒ None ☐ Sprayed ☐ Removed ☐ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 11,000	Title Restriction:	☐ Yes ☒ No
Seizure: ☒ Yes ☐ No	If yes, Seizure Date: 2018	If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle: City Hall/ PD property		Suggested Minimum Sale Price: \$250
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617		

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

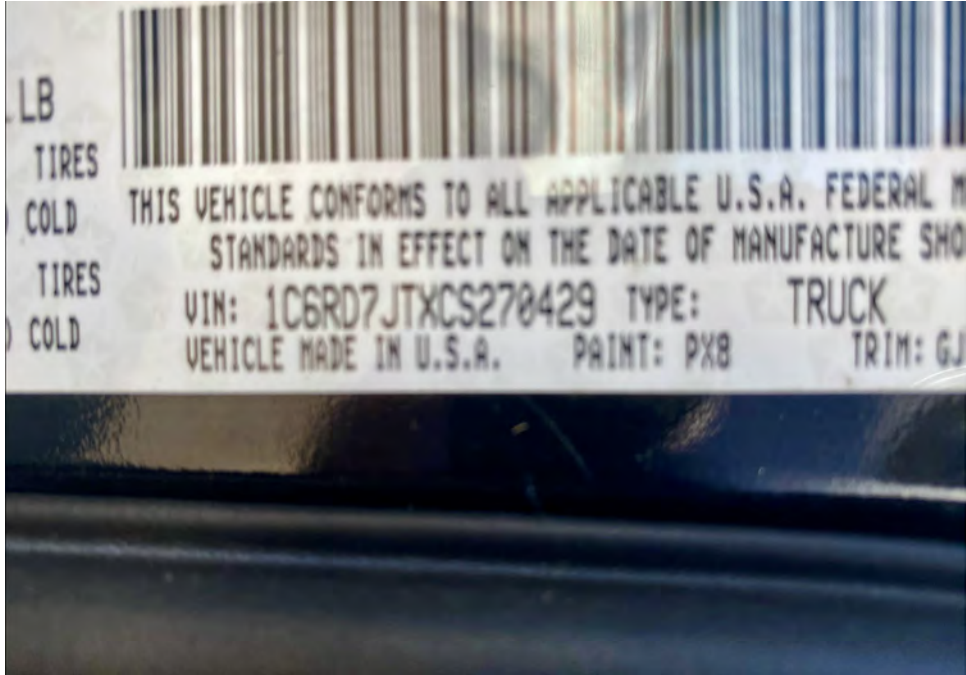
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____









CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

If you have any vehicles that are no longer needed in your department and you wish to sell them as surplus property, please use this form. **Please return this form and pictures of all four sides and the interior to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Vehicle Description:

Year: 2012	Manufacturer: Chevrolet	Make:	Model: Camaro
VIN: 2G1FB1E35C9113913		Mileage: 100,517	
Vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does Not Run ☐ Parts Only			
Engine Size: 3.6 Liter, V- 6 ☒ Gasoline ☐ Diesel		Condition: ☒ Runs ☐ Needs Repair ☐ Unknown	
Transmission: ☒ Automatic ☐ Manual		Condition: ☒ Operable ☐ Needs Repair ☐ Unknown	
Color:	Exterior: Red		Interior: Gray

Interior Details:

Seat Material:	☒ Cloth ☐ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☐ Cold ☐ Unknown
Minor Damage:	See photos		
Major Damage:			
Power:	☒ Windows ☒ Door Locks ☒ Steering ☐ Seats		
Miscellaneous:	☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors		
Radio:	Brand: Chevrolet ☐ AM ☒ AM/FM ☐ Cassette ☒ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☐ Dents ☒ Scratches ☒ Dings
Minor Damage:	See photos		
Major Damage:			
Tire Condition:	☒ Good Tread ☐ Low Tread	Flat or Low Tires:	☐ Yes ☒ No How Many?
Emergency Equipment:	☒ None ☐ Removed ☐ Holes in exterior ☐ No holes		
Decals:	☒ None ☐ Sprayed ☐ Removed ☐ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 7000	Title Restriction:	☐ Yes ☒ No
Seizure: ☒ Yes ☐ No	If yes, Seizure Date: 2019	If yes, Drug Seizure? ☒ Yes ☐ No
Location of Vehicle: City hall/ PD property		Suggested Minimum Sale Price: \$250
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617		

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____









CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

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Vehicle Description:

Year: 2012	Manufacturer: Nissan	Make:	Model: Pathfinder
VIN: 5N1AR1NN5CC641003		Mileage: 98,299	
Vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does Not Run ☐ Parts Only			
Engine Size: 4 Liter, V- 6 ☒ Gasoline ☐ Diesel		Condition: ☒ Runs ☐ Needs Repair ☐ Unknown	
Transmission: ☒ Automatic ☐ Manual		Condition: ☐ Operable ☐ Needs Repair ☐ Unknown	
Color:	Exterior: Black		Interior: Gray

Interior Details:

Seat Material:	☒ Cloth ☐ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☒ Cold ☐ Unknown
Minor Damage:	See photos		
Major Damage:			
Power:	☒ Windows ☒ Door Locks ☒ Steering ☐ Seats		
Miscellaneous:	☒ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors		
Radio:	Brand: Nissan ☐ AM ☒ AM/FM ☐ Cassette ☒ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☐ Dents ☒ Scratches ☒ Dings
Minor Damage:	See photos		
Major Damage:			
Tire Condition:	☒ Good Tread ☐ Low Tread	Flat or Low Tires:	☐ Yes ☒ No How Many?
Emergency Equipment:	☒ None ☐ Removed ☐ Holes in exterior ☐ No holes		
Decals:	☒ None ☐ Sprayed ☐ Removed ☐ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 3000	Title Restriction:	☐ Yes ☒ No
Seizure: ☒ Yes ☐ No	If yes, Seizure Date: 2019	If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle: City Hall/PD property	Suggested Minimum Sale Price: \$250	
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617		

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

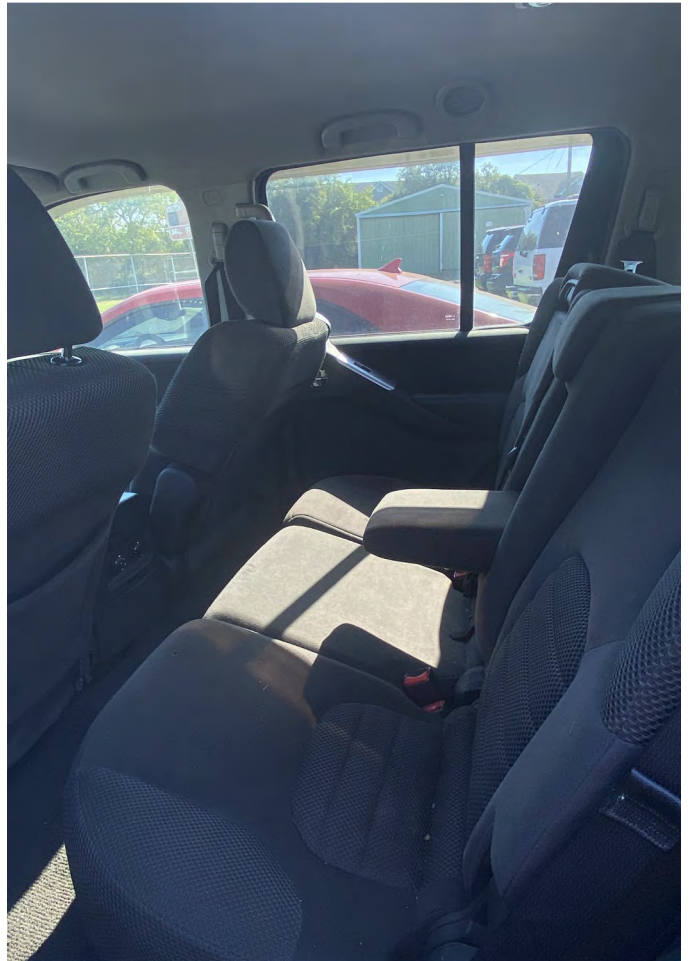
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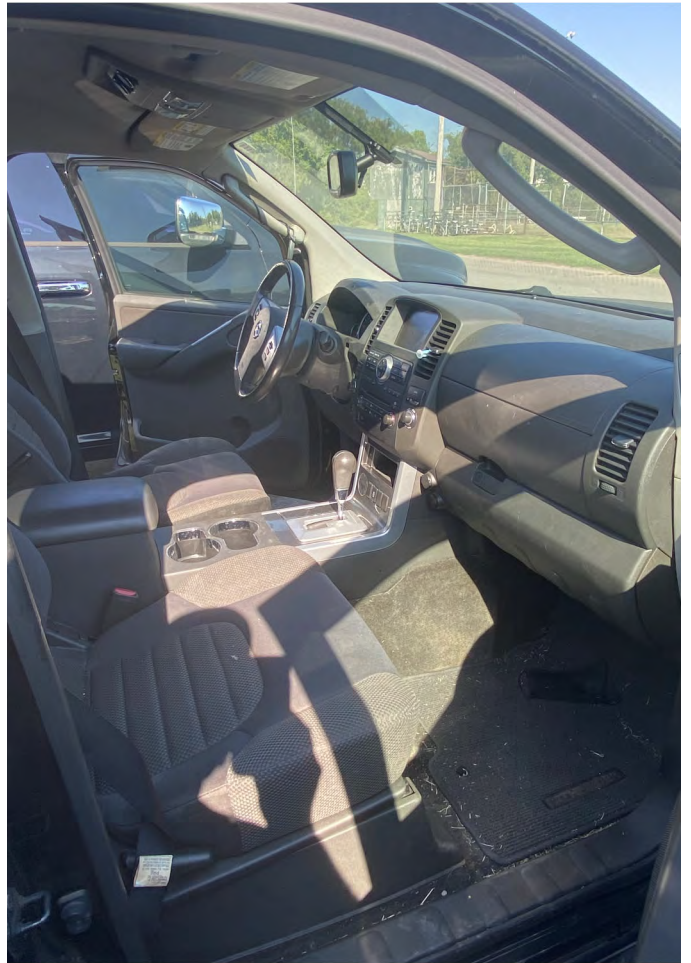
Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____









CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

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Vehicle Description:

Year: 2013	Manufacturer: Ford	Make: Ford	Model: Explorer PPV
VIN: 1FM5K8AR1DGA31343		Mileage: 129,273	
Vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does Not Run ☐ Parts Only			
Engine Size: 3.5 Liter, V- 6 ☒ Gasoline ☐ Diesel		Condition: ☒ Runs ☐ Needs Repair ☐ Unknown	
Transmission: ☒ Automatic ☐ Manual		Condition: ☒ Operable ☐ Needs Repair ☐ Unknown	
Color:	Exterior: Black		Interior: Gray

Interior Details:

Seat Material:	☒ Cloth ☐ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☒ Cold ☐ Unknown
Minor Damage:	See photos		
Major Damage:	Interior damage due to removal of equipment; rear seat replaced with prisoner seat. See photos		
Power:	☒ Windows ☒ Door Locks ☒ Steering ☒ Seats		
Miscellaneous:	☐ Cruise Control ☐ Tilt Steering ☒ Remote Mirrors		
Radio:	Brand: Ford ☐ AM ☒ AM/FM ☐ Cassette ☐ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☒ Dents ☒ Scratches ☒ Dings
Minor Damage:	See photos		
Major Damage:	See photos		
Tire Condition:	☐ Good Tread ☒ Low Tread	Flat or Low Tires:	☐ Yes ☒ No How Many?
Emergency Equipment:	☐ None ☒ Removed ☒ Holes in exterior ☐ No holes		
Decals:	☐ None ☒ Sprayed ☒ Removed ☒ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 2500	Title Restriction:	☐ Yes ☒ No
Seizure: ☐ Yes ☒ No	If yes, Seizure Date:	If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle: City Hall/ PD property	Suggested Minimum Sale Price: \$250	
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617		

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

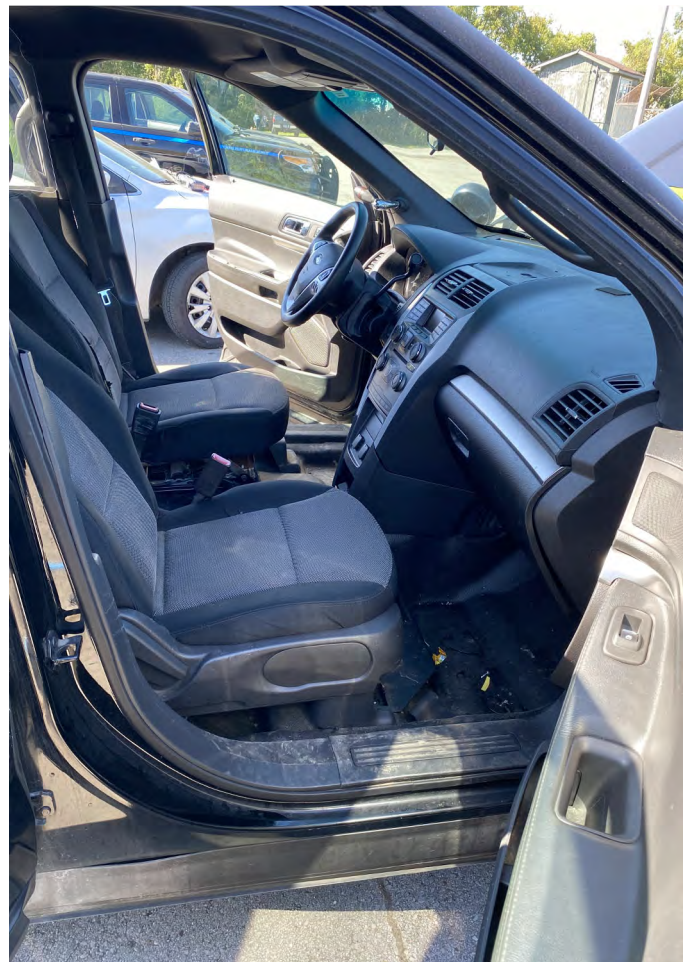
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____









CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

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Vehicle Description:

Year: 2013	Manufacturer: Ford	Make: Ford	Model: Explorer PPV
VIN: 1FM5K8AR1DGB84594		Mileage: 126,136	
Vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does Not Run ☐ Parts Only			
Engine Size: Liter, V- 6 ☒ Gasoline ☐ Diesel		Condition: ☒ Runs ☐ Needs Repair ☐ Unknown	
Transmission: ☒ Automatic ☐ Manual		Condition: ☒ Operable ☐ Needs Repair ☐ Unknown	
Color:	Exterior: Black		Interior: Gray

Interior Details:

Seat Material:	☒ Cloth ☐ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☒ Cold ☐ Unknown
Minor Damage:	See photos		
Major Damage:	Interior damage due to removal of equipment; rear seat removed completely. See photos		
Power:	☒ Windows ☒ Door Locks ☒ Steering ☒ Seats		
Miscellaneous:	☐ Cruise Control ☐ Tilt Steering ☒ Remote Mirrors		
Radio:	Brand: Ford ☐ AM ☒ AM/FM ☐ Cassette ☐ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☒ Dents ☒ Scratches ☒ Dings
Minor Damage:	See photos		
Major Damage:	See photos		
Tire Condition:	☐ Good Tread ☒ Low Tread	Flat or Low Tires:	☒ Yes ☐ No How Many? 1
Emergency Equipment:	☐ None ☒ Removed ☒ Holes in exterior ☐ No holes		
Decals:	☐ None ☒ Sprayed ☒ Removed ☒ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 2500	Title Restriction:	☐ Yes ☒ No
Seizure: ☐ Yes ☒ No	If yes, Seizure Date:	If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle: City Hall/ PD property	Suggested Minimum Sale Price: \$250	
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617		

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

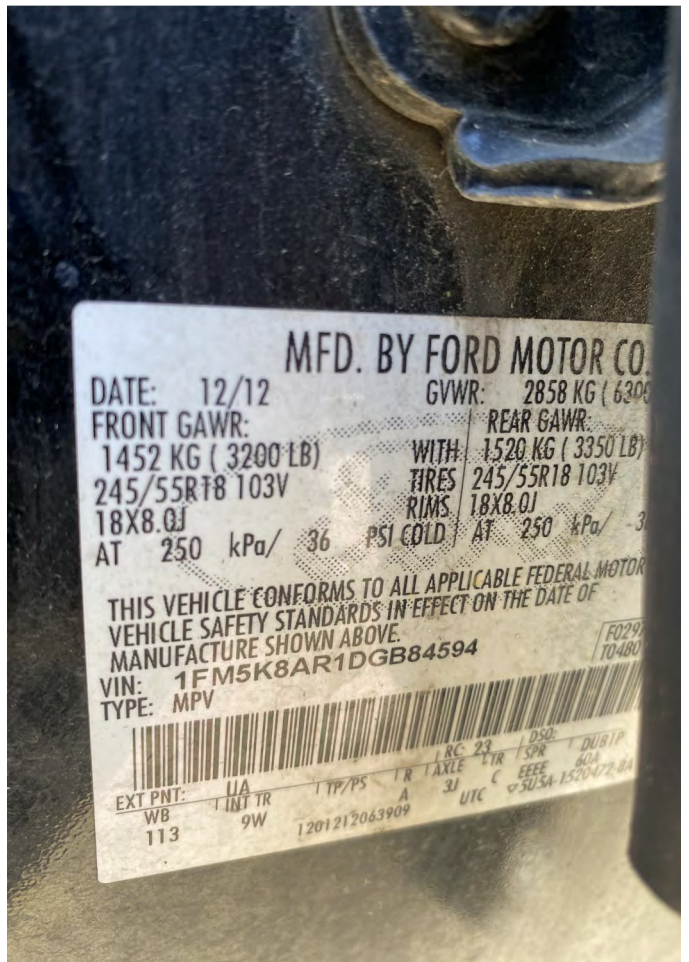
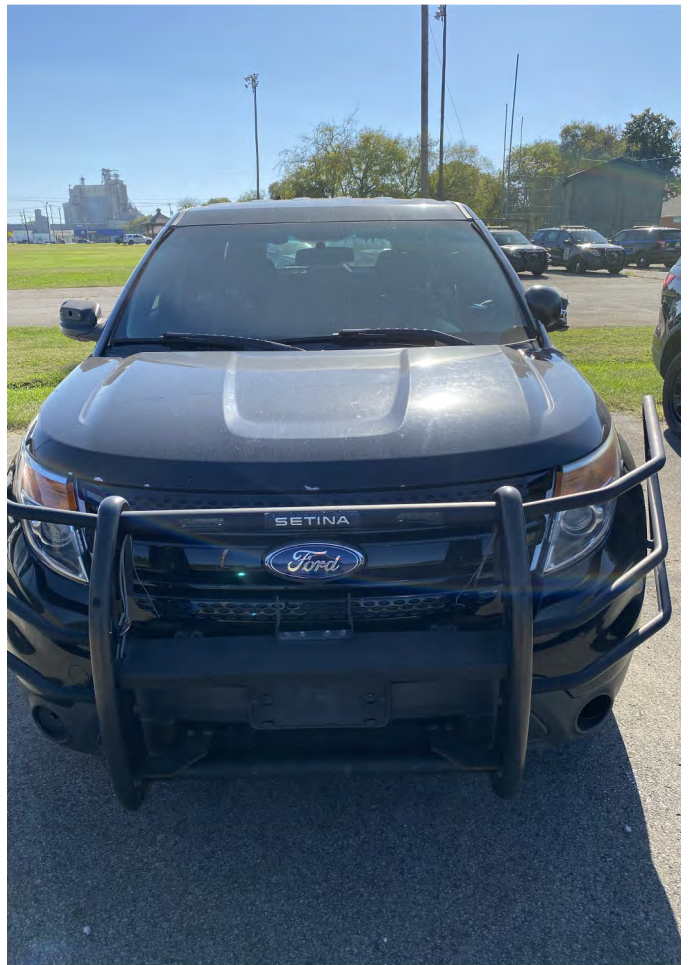
Inventory ID: _____ Asset Number: _____

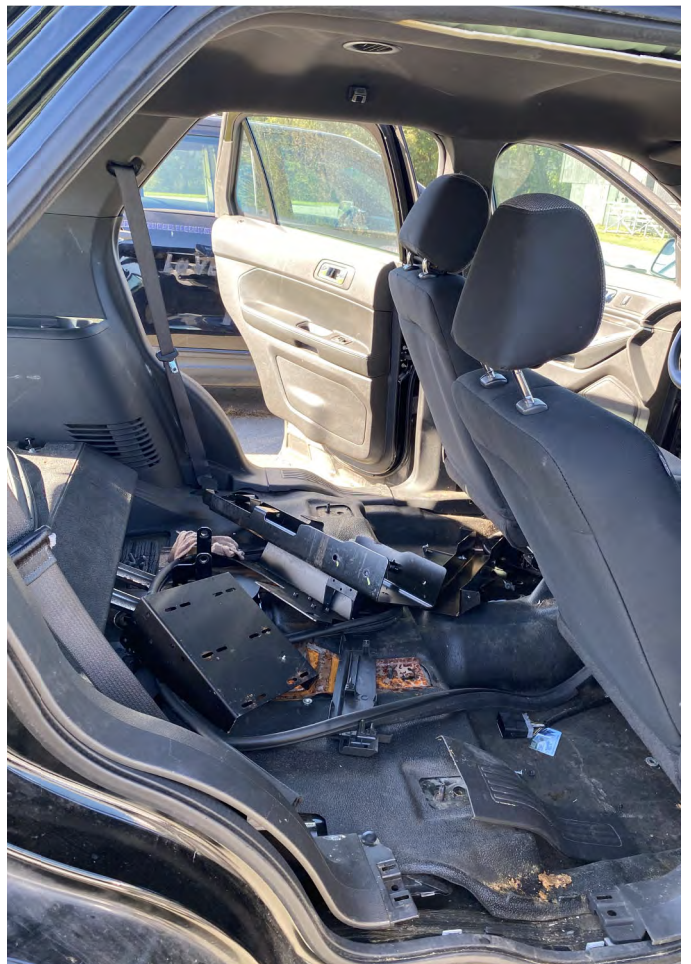
Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____









CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

If you have any vehicles that are no longer needed in your department and you wish to sell them as surplus property, please use this form. **Please return this form and pictures of all four sides and the interior to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Vehicle Description:

Year: 2014	Manufacturer: Nissan	Make:	Model: Sentra
VIN: 3N1AB7AP3EL676765		Mileage: 106,381	
Vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does Not Run ☐ Parts Only			
Engine Size: 1.8 Liter, V-4 ☒ Gasoline ☐ Diesel		Condition: ☒ Runs ☒ Needs Repair ☐ Unknown	
Transmission: ☒ Automatic ☐ Manual		Condition: ☐ Operable ☒ Needs Repair ☒ Unknown	
Color:	Exterior: White		Interior: Gray

Interior Details:

Seat Material:	☒ Cloth ☐ Leather ☐ Vinyl	AC Condition:	☒ AC ☐ No AC ☒ Cold ☐ Unknown
Minor Damage:	See photos		
Major Damage:			
Power:	☒ Windows ☒ Door Locks ☐ Steering ☐ Seats		
Miscellaneous:	☒ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors		
Radio:	Brand: Nissan ☐ AM ☒ AM/FM ☐ Cassette ☒ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☐ Dents ☒ Scratches ☒ Dings
Minor Damage:	See photos		
Major Damage:			
Tire Condition:	☒ Good Tread ☐ Low Tread		
Flat or Low Tires:	☐ Yes ☒ No How Many?		
Emergency Equipment:	☒ None ☐ Removed ☐ Holes in exterior ☐ No holes		
Decals:	☒ None ☐ Sprayed ☐ Removed ☐ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 3000	Title Restriction: ☐ Yes ☒ No
Seizure: ☒ Yes ☐ No	If yes, Seizure Date: 4/2020
If yes, Drug Seizure? ☐ Yes ☐ No	
Location of Vehicle: City Hall/PD property	Suggested Minimum Sale Price: \$250
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617	

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

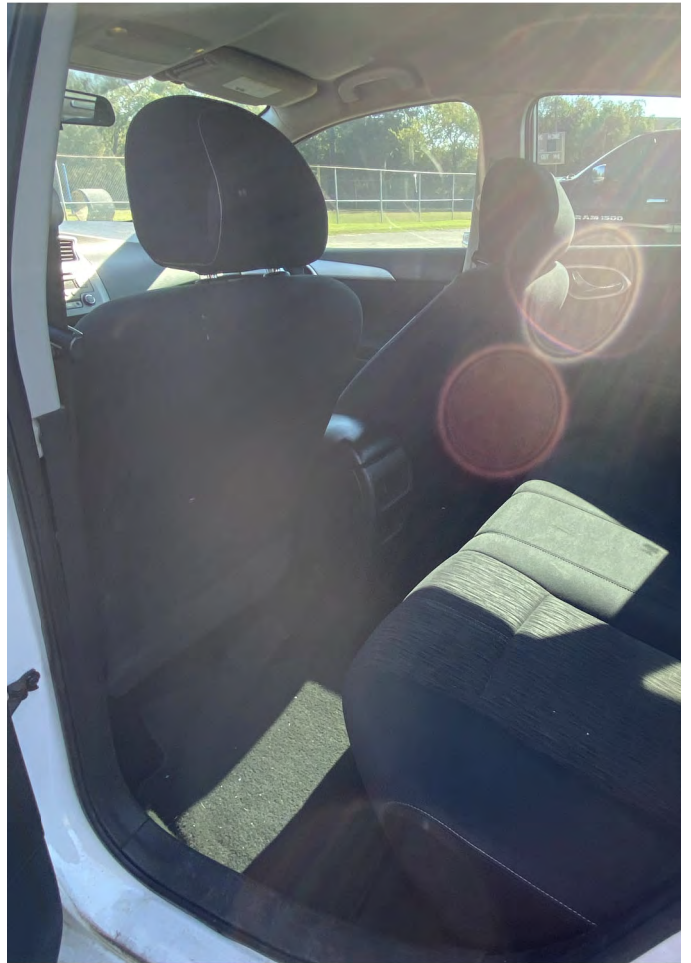
Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____









CITY OF LA VERGNE
SURPLUS PROPERTY - VEHICLE FORM

If you have any vehicles that are no longer needed in your department and you wish to sell them as surplus property, please use this form. Please return this form and pictures of all four sides and the interior to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. **Please complete all sections.**

Vehicle Description:

Year: 2005	Manufacturer:	Make: Chevrolet	Model: Impala
VIN: 2G1WF55KX59190489		Mileage: unknown	
Vehicle: ☐ Starts ☐ Starts with a boost and ☐ Runs ☐ Does Not Run ☒ Parts Only			
Engine Size: 3.8 Liter, V- 6		☒ Gasoline ☐ Diesel	Condition: ☐ Runs ☐ Needs Repair ☒ Unknown
Transmission: ☒ Automatic ☐ Manual		Condition: ☐ Operable ☐ Needs Repair ☒ Unknown	
Color:	Exterior: Black & White		Interior: Blue

Interior Details:

Seat Material:	☒ Cloth ☐ Leather ☐ Vinyl	AC Condition:	☐ AC ☐ No AC ☐ Cold ☒ Unknown
Minor Damage:			
Major Damage:	See photos		
Power:	☒ Windows ☒ Door Locks ☒ Steering ☐ Seats		
Miscellaneous:	☐ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors		
Radio:	Brand: Chevrolet ☐ AM ☒ AM/FM ☐ Cassette ☐ CD		

Exterior Details:

Windows:	☒ No Cracked Glass ☐ Cracked	Body Damage:	☒ Dents ☒ Scratches ☒ Dings
Minor Damage:			
Major Damage:	See photos		
Tire Condition:	☐ Good Tread ☒ Low Tread	Flat or Low Tires:	☒ Yes ☐ No How Many? 4
Emergency Equipment:	☐ None ☒ Removed ☒ Holes in exterior ☐ No holes		
Decals:	☐ None ☒ Sprayed ☒ Removed ☒ Impressions remain ☐ No impressions		

Sale Information:

Fair Market Value: \$ 500	Title Restriction:	☒ Yes ☐ No
Seizure: ☐ Yes ☒ No	If yes, Seizure Date:	If yes, Drug Seizure? ☐ Yes ☐ No
Location of Vehicle: Public Works lot		Suggested Minimum Sale Price: \$0
For more information, contact: Lt Campbell, M-F 9am-3pm, 615-287-8617		

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: 2017	Manufacturer: Whelen	Model #: LED Legacy
Serial Number: Various		
Description of Use: Two (2) Whelen Legacy light bars blue/white/amber LED configuration. Restricted to police/ emergency services.		
Color:	Clear lenses/ colored LEDs	Size (L x W x H): 48 inch length
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours: unk	Equipment was maintained every: NA		☐ Hours	☐ Days
Damage:	☐ Major Damage	☐ Minor Damage		
Explain Damage or Repairs Needed: Unknown if items function as designed. No visible damage except wiring cable may be cut short				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	Removed from out of service police vehicles
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	Public Works building
For more information, contact:	Lt Campbell, M-F, 9am-3pm, 615-287-8617

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: NA	Manufacturer: Whelen	Model #: LFL Liberty
Serial Number: NA		
Description of Use: Six (6) Whelen LFL Liberty light bars blue/white LED configuration Restricted to police/ emergency services		
Color:	Clear lenses/ colored LEDs	Size (L x W x H): 48 inch length
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours: unk	Equipment was maintained every: NA		☐ Hours	☐ Days
Damage:	☐ Major Damage	☐ Minor Damage		
Explain Damage or Repairs Needed: Unknown if items function as designed. No visible damage except wiring cable may be cut short				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	Removed from out of service police vehicles
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	Public Works building
For more information, contact:	Lt Campbell, M-F, 9am-3pm, 615-287-8617

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

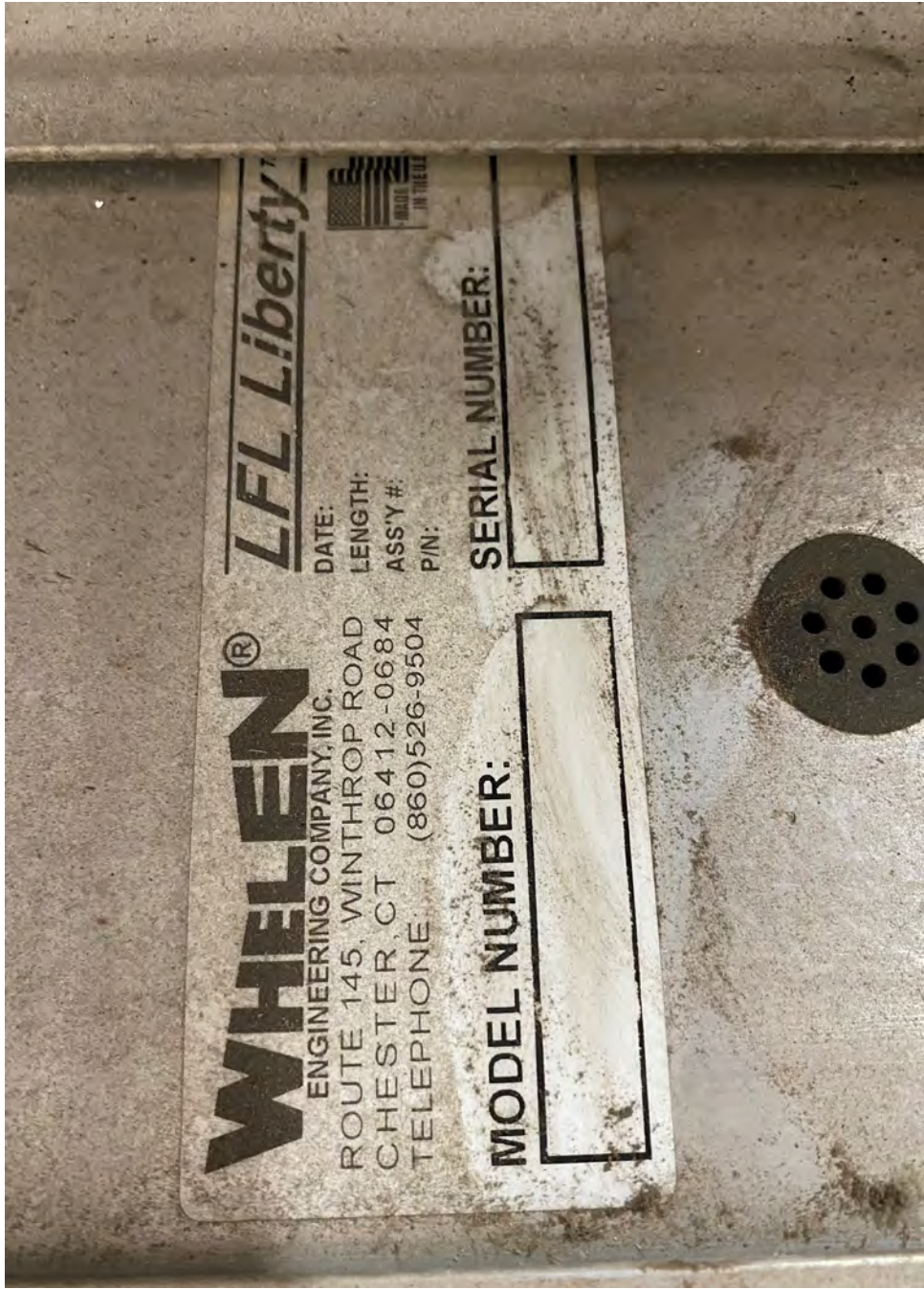
I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



WHELEN®

ENGINEERING COMPANY, INC.
ROUTE 145, WINTHROP ROAD
CHESTER, CT 06412-0684
TELEPHONE (860) 526-9504

LFL Liberty™

DATE:
LENGTH:
ASS'Y #:
P/N:



MODEL NUMBER:

SERIAL NUMBER:

CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: NA	Manufacturer: Various	Model #: Various
Serial Number: NA		
Description of Use: Lot of various emergency vehicle light bars and single LED lights. Various manufacturers, sizes, color of LEDs - See photos. All manufacturers are not seen in photos Restricted to police/ emergency services		
Color:	Clear lenses/ colored LEDs	Size (L x W x H): Various
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours: unk	Equipment was maintained every: NA		☐ Hours	☐ Days
Damage:	☐ Major Damage	☐ Minor Damage		
Explain Damage or Repairs Needed: Unknown if items function as designed. May have been used for parts and are not complete units.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	Removed from out of service police vehicles
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	Public Works building
For more information, contact:	Lt Campbell, M-F, 9am-3pm, 615-287-8617

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

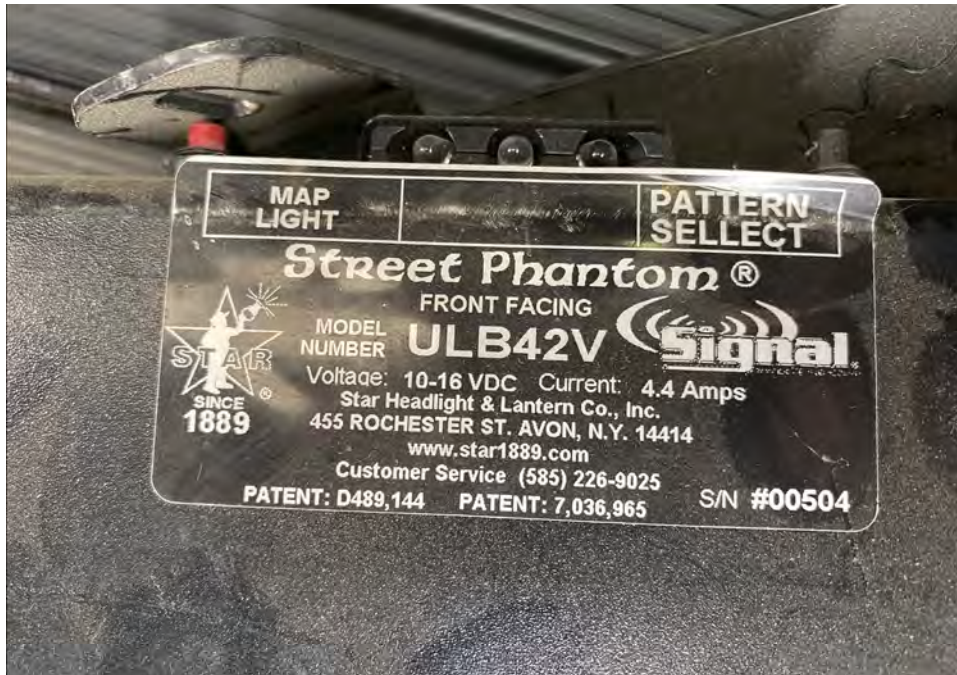
Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: NA	Manufacturer: Federal Signal	Model #: Valor
Serial Number: NA		
Description of Use: Ten (10) Federal Signal Valor Series light bars blue/white/amber LED configuration Restricted to police/ emergency services		
Color:	Clear lenses/ colored LEDs	Size (L x W x H): 45 inch length
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours: unk	Equipment was maintained every: NA		☐ Hours	☐ Days
Damage:	☐ Major Damage	☐ Minor Damage		
Explain Damage or Repairs Needed: Unknown if items function as designed. 2 have been used for parts and are not complete units.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	Removed from out of service police vehicles
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	Public Works building
For more information, contact:	Lt Campbell, M-F, 9am-3pm, 615-287-8617

Department Information:

Your Name: Lt Campbell	Department: Police
Signature:	Date:

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. **Please complete all sections.**

Item Description:

Year:Unknown	Manufacturer:Unknown	Model #:Unknown
Serial Number:N/A		
Description of Use: In-line hockey rink walls. Size is 185.5FT L x 85.5Ft W x 3 Ft H (Rough Estimates). Buyer is responsible for removing walls from Veterans Memorial Park. No assistance will be provided. Auction is for hockey rink walls only.		
Color:	White / Grey	Size (L x W x H): 185.5 x 85.5 x 3
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☒ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage	☐ Minor Damage		
Explain Damage or Repairs Needed:				

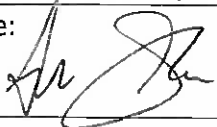
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	City no longer operates hockey league and surface is in bad condition.
Current Estimated Value:	\$500.00
Suggested Minimum Sale Price:	\$250.00
Location of Property:	Veterans Memorial Park - 115 Floyd Mayfield Drive
For more information, contact:	Andrew Stophel

Department Information:

Your Name:Andrew Stophel	Department:Parks and Recreation
Signature: 	Date: 10/14/2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____





CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.

Item Description:

Year:Unknown	Manufacturer:Unknown	Model #:Unknown
Serial Number:N/A		
Description of Use:Welded metal bleachers with wood seating located at Veterans Memorial Park. Buyer is responsible for removal of the bleachers from Veterans Memorial Park. No assistance will be provided.		
Color:	Black	Size (L x W x H): 37 Ft long x 25 Ft Wide
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☒ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☒ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage	☐ Minor Damage		
Explain Damage or Repairs Needed:				

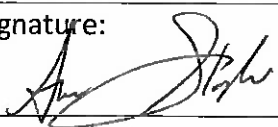
Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	City no longer operates hockey league and will be removing rink nearby
Current Estimated Value:	\$500.00
Suggested Minimum Sale Price:	\$100.00
Location of Property:	Veterans Memorial Park - 115 Floyd Mayfield Drive
For more information, contact:	Andrew Stophel

Department Information:

Your Name:Andrew Stophel	Department:Parks and Recreation
Signature: 	Date: 10/14/2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: UNK	Manufacturer: UNKUNK	Model #: UNK
Serial Number: UNK		
Description of Use: 2 SOFT CHAIRS		
Color: WHITE	Size (L x W x H): 35" X 32" X 44"	
Material: ☒ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage	☒ Minor Damage		
Explain Damage or Repairs Needed: DIRTY AREAS, NEED TO BE CLEANED UP				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	NO LONGER USE
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	5175 MURFREESBORO RD
For more information, contact:	JOHNNY JAMES.JJAMES@LAVERGNETN.GOV OR 615-892-0006

Department Information:

Your Name: JOHNNY JAMES	Department: STORMWATER
Signature: 	Date: 9-26-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____



CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. **Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. Please complete all sections.**

Item Description:

Year: UNK	Manufacturer: E-ONE	Model #: UNK
Serial Number: UNK		
Description of Use: LOT OF E-ONE 32' GRINDER PUMP CABLES		
Color: BLACK	Size (L x W x H): 32'	
Material: ☐ Cloth ☒ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber		

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☒ Unknown Condition
# of Hours:	Equipment was maintained every:			☐ Hours ☐ Days
Damage:	☐ Major Damage		☒ Minor Damage	
Explain Damage or Repairs Needed: VERY DIRTY.				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	DO NOT USE. EXCESS INVENTORY
Current Estimated Value:	
Suggested Minimum Sale Price:	
Location of Property:	148 INTERNATIONAL BLVD
For more information, contact:	JAMES PHILLIPS. JPHILLIPS@LAVERGNETN.GOV OR 615-287-8664

Department Information:

Your Name: JAMES PHILLIPS	Department: SEWER
Signature: 	Date: 10-8-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☒ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







CITY OF LA VERGNE
GENERAL SURPLUS PROPERTY FORM

If you have any general items that are no longer needed in your department and you wish to sell them as surplus property, please use this form. If you have a vehicle, there is a separate form to fill out. Please return this form to both the Purchasing Agent and the City Administrator to have the item(s) placed on the city council agenda for approval. **Please complete all sections.**

Item Description:

Year: N/A	Manufacturer: N/A	Model #: N/A
Serial Number: N/A		
Description of Use: Miscellaneous items that has been picked up along the city's ROW by the Street Department and old metal parts from other departments.		
Color:	Size (L x W x H):	
Material:	☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber	

Working Condition:

☐ Operable	☐ NOT Operable	☐ Parts Only	☐ Needs Repair	☐ Unknown Condition
# of Hours:	Equipment was maintained every:		☐ Hours	☐ Days
Damage:	☐ Major Damage		☐ Minor Damage	
Explain Damage or Repairs Needed:				

Hazardous Material:

Could this property be a hazard for the city to sell?	☐ Yes	☒ No
If yes, should this property be sold for Scrap or Solid Waste?	☐ Scrap	☐ Solid Waste

Sale Information:

Reason property is no longer needed:	Scrap Metal
Current Estimated Value:	\$500.00
Suggested Minimum Sale Price:	N/A
Location of Property:	148 International Blvd.
For more information, contact:	Doug Oakley

Department Information:

Your Name: Doug Oakley	Department: Street
Signature: 	Date: 10-15-2024

I.T. Department Use Only:

Inventory ID: _____ Asset Number: _____

Approved by Resolution # _____ Date: _____

Disposition of Property: ☐ Online Auction ☐ Sold for Scrap ☐ Disposed as Solid Waste

Listed for Online Auction on: _____ Date Sold: _____ Winning Bid Price: \$ _____







ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 7.A. Beautification and Arts Advisory Committee. (One term is vacant.)

Department: City Administrator

Presented By: Bruce Richardson

Item Attachments: None

Summary:

This is an item regarding the appointment of a resident to the Beautification and Arts Advisory Committee.

Background Information:

Beautification and Arts Advisory Committee Appointed by Mayor; Confirmed by Council - 4 Year Terms		
Name	Appointed	Term Expires
Kara Hobbs - Alderman - Chairman	December 2022	Term of Office
Daffany Baker	March 2023	April 30, 2025
Anne Marie Carter	December 2022	April 30, 2026
Tabatha Howard	May 2022	April 30, 2027
Vacant (Alfred "Al" Lane)		April 30, 2025
Laura Ward	June 2023	April 30, 2028
Dianne Zahnle	May 2022	April 30, 2026

We have one vacancy on this committee. We have been advertising this position on Channel 3 and Social Media, but have not received any applications. If I do not receive any applications by Thursday, November 7, 2024, I will remove this item from the agenda.

Financial Summary:

N/A

Staff Recommendation:

N/A



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 7.B. Historical Preservation Advisory Committee. (One term is vacant.)

Department: City Administrator

Presented By: Bruce Richardson

Item Attachments: None

Summary:

This is an item regarding the appointment of a resident to the Historical Preservation Advisory Committee.

Background Information:

Historical Preservation Advisory Committee Appointed by Mayor; Confirmed by Council - 4 Year Terms		
Name	Appointed	Term Expires
Dennis Waldron - Alderman - Chairman	May 2021	Term of Office
Susan Anthony	February 2021	December 31, 2024
Vacant (Hannah Baker)		December 31, 2026
Rhonda Umphrey	January 2020	December 31, 2027
Tony Vanatta	March 2014	December 31, 2025

We have one vacancy on this committee. We have been advertising this position on Channel 3 and Social Media, but have not received any applications. If I do not receive any applications by Thursday, November 7, 2024, I will remove this item from the agenda.

Financial Summary:

N/A

Staff Recommendation:

N/A



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 7.C. **FYI - La Vergne Housing Authority.** (One term expires 11/30/2024)

Department: City Administrator

Presented By: Bruce Richardson

Item Attachments: None

Summary:

This is an informational item regarding an upcoming appointment to the La Vergne Housing Authority.

Background Information:

Historical Preservation Advisory Committee Appointed by Mayor; Confirmed by Council - 4 Year Terms		
Name	Appointed	Term Expires
Brenda Bryant - President	February 2015	November 30, 2024
Deborah Balthrop - Vice-President	January 2012	November 30, 2026
Barbara McGee - Secretary	March 2019	November 30, 2028
Deborah Harding	November 2023	November 30, 2025
Chuck Isbell	August 2020	November 30, 2027

We have one term that will expire at the end of November. We will reach out to Ms. Bryant to see if she wishes to remain on the Housing Authority. This is for informational purposes only. This will not be on the agenda for Thursday's meeting.

Financial Summary:

N/A

Staff Recommendation:

N/A



ITEM REPORT
Board of Mayor and Aldermen
Meeting Date: November 4, 2024

Item #: 8. Discussion - City Administrator Performance Evaluation. (Workshop Only)

Department: Human Resources

Presented By: Andrew Patton

Item Attachments: None

Summary:

This is an overview of the City Administrator Performance Evaluation that is required each year.

Background Information:

Each year, the city council must evaluate the City Administrator's performance. This year, the average score for all categories is 4.15, with four out of five city council members participating. This places the score in the Above-Average range.

Financial Summary:

N/A

Staff Recommendation:

N/A